

**TOWN OF LUNENBURG**  
**Assistant Town Manager/ HR Director**

Tom Alonzo, Chairman  
Michael-Ray Jeffreys, Vice Chairman  
Louis J. Franco, Clerk  
Todd Dwyer, Member  
James Marino, Member



17 Main Street  
P. O. Box 135  
Lunenburg, MA 01462  
Phone 978-582-4130 x 150

Julie Belliveau, Asst. Town Manager

Legal Notice

**Town of Lunenburg, MA**  
**Request for Proposals**  
**RFP #FY 2022-MARSHALL-LA**  
**Marshall Park Design Project**

The Town of Lunenburg, by and through the Town Manager, is requesting proposals for the services of a Landscape Architect consultant or firm to design the space at Marshall Park, located at 835 Massachusetts Avenue in Lunenburg, MA. The Town is looking for recommendations for changes and additions at Marshall Park. The total budget allocated for the design of this project is \$50,000. Proposers must have, or be firms employing a person with, a current license and registration by the Commonwealth of Massachusetts as a Landscape Architect with a minimum of five (5) years' experience in landscape design and/or if not licensed as described, then seven (7) years' experience in landscape design. The RFP will be available after **9:00 a.m. on October 6, 2021** in the Town Manager's Office at the Town Hall, 17 Main Street, 2<sup>nd</sup> floor, Lunenburg, MA 01462 or by emailing [jbelliveau@lunenburgonline.com](mailto:jbelliveau@lunenburgonline.com). Proposals, sealed and clearly marked "Marshall Park Design Project RFP," are due no later than **10:00 a.m. on November 3, 2021** in the Town Manager's Office, Town Hall, 17 Main Street, P.O. Box 135, Lunenburg, MA 01462. Price and Non-Price Proposals must be submitted in separate, sealed, and clearly marked Price Proposal and Non-Price Proposal. The contact person is Julie Belliveau, Assistant Town Manager, and can be reached at 978-582-4130 x150 or [jbelliveau@lunenburgonline.com](mailto:jbelliveau@lunenburgonline.com). The Town Manager is the awarding authority. The Town of Lunenburg reserves the right to reject any or all proposals, waive minor informalities, and to only award a contract if it is in the best interest of the Town to do so. The Town of Lunenburg is an equal opportunity employer.