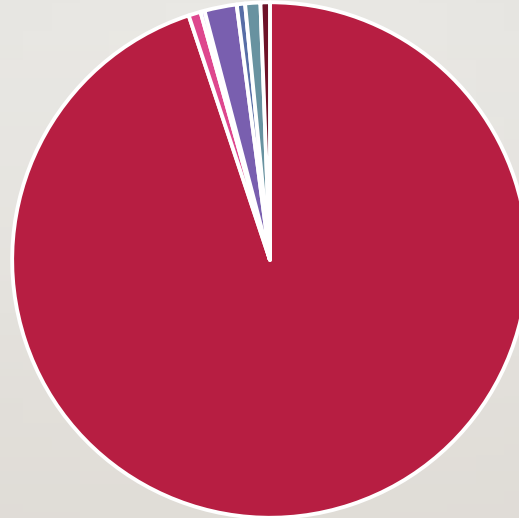


LAND USE DEPARTMENT BUDGET



LAND USE DEPARTMENT BUDGET BREAKDOWN

Budget

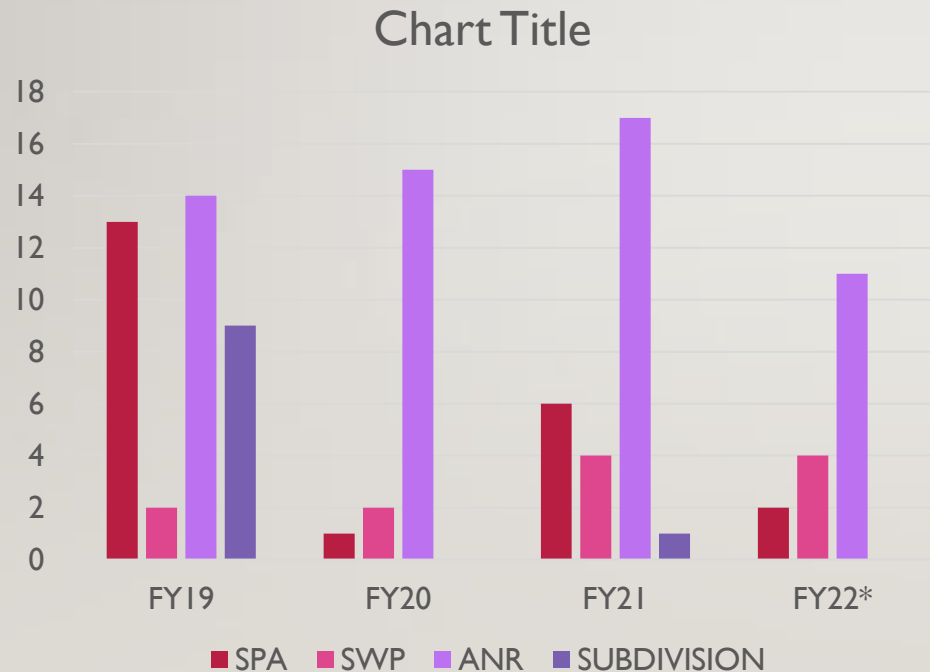


■ Personnel ■ Supplies ■ Postage ■ Milage ■ Advertising ■ Training ■ Publications

PLANNING BOARD OFFICE

- Accepts, reviews, and processes land development applications for Planning Board Action.
- Researches, drafts, and manages updates to the Zoning Bylaw.
- Provides material and secondary support for the Planning Board, Economic Development Committee, Stormwater Task Force, Open Space Committee, Historical Commission, and Architectural Preservation District Commission.
- Assists, residents, business owners, engineers, architects, lawyers, and developers who have questions or need assistance in the land development process or other related processes.
- Provides material or informational support to other Town Departments as necessary

