

**TOWN OF LUNENBURG
FISCAL YEAR 2020**



**FINANCE COMMITTEE REPORT
&
ANNUAL TOWN MEETING WARRANT**

**Annual Town Meeting
May 4, 2019 - 9:00 AM
Lunenburg Middle/High School Auditorium**

**Annual Town Election
May 18, 2019
T.C. Passios Elementary School
POLLS OPEN AT 7:00 A.M. - CLOSED AT 5:00 P.M.**

PLEASE BRING THIS WARRANT WITH YOU TO TOWN MEETING

FINANCIAL TERMS

UNRESERVED FUND BALANCE - Previously referred to as Surplus Revenue, Excess and Deficiency Account, or E & D Account. The amount by which the cash, accounts receivable and other assets exceed the liabilities and reserves.

FUND BALANCE AVAILABLE FOR APPROPRIATION - (Free Cash) Unreserved Fund Balance less any uncollected prior year's property taxes, and less any not provided for or overdrawn accounts. This must be certified as available funds by the State Director of Accounts before it can be voted in lieu of taxes.

PROVISION FOR ABATEMENTS AND EXEMPTIONS - (Overlay) Provision by Assessors for abatements and exemptions. This may not exceed 5% of the tax levy unless otherwise authorized by the State Tax Commission.

FUND BALANCE RESERVED FOR ABATEMENTS AND EXEMPTIONS SURPLUS (Overlay Reserve) Any unused balances in the Provision for Abatements and Exemptions Account is available for appropriation.

RESERVE FUND - This fund is used by the Finance Committee to provide for extraordinary or unforeseen expenditures. The total amount appropriated in any one year may not exceed 5% of the tax levy. No direct drafts against this fund can be made, but transfers from the fund can be authorized by the Finance Committee.

STABILIZATION FUND - Monies placed (voted) *into* a Stabilization Fund may be appropriated at an Annual Town Meeting by a majority vote for any lawful purpose. Monies taken *out* of a Stabilization Fund on expenditures require a 2/3 vote. This account is sometimes referred to as the "Town's savings account".

CHERRY SHEET - The Cherry Sheet is named for the cherry colored paper on which the State notifies the cities and towns of the estimated County and State Assessments and the estimated State distributions to be used in determining the tax rate as an offset to amounts that would otherwise be raised by taxation.

CITIZEN'S CHECK LIST - to be considered on each vote

- ✓ **IS IT NECESSARY?** Or is it something that is not really needed or perhaps already being provided by a private or public group?
- ✓ **CAN WE AFFORD IT?** Remember, there is no limit to what we would like, but there is a limit on what we can afford.
- ✓ **WHAT WILL IT COST ULTIMATELY?** Many proposals are like icebergs -- only a small fraction of the total cost is apparent on the surface.
- ✓ **HOW WILL IT AFFECT BASIC LIBERTIES?** If it imposes unreasonable or illegal restraints on your life or that of others, it should be vigorously opposed.
- ✓ **IS IT IN THE BALANCED BEST INTEREST OF ALL?** If it is designed to benefit a small group or special interest, while taking unfair disadvantage of others, work for its defeat.
- ✓ **IS IT A "FOOT-IN-THE-DOOR" PROPOSITION?** Compromising a little now may bring an oppressive burden later, either in more regulations or more taxes or both.
- ✓ **DOES IT PLACE TOO MUCH POWER IN THE HANDS OF ONE INDIVIDUAL OR GROUP?** Once decisive power is granted to a non-elected public official, a commission or a municipal authority, the private citizens lose effective control.
- ✓ **DOES IT RECOGNIZE THE IMPORTANCE OF THE INDIVIDUAL AND MINORITY OPINION?**
 - ✓ This is the cornerstone of our Republic.

DEFINITIONS OF RECOMMENDATIONS UNDER EACH ARTICLE

RECOMMENDED: The board voted to recommend passage by Town Meeting.

NOT RECOMMENDED: The board voted to not recommend passage by Town Meeting.

NO RECOMMENDATION: The board voted to make no specific recommendation to Town Meeting.

DEFERRED: A recommendation will be announced by this board when the article is considered at Town Meeting.

