

Town Manager Report


Town of Lunenburg- October 5, 2021





Contact Information

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Announcement on Existing Vacancies:

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (2 vacancies-1 citizen at large and 1 representative from Historical Commission)
- Commissioner of Trust Funds (2 vacancies-joint appointment between CTF and BOS until next ATE)
- Economic Development Committee (1 person recommended by the Open Space Committee, 1 citizen at large, and 1 ex-officio member that is business owner)
- Green Communities Committee (1 vacancy)
- Personnel Committee (1 vacancy)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Current Employment Opportunities with the Town:

The following is a list of current employment opportunities with the Town:

- Assistant Account (Part Time Benefitted)
- Board/Committee Clerk (Part Time Non-Benefitted)
- Digital Services Staff Librarian (Part Time Benefitted)
- Assistant to the Sewer Business Manager (Part Time)
- Trash and Recycling Coordinator (Grant Funded, Part Time Non-Benefitted)

More information on each position can be found on the job postings, which are located on the town website.

FY22 Budget Updates:

- New Growth was certified at \$430,254. We currently estimate a surplus of approximately \$39,000.
- Due to the impending retirement of the Principal Accounting Clerk in the Town Accountant's Office and after discussions with the Finance Director that the position should be an Assistant Accountant to provide for succession planning and someone that can step in for the Town Accountant if she were out for an extended time, one of the FY22 budget amendments will be to ask for a transfer of funds to support this position with additional hours. We are currently advertising for an Assistant Accountant at 24 hours a week and if town meeting approves funding at the Special Town Meeting, this position would increase to 32 hours a week.
- The IT budget will be another budget that we will be looking for a FY22 budget amendment for in order to provide for sufficient funds for the identified network equipment and security needs. This transfer will also address a backup plan in the event we do not receive the Community Compact IT Grant.
- The DPW Director informed me that the consortium bids for Road Salt were received and prices increased approximately 38%. This will impact our FY22 Snow and Ice budget, which we are allowed to deficit spend. The good news is that we didn't use much salt last year and have a good amount in reserves.

Grants:

2021 Community Enrichment Grant: The COA Director had applied for a \$20,000 Community Enrichment Grant through the Community Foundation of North Central Massachusetts and was notified last week that they have awarded Lunenburg Council on Aging a grant of \$7,500 for the Outdoor Recreation Area behind the Senior Center to make it ADA compliant.

COVID-19 Update:

The weekly update from the Board of Health on the total number of new cases reported as of September 25th was 84. The current positivity rate for Lunenburg as of September 25th was 7.43%.

Meetings, Events and Other Announcements:

- The last day for the Lunenburg Farmers Market is Sunday, October 10th from 10 a.m. until 12:30 p.m. on the Ritter lawn.
- The fall Special Town Meeting will be Tuesday, November 16, 2021 at 7 p.m.