PLANNING BOARD APPLICATIONS BY FISCAL YEAR



*FY22 Data as of 14 February 2022

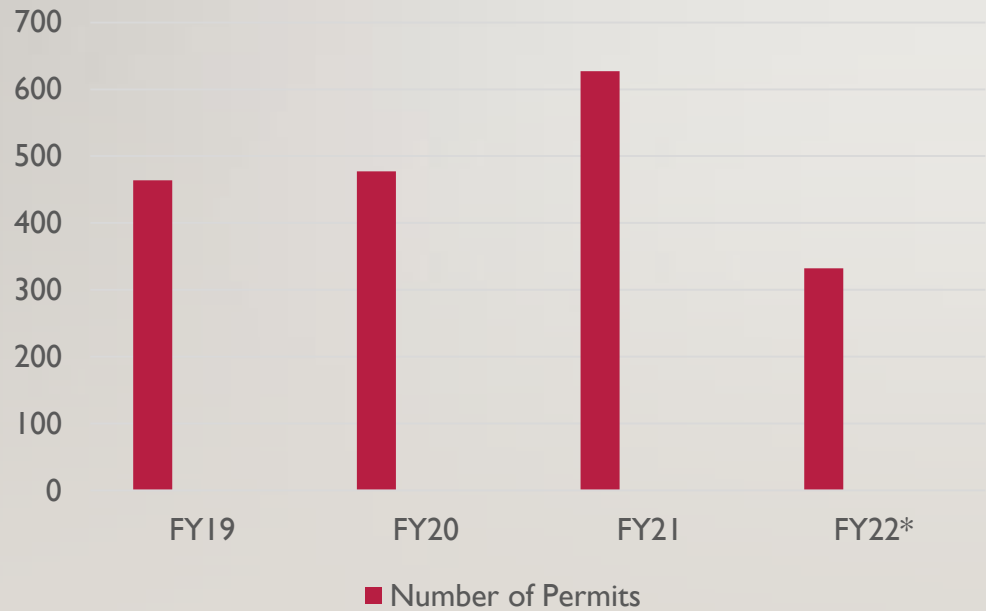
- During this time multiple Bylaw updates were discussed and adjudicated.
- The Planning Board regularly hears and discusses items with potential applicants outside of formal filings.
- The Planning Board responds to and comments as part of the work other Boards and Commissions are moving forward.

BUILDING DEPARTMENT

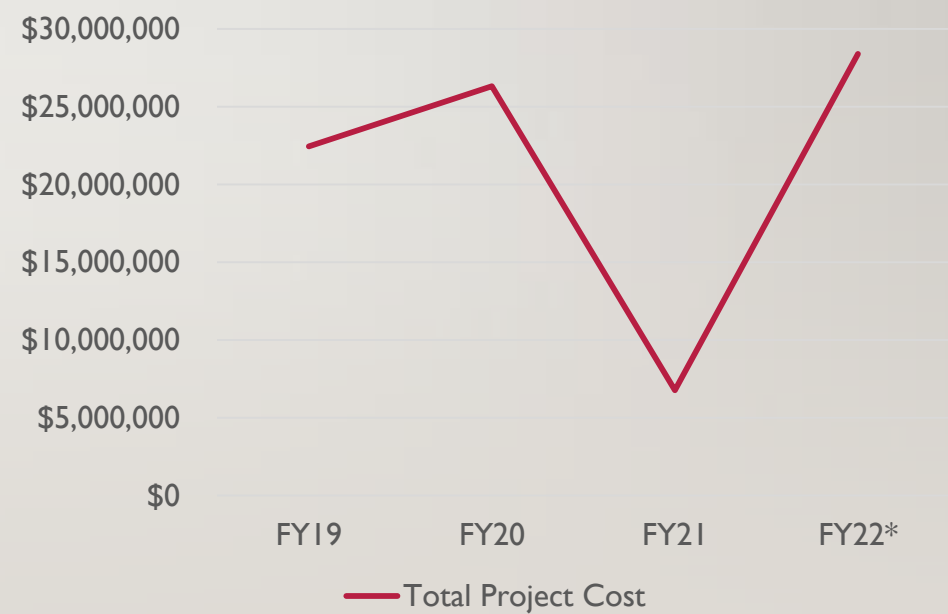
- Accepts, reviews, and processes all applications for Building, Wiring, Gas, and Plumbing Permits.
- Schedules and performs inspections connected to the aforementioned permits.
- Assists residents, business owners, and others in the permitting process.
- Handles complaints related to building and zoning issues.
- Interprets and enforces the Zoning Bylaw as it relates to Building Permits and Planning Board applications.
- Responds to emergency situations as needed.