FINANCE COMMITTEE REPORT

Fiscal Year 2020

The Town of Lunenburg goes through a budget process that brings together the Town Manager, Department Heads, and Citizens to discuss the financial condition of our Town and how to best manage changes in population and funding. In November, the Town Manager provided a target budget to department heads as a guide to develop their budget requests. After individual discussions with the department heads and listening to public comment during the budget presentations, the Town Manager developed a final recommended budget. Hard questions were thoughtfully talked through in pursuit of finding balance between ideal service and what can be funded at projected levels of taxes and new growth. The fiscal year 2020 budget recommendation is for a 3% increase over FY19. The budget would fund targeted additions in staff in response to the increased need for Town services resulting from increased population. It funds the capital plan and the Town's stabilization accounts. It meets all the financial policy requirements as set forth per Town Policy. The budget does not call for increases in debt; the Town would continue to pay down its debt through FY 2020 and beyond. We are pleased to report for the upcoming year Lunenburg remains fiscally healthy.

Revenue

Lunenburg's total revenues are projected to be \$43,133,920. The projection brings in an additional \$1,508,020 above what was collected last year. The estimated revenue breakdown for FY20 is:

<u>Source</u>	<u>Amount</u>	<u>% of Total</u>
Tax Levy	\$27,953,184	65%
State Aid	\$ 9,250,358	21%
Local Receipts	\$ 3,010,153	7%
Available Fund	\$ 2,920,225	7%

The tax levy is projected to increase by \$904,568: the standard 2.5% increase over last year's tax base, projected new growth of \$375,000, and excludable debt. State Aid is projected to increase by 1.9%, although it still has not reached the robust levels seen in past years. The Town benefits from non-municipal revenues (e.g. grants, support groups, and donations). For example, the Library, Council on Aging, and Fire Department have received funding for operating and capital expenses in the past year from sources other than local taxes and state aid, thus keeping those expenses out of the budget. We are grateful for the efforts that all departments put into finding outside sources of funding to help the Town continue to move in a positive direction.

Expenses

Lunenburg's recommended expenditures are \$43,133,920. Out of this total the Omnibus Budget total is \$38,058,164, which is an increase of \$1,190,260 or a 3.2% increase. Other expenditure categories include Cherry Sheet Charges (\$1,215,303), Worcester Regional Retirement (\$1,354,353), capital articles (\$1,684,100), tax title (\$12,000), allowance for abatements (\$175,000), funding for stabilization accounts and OPEB (\$450,000), and other non-operating expenses (\$185,000). The total overall budget increases \$1,508,020, or a 3.6% increase. As Lunenburg's population increases, the demand for services increases along with it. To prepare for this the Police department had developed a ten-year staffing plan, so the increase of one officer this year is the first step. The Fire department developed a four-year staffing plan to expand to paramedic-level services that is still on track, taking into account the two new hires from last year plus the training and overtime costs budgeted for this year. The Lunenburg Public School budget has been facing upward trends in enrollment. This year the recommended budget funds the school department at a 3% increase. It does not fund the entire

amount recommended by the Superintendent. This year’s increase follows a 6.7% increase in 2018 and 3% in 2019. Enrollment numbers, school choice in/out ratios, and potential state formula recalculations (particularly related to health costs and special education) will continue to have an impact on school budget recommendations in the future.

Described below are expenses that represent a change in Lunenburg’s departmental operations or significant line items.

Department	Purpose	Increase Amount
General Government	Assessors Software (current software sunsetting)	\$13,000
General Government	Assistant Town Manager (Duties include HR/personnel director)	\$60,000
Library	2 additional hours/week for the Staff Librarian	\$1,185
Police	Additional FT Patrol Officer	\$80,000
Fire	Paramedic Training	\$21,000
Fire	Overtime	\$38,781
Radio Watch	Holiday coverage for Desk Officer	\$3,000
DPW	Pavement Management	\$50,000
DPW	Facilities	\$40,000
DPW	PT Recreational Director	\$20,000
DPW	Stormwater	\$60,000
Recycling program	Recycling Market Changes	\$62,000
Lunenburg Public Schools	Increased kindergarten and first grade enrollment	\$605,752
Health Insurance	Current Town and School Employees	<i>Decreased 2.45%</i>

The budget includes a capital plan, which funds 10 projects recommended by the Capital Planning Committee. Some of the larger initiatives are the Engine 4 replacement (\$685,000), THMS Asbestos Abatement/Ceiling replacement (\$162,000), Fuel Tank replacement at DPW (\$220,000), and the Rescue 2 replacement (\$310,000). Smaller improvements include painting the Teen Center exterior (\$12,000) and the Wallis Park Basketball Court and Fence (\$36,000). The entire capital plan for this year - \$1,684,100 – would be funded in this budget without taking on new debt. Note that three capital improvements totaling \$1,119,000, from the Vertex study, related to building repairs for Ritter, TC Passios, and Brooks House are not funded by this budget.

