

<b>Job Title:</b> Heavy Equipment Operator	<b>Hours per week:</b> 40	<b>FLSA Status:</b> Non-Exempt
<b>Reports To:</b> DPW Director	<b>Department:</b> DPW	<b>Grade:</b> 13

**TOWN OF LUNENBURG  
HEAVY EQUIPMENT OPERATOR**

**Statement of Duties:**

Performs a variety of skilled, semi-skilled and unskilled manual work associated with the maintenance, repair and construction of DPW assets.

**Supervision:**

Works under the direct supervision of the Director of Public Works and in accordance with department rules and regulations.

Receives work instructions on the job, but must exercise initiative in meeting and overcoming physical obstacles and performs a great deal of work with a degree of independence.

**Job Environment:**

Work is generally performed outdoors in a variety of weather conditions which may be adverse at times, and on rough terrain.

Work is often strenuous, requiring manual dexterity and stamina; often performed on uneven surfaces; noise is always present.

Operates a variety of equipment which may include hand tools, power tools, light equipment, light trucks, a variety of CDL vehicles, loaders and excavators. May be required to lift and carry heavy objects.

Has frequent contact with Town personnel; has occasional contact with contractors, residents, and the general public; interactions require courtesy and tact.

Safety hazards are present in the work and vigilance must be exercised.

May be required to perform duties outside of normal work hours of the department; is expected to work overtime during emergencies, storm and adverse weather conditions.

Errors could result in a danger to health and safety, loss of the Town's assets, injury to one's self or others, damage to buildings and equipment, loss of revenues, and poor public relations.

### **Essential Functions:**

*Essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.*

Operates small to large trucks, including those with a rated capacity of 74,000 lbs GVW, but excluding semi-trailers.

Operates large tractors, road sweepers, sidewalk plows, backhoes, front end loaders, and other similar equipment.

Operates air compressors and related attachments, concrete mixers, chain saws, brush chipping machines, lawn mowers, and other light equipment.

Operates a variety of power driven and hand tools to perform assigned tasks.

Inspects equipment prior to operation to assure that all controls and safety devices are functioning properly. Lubricates and otherwise services equipment to ensure proper operation. Reports any significant malfunctions to the supervisor, and may assist in making needed repairs and maintenance.

Performs duties and responsibilities of skilled laborer and other subordinate positions.

Sets up a work zone with appropriate signs and cones that is compliant with required safety guidelines.

Cuts, slopes, and grades roadbeds and shoulders; constructs and maintains berms; grades and works on ball fields, playgrounds, parks.

Excavates trenches; fills in, spreads, and packs materials as directed.

Plows and removes snow using CDL vehicles and various Town equipment; sands, salts and chemically treats roadways, parking lots, and sidewalks.

May dig graves and apply cover material for burial.

May engage in tree work by felling trees, cutting dead limbs, and generally making trees safe.

Installs signs consistent with the Manual on Uniform Traffic Control Devices regulations.

Performs other duties as assigned, required or as the situation dictates.

## **Recommended Minimum Qualifications**

### **Education and Experience:**

High school diploma or equivalent; 3 years experience operating heavy equipment and trucks in construction and/or maintenance road work; or any combination of training and experience so as to demonstrate possession of the required knowledge, skills, and abilities to perform the work.

Must have and maintain valid Class B Massachusetts Commercial Driver's license, or ability and willingness to obtain within 6 months of hire.

Must have and maintain valid Class 2B Hoisting Engineer's License, or ability and willingness to obtain within 6 months of hire.

### **Knowledge, Ability and Skill**

**Knowledge:** Thorough knowledge of the operation of Class B CDL vehicles, loaders, excavators, and heavy equipment. Knowledge of basic public works construction and maintenance work. Basic knowledge of the mechanical functions of hand tools, power tools, and maintenance equipment. Considerable knowledge in maintenance and repairs to motorized equipment. Working knowledge of occupational hazards and of safety precautions to be exercised to ensure safe operation of equipment and to assure the safety of fellow workers and of the general public.

**Ability:** Ability to safely operate CDL vehicles and other heavy equipment. Ability to communicate effectively with others, both verbally and in writing. Ability to perform strenuous physical work under adverse conditions. Ability to work independently and cooperatively as a crew member. Ability to follow directions. Ability to read, interpret and apply data, drawings and instructions for assigned work. Ability to receive, understand, and follow oral and written instructions, rules, regulations policies and procedures.

Skill: Skill in the use of power driven and hand tools and equipment required for this position.

**Physical and Mental Requirements:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Frequent moderate to strenuous physical effort generally required to perform work under variable conditions, with some exposure to occupational risks. Occasionally required to push/pull objects weighing up to 100 lbs; occasionally required to lift/carry objects weighing up to 50 lbs. May be required to stoop, kneel, crawl, crouch, turn and twist. Requires manual dexterity and strength to operate objects, tools, or controls and reach with hands and arms. Occasionally required to sit, talk, hear. Must be in good health and free from physical and mental disabilities which impair the proper performance of the required duties, or which might endanger the health and safety of oneself and others.

*(This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.)*

Approved:

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
date

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Town Manager

\_\_\_\_\_  
date