PERMIT METRICS

Number of Permits By Fiscal Year



Project Value By Fiscal Year

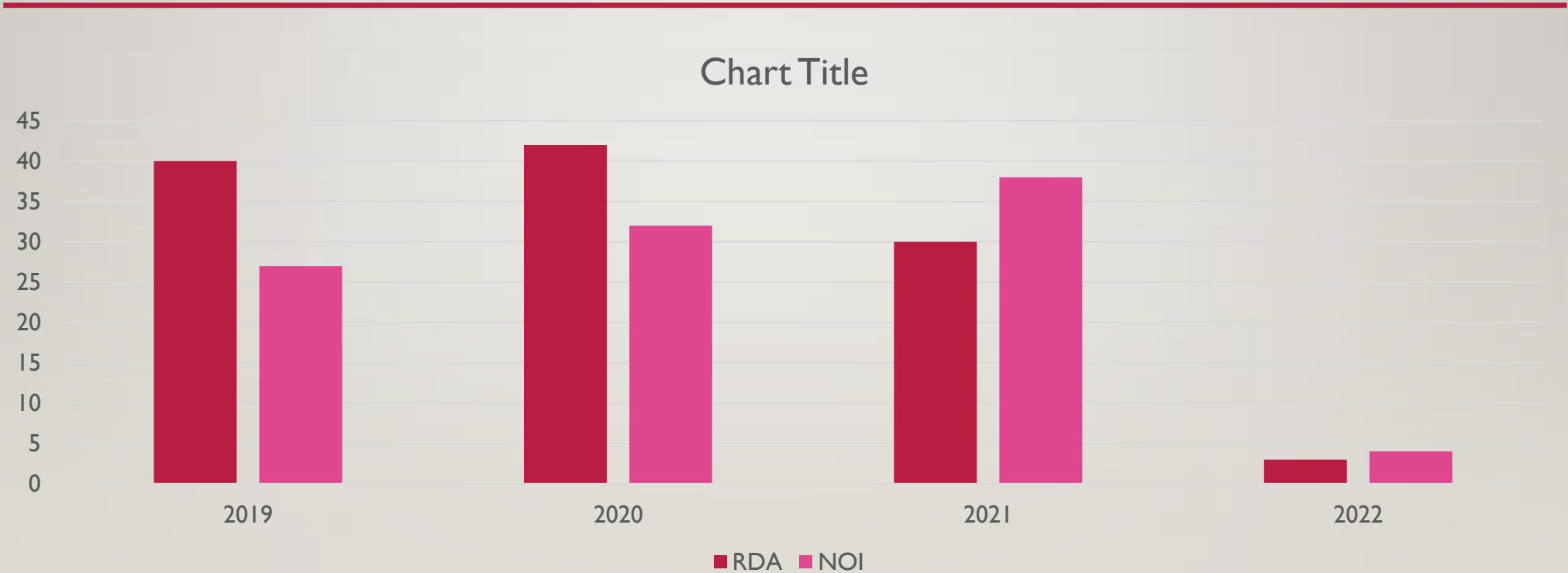


*FY22 Values as of 15 February 2022

CONSERVATION COMMISSION OFFICE

- Accepts, reviews, and processes applications for permit issued under the Wetlands Protection Act (MGL 131 Section 40) and the Lunenburg Wetlands Bylaw.
- Responds to complaints of wetland violations.
- Performs inspections of projects permitted through the Wetlands Protection Act and/or the Lunenburg Wetlands Bylaw.
- Provides material and informational support to the Conservation Commission with respect to the property at 123 Hollis Rd, and the numerous Conservation Areas in Town.
- Provides material and informational support to other Town Departments as necessary.

CONSERVATION COMMISSION PERMITS BY YEAR



WHAT IS A MASTER PLAN? MGL 41 81D

- Such plan shall be a statement, through text, maps, illustrations or other forms of communication, that is designed to provide a basis for decision making regarding the long-term physical development of the municipality. The comprehensive plan shall be internally consistent in its policies, forecasts and standards, and shall include the following elements:
 - Goals & Policy Statement
 - Land Use Plan Element
 - Housing Element
 - Economic Development Element
 - Natural & Cultural Resources Element
 - Open Space & Recreation Element
 - Services & Facilities Element
 - Circulation Element
 - Implementation Plan

WHY CREATE/UPDATE A MASTER PLAN?

- A Master Plan :
 - Begins with a public consensus building process
 - Outlines the current state of the Town.
 - Identifies where the Town would like to be in the future.
 - Provides a series of long-term goals and achievable short-term objectives to move the Town forward.
 - Supports grant applications and local decision making process.

MASTER PLAN CAPITAL REQUEST

- FY20 Planning Board granted \$50,000 for Master Planning Activities
- ~\$6,800 spent on a Population Projection through 2040 to more accurately reflect Lunenburg's growth.
- Planning Board issues IFB for Public Outreach and 2 Master Plan Elements.
- Current year request for \$110,000 to fund the entirety of the Master Plan (8 Elements).