In addition to operating expenses and capital projects, the Town is funding line items that serve to provide a cushion for the Town’s General Stabilization Fund (\$100,000, per Town’s Financial Policy) and the Special Purpose Stabilization Fund for future large project capital needs (\$200,000), as well as continuing to increase the Other Post-Employment Benefits (OPEB) fund (\$150,000).

Conclusion

The Town of Lunenburg is in the fortunate position of being able to expand services and improve assets throughout while maintaining financial stability and security. This is reflected in the Town’s continuing AA+ bond rating. However, a recent Debt and Liability assessment found that Lunenburg is in a weak debt position. This underscores the importance of not taking on new debt with the Fiscal 2020 budget and will be an important factor when looking ahead.

We want to thank the Town Manager, Town Administration, and all the Department Heads for a productive budget season. It was not without challenges, and many questions, but everyone demonstrated true passion for how they serve the Town and what they think the Town deserves. The Finance Committee is grateful for being a part of the process and looks forward to continuing to serve.

Finance Committee

Terri Burchfield, Chairman
 John Henshaw, Vice-Chairman
 Hannah Anderson, Clerk
 Jay Simeone
 George Martin
 Marc Luescher
 Michelle Walton

CAPITAL PLANNING REPORT

Fiscal Year 2020

The Capital Planning Committee has presented the Fiscal Year 2020 plan to the Town Manager as required by Charter. The Committee has recommended the following items be included in the FY2020 Capital Plan.

Priority #	CIP#	Dept.	Project Name	Category	FY2020 Projected
1	FD18-01	Fire	Vital Sign Airway Monitors	Equipment	15,000.00
2	PD17-01-A	Police	Police Vehicle, 1 marked	Vehicle	68,000.00
3	PD17-01-B	Police	Police Vehicle, 1 unmarked replacement	Vehicle	48,000.00
4	FD16-15	Fire	Engine 4 Replacement (1995)	Vehicle	685,000.00
5	LPS19-01	Schools	PRI/THES Wifi Upgrade	Equipment	19,600.00
6	GG19-01	Town Clerk	Voting Machines	Equipment	26,500.00
7	LPS16-19-B	Schools	THMS, Asbestos Abatement/ Ceiling Replacement	Facilities	162,000.00
8	FM17-10B	DPW	Fuel Tanks at DPW	Facilities	220,000.00
9	PD18-02	Police	Patrol Rifles and Shotguns	Equipment	16,000.00
10	GG19-02	Planning	Master Plan	Planning	50,000.00
11	FD17-02	Fire	Rescue 2, Replacement 19R2 (2008)	Vehicle	310,000.00
12	FM16-15	DPW	Teen Center, Paint Exterior	Facilities	12,000.00
13	FM19-01	DPW	Parks- Wallis Park Bball Court and Fence	Facilities	36,000.00
14	FM16-01	DPW	PSB, Bldg Automation System	Facilities	16,000.00
Total Capital Plan					1,684,100.00

Capital Planning Committee

Damon McQuaid, Chair, BOS Representative
 Heather Sroka, Vice-Chair, School Committee Representative
 Caroline Griffis, Clerk, Member at Large
 John Henshaw, Member, Finance Committee Representative
 Matthew Allison, Member, Planning Board Representative

TOWN OF LUNENBURG
2019 ANNUAL TOWN ELECTION WARRANT
May 18, 2019

Worcester, ss:

To John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Thomas C. Passios School Building in said Lunenburg on Saturday, the 18th day of May next, at 7:00 o'clock in the forenoon, and then and there to act on the following:

POLLS OPEN AT 7:00 A.M. POLLS SHALL BE CLOSED AT 5:00 P.M.

Shall the Town vote to choose by ballot the following officers?

SELECTMAN	3 YEARS
SELECTMAN	3 YEARS
SEWER COMMISSIONER	3 YEARS
SEWER COMMISSIONER	3 YEARS
BOARD OF HEALTH MEMBER	3 YEARS
ASSESSOR	3 YEARS
TOWN CLERK	3 YEARS
CONSTABLE	3 YEARS
SCHOOL COMMITTEE MEMBER	3 YEARS
SCHOOL COMMITTEE MEMBER	3 YEARS
PARK COMMISSIONER	3 YEARS
PARK COMMISSIONER	1 YEAR
COMMISSIONER OF TRUST FUNDS	3 YEARS
COMMISSIONER OF TRUST FUNDS	1 YEAR
CEMETERY COMMISSIONER	3 YEARS
LIBRARY TRUSTEE	3 YEARS
LIBRARY TRUSTEE	3 YEARS
PLANNING BOARD MEMBER	5 YEARS
PLANNING BOARD MEMBER	3 YEARS
PLANNING BOARD MEMBER	2 YEARS
HOUSING AUTHORITY	5 YEARS

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, seven (7) days at least before the day appointed for said meeting, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Jaxx Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least seven (7) days prior to such election.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this 2nd day of April in the year two thousand and nineteen.

A True copy attest:
Kathryn M. Herrick, Town Clerk

James E. Toale, Chairman
Damon J. McQuaid, Vice-Chairman
Phyllis M. Luck, Clerk
Kathryn E. Adams, Member
Board of Selectmen

INDEX OF MAY 4, 2019 ANNUAL TOWN MEETING ARTICLES

Article	Description	Cost	Source
1	Reports from Committees		
2	By-law for Revolving Funds		
3	Re-authorize Revolving Funds	\$266,000.00	Various Revenue Sources
4	Payment of Prior Year Expenses	\$500.00	Transfer from Available Funds
5	Amendments to Appropriations and Sources of Funds for FY2019	TBD	Transfer from Available Funds
6	FY 2020 Capital Improvement Plan	\$1,684,100.00	Raise & Appropriate, & Transfer from Available Funds
7	FY 2020 Omnibus Budget	\$38,058,164.30	Raise & Appropriate & Transfer
8	Amendment to the SAP Compensation and Classification Plan for FY20-FY22		
9	Stabilization Fund	\$100,000.00	Transfer from Free Cash
10	Special Purpose Stabilization Fund	\$200,000.00	Transfer from Free Cash
11	OPEB Trust Fund	\$150,000.00 Town \$656.00 Sewer	Transfer from Free Cash and Sewer Retained Earnings
12	FY 2020 Sewer Enterprise Budget	\$838,679.00	Anticipated Receipts and Retained Earnings & Transfer
13	Sewer Capital Reserve Stabilization Fund	\$27,521.00	Transfer from Retained Earnings
14	FY 2020 Solid Waste Disposal Program Enterprise Budget	\$302,000.00	Solid Waste Disposal Enterprise Revenues
15	FY 2020 Water Enterprise Budget	\$25,000.00	Water Enterprise Revenues

16	Establish PEG Access Enterprise Fund		Transfer unexpended balances of Receipts Reserved Fund and Comcast Tech Cap. Fund
17	FY 2020 PEG Access Enterprise Budget	\$152,000.00	PEG Access Enterprise Revenues
18	FY2020 PEG Access Budget	\$152,000.00	Transfer from PEG Receipts Reserved
19	FY2020 PEG Access Capital	\$120,000.00	Transfer from Comcast Tech Capital Grant
20	FY2020 Cemetery Care, Improvement and Embellishment	\$35,000.00	Sale of Cemetery Lots
21	Authorize the Selectmen to convey the land/building known as the old Primary School		
22	Authorize the Selectmen to convey the land/building known as the Brooks House		
23	Authorize the Selectmen to convey the building known as the Brooks House		
24	Engineering and architectural services to consolidate town offices, school offices, and community space at the TC Passios Building	TBD	Raise & Appropriate and/or Transfer for Available Funds
25	Amendment to § 250: Non-Medical Marijuana Establishments		
26	Amendment to §250-4.10(1) Marijuana Cultivator		
27	Amendment to §250-4.1 by inserting §250-4.10(2) Marijuana Product Manufacturer		
28	Amendment to §250-4.1 by inserting §250-4.10(3) Marijuana Testing Facility		
29	Amendment to §250-4.10(4) Marijuana Retailer		
30	Amendment to §250-4.10(5) Marijuana Transporter		
31	Amendment to §250-4.10(6)		

	Marijuana Researcher		
32	Impose 3% Excise Tax on Retail Sales of Marijuana		
33	Amendment to Zoning Bylaw §250-5.6 for “Cluster Development”		
34	Acceptance of .79 acres of land on Whalom Road		
35	Non-substantive Changes to the Town Charter		
36	Substantive Changes to the Town Charter		
37	PILOT for 190 Electric Ave.		
38	Citizen’s Petition-Amendment to Zoning Map re: land on Leominster Shirley Road		
39	Citizen’s Petition-Granting of Easement to Historical Society on School Street property		
40	Citizen’s Petition-Amendment to Zoning §240-4.1.J(7)		
41	Citizen’s Petition-Amendment to General Bylaws to add new section for Special Event Permits		
42	Citizen’s Petition-Amendment to Zoning §250-4.13. Solar energy systems		
43	Citizen’s Petition-Sewer boundary on Prospect Street Lot 7		

TOWN OF LUNENBURG
ANNUAL TOWN MEETING WARRANT
May 4, 2019

Worcester, ss:

To: John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Lunenburg Middle/High School Auditorium in said Lunenburg on Saturday, the 4th day of May next, at 9:00 o'clock in the morning (9:00 A.M.), for the purpose of taking action on the Town Meeting Warrant, and then and there to act on the following articles, viz:

ANNUAL TOWN MEETING ARTICLES

ARTICLE 1. To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. (Submitted by Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation
 BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 2. To see if the Town will vote to amend the general by-laws of Town to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts general Laws Chapter 44, Section 53E ½, by deleting the Table in Section 135-8.D and substituting the following Table therefor; or take any other action relative thereto. (Submitted by Town Manager)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation
 BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from the Fund	Fees, Charges or Other Receipts Credited to the Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Ambulance Billing	Fire Department	5% of ambulance services and 100% of Advanced Life Support services	Payments to Third Party Billing Company and Advanced Life Support companies	None	Fiscal Year 2019 and subsequent years
Timber Rights	Conservation Commission	Proceeds of Timber Rights	Acquisition/Improvement of Conservation Land and associated costs	None	Fiscal Year 2019 and subsequent years
School Custodial Special Details	School Committee	Charges/Fees for Outside Details	Payment of Special Details for Outside Functions	None	Fiscal Year 2019 and subsequent years
Green Thumb	School Committee	Sales of Items from Green Thumb Program	Expenses related to the Operation of the Green Thumb Program	None	Fiscal Year 2019 and subsequent years

Library Revolving	Library Trustees	Library Fines, Penalties, Donations & Bequests	Purchase of Library and Information Materials, Document Information, and Electronic Data Delivery	None	Fiscal Year 2019 and subsequent years
Council on Aging/MART Revolving	Council on Aging/COA Director	MART Program Reimbursements and User Fees	Dispatch, Operation, Maintenance and Record Keeping of Elderly Transportation Program	None	Fiscal Year 2019 and subsequent years
Stormwater Task Force Revolving	Stormwater Task Force/DPW Director	Sale of Rain Barrels and Composting Bins	Purchase of additional Rain Barrels/Composting Bins	None	Fiscal Year 2019 and subsequent years
Electrical, Gas, Plumbing Inspector Revolving	Building Department	82.5% of the fees collected from wiring inspections, 80% of fees collected from plumbing & gas inspections	Payment of all charges and fees related to electrical, plumbing, and gas inspections	None	Fiscal Year 2019 and subsequent years
Technology Revolving	Town Manager, IT Director, and Land Use Director	Proceeds from Technology Fee associated with electronic permitting	Payment of software fees, software upgrades, and equipment related to electronic permitting	None	Fiscal Year 2019 and subsequent years

ARTICLE 3. To see if the Town will vote to authorize revolving funds for various departments, boards, committees, agencies or officers pursuant to Massachusetts General Law Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2019 to be expended in accordance with the by-law heretofore approved; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
 BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

<i>Revolving Fund</i>	<i>FY20 Spending Limit</i>
Ambulance Billing	\$100,000
Timber Rights	\$10,000
School Custodial Special Details	\$13,000
Green Thumb	\$5,000
Library Revolving	\$12,000
Council on Aging/MART Revolving	\$45,000
Stormwater Task Force	\$5,000
Electrical, Gas, Plumbing Inspector	\$46,000
Technology	\$30,000

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for payment of prior year expenses; or take any other action relative thereto. (Submitted by the Finance Director)

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 5. To see if the Town will vote to transfer from available funds, all sums of money necessary to amend the amounts voted for the Town’s FY 2019 Budget, under Article 7 of the May 5, 2018 Annual Town Meeting and Article 1

of the November 13, 2018 Special Town Meeting; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 6. To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money for the FY 2020 Capital Plan, as appearing in the Capital Planning Committee Report, or take any action relative thereto. (Submitted by the Capital Planning Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to defray the charges and expenses of the Town for FY 2020 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager; or take any other action relative thereto. (Submitted by Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 8. To see if the Town will vote to replace the current Salary Schedule in Chapter 70, Section 70-8.A, the Salary Administration Plan of the General Bylaws with a FY 2020 Salary Schedule as recommended by the Personnel Committee, which authorizes a cost of living increase for Fiscal Year 2020, for permanent employees not covered by a collective bargaining unit agreement or individual contract and to authorize a COLA increase for Fiscal Years 2021 and FY2022; or take any other action relative thereto. (Submitted by the Personnel Committee)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to the Stabilization Fund; or take any action relative thereto. (Submitted by Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money into the Special Purpose Stabilization Fund; or take any action relative thereto. (Submitted by Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money into the OPEB Trust Fund that was created at the November 10, 2010 Special Town Meeting; or take any action relative thereto. (Submitted by the Town Manager) (Finance Committee Recommends Approval)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to operate the Sewer Enterprise Fund for FY 2020; or take any action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 13. To see if the Town will vote to transfer from available funds the sum of \$27,521 into the Sewer Capital Reserve Stabilization Fund; or take any other action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Disposal Program Enterprise Fund for FY2020; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Department/Water Enterprise Fund for FY 2020; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 16. To see if the Town will vote to establish, under Chapter 44, §53F ½, a Public Educational Government (PEG) Access Enterprise Fund, and transfer in to such fund all funds remaining in the Public Educational Government (PEG) Access and Cable Related Receipts Reserved For Appropriation Fund and the Comcast Tech Capital Grant Fund as of June 30, 2019; or take any other action relative thereto. (Submitted by Public Access Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to operate the Public Educational Government (PEG) Access Enterprise Fund for FY20; or take any other action relative thereto. (Submitted by Public Access Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money from Public Educational Government (PEG) Access and Cable Related Receipts Reserved for Appropriation Fund to fund the FY20 PEG Access operating budget; or take any other action relative thereto. (Submitted by Public Access Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 19. To see if the Town will vote to appropriate a sum of money from the Comcast Tech Capital Fund a sum of money to fund the PEG Access FY20 capital budget; or take any other action relative thereto. (Submitted by Public Access Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 20. To see if the Town will vote to appropriate a sum of \$35,000 from the Sale of Cemetery lots account to be used for the care and improvement and embellishment of the Town Cemeteries; or take any other action relative thereto. (Submitted by Cemetery Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 21. To see if the Town will vote to transfer the care, custody, and control of the land and/or building(s) thereon known as the old Primary School Building and property, located at 30 School Street, shown on Assessor's Map 071, Lot 076 from the Board of Selectmen for general purposes to the Board of Selectmen for general purposes and for the purpose of conveyance, and to authorize the Board of Selectmen to convey a fee simple interest or any portion thereof, or to lease the property, on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town, and to execute any and all agreements and documents to effectuate said sale or lease of any of the properties and any portion thereof and to authorize and /or reauthorize the Board of Selectmen to sell and /or lease the parcel and/or buildings situated thereon, and/or subdivide in any manner said parcels and/or buildings situated and /or take any legal action necessary to effectuate the sale, lease, subdivision, and/or transfer of said land and buildings situated thereon; or take any other action relative thereto. (Submitted by the Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 22. To see if the Town will vote to transfer the care, custody, and control of the land and/or building(s) thereon known as the Brooks House and property, located at 1033 Massachusetts Avenue, shown on Assessor's Map 060, Lot 055 from the Board of Selectmen for general purposes to the Board of Selectmen for general purposes and for the purpose of conveyance, and to authorize the Board of Selectmen to convey a fee simple interest or any portion thereof, or to lease the property, on such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town, and to execute any and all agreements and documents to effectuate said sale or lease of any of the properties and any portion thereof and to authorize and /or reauthorize the Board of Selectmen to sell and /or lease the parcel and/or buildings situated thereon, and/or subdivide in any manner said parcels and/or buildings situated and /or take any legal action necessary to effectuate the sale, lease, subdivision, and/or transfer of said land and buildings situated thereon; or take any other action relative thereto. (Submitted by the Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to convey the building known as the Brooks House, located at 1033 Massachusetts Avenue, which property is shown on Assessor's Map 060, Lot 055 from the Board of Selectmen for general purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to sell said building, and take any legal action necessary to effectuate the sale of said building; or take any other action relative thereto. (Submitted by the Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the design and engineering to consolidate town offices, school uses, and community space at the building and land known as the TC Passios, located at 1079 Massachusetts Avenue, shown on Assessor’s Map 060, Lot 055, and any and all incidental and related costs, including but not limited to, site evaluation, engineering and final design services; or take any other action relative thereto. (Submitted by the Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 25. To see if the Town will vote to amend the Code of Lunenburg by deleting therefrom in its entirety Section 250-4.15, which is a Section of the Protective Bylaw entitled “Temporary Moratorium on Sale and Distribution of Recreational Marijuana”, and by substituting therefor a new Section 250-4.15, entitled “Non-Medical Marijuana Establishments”, as shown on a document entitled “Article 25: Section 4.15 Non-Medical Marijuana Establishments”, dated April 2, 2019, which is on file at the office of the Town Clerk, Board of Selectmen, and Planning Board; or take any other action relative thereto. (Submitted by the Planning Board)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
 BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 26. To see if the Town will vote to amend the Code of Lunenburg, to modify §250-4.1 by inserting §250-4.1O(1) Marijuana Cultivator; or take any other action relative thereto. (Submitted by the Planning Board)

4.1O	NON-MEDICAL MARIJUANA USES	RA	RB	O	LB/R	C	OP/I	R	VCD	SS	TT	W
4.1O(1)	Marijuana cultivator ³	-	-	-	-	-	-	-	-	-	-	-

3. Per G.L. c. 94G, § 3(a)(2), marijuana cultivators , as defined by G.L. c. 94G, § 1, are prohibited within the Town of Lunenburg but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.

4.1O(1) "Marijuana cultivator", an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 27: To see if the Town will vote to amend the Code of Lunenburg, to modify §250-4.1 by inserting §250-4.1O(2) Marijuana Product Manufacturer; or take any other action relative thereto. (Submitted by the Planning Board)

4.1O	NON-MEDICAL MARIJUANA USES	RA	RB	O	LB/R	C	OP/I	R	VCD	SS	TT	W
4.1O(2)	Marijuana product manufacturer ⁴	-	-	-	-	-	-	-	-	-	-	-

4. Per G.L. c. 94G, § 3(a)(2), marijuana product manufacturers , as defined by G.L. c. 94G, § 1, are prohibited within the Town of Lunenburg but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.

4.10(2) "Marijuana product manufacturer", an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 28: To see if the Town will vote to amend the Code of Lunenburg, to modify §250-4.1 by inserting §250-4.10(3) Marijuana Testing Facility; or take any other action relative thereto. (Submitted by the Planning Board)

4.10	NON-MEDICAL MARIJUANA USES	RA	RB	O	LB/R	C	OP/I	R	VCD	SS	TT	W
4.10(3)	Marijuana testing facility ⁵	-	-	-	-	-	-	-	-	-	-	-

5. Per G.L. c. 94G, § 3(a)(2), marijuana testing facilities, as defined by G.L. c. 94G, § 1, are prohibited within the Town of Lunenburg but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.

4.10(3) "Marijuana testing facility", an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 29: To see if the Town will vote to amend the Code of Lunenburg, to modify §250-4.1 by inserting §250-4.10(4) Marijuana Retailer; or take any other action relative thereto. (Submitted by the Planning Board)

4.10	NON-MEDICAL MARIJUANA USES	RA	RB	O	LB/R	C	OP/I	R	VCD	SS	TT	W
4.10(4)	Marijuana retailer ⁶	-	-	-	-	-	-	-	-	-	-	-

6. Per G.L. c. 94G, § 3(a)(2), marijuana retailers, as defined by G.L. c. 94G, § 1, are prohibited within the Town of Lunenburg but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.

4.10(4)"Marijuana retailer", an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 30:To see if the Town will vote to amend the Code of Lunenburg, to modify §250-4.1 by inserting §250-4.10(5) Marijuana Transporter; or take any other action relative thereto. (Submitted by the Planning Board)

4.10	NON-MEDICAL MARIJUANA USES	RA	RB	O	LB/R	C	OP/I	R	VCD	SS	TT	W
4.10(5)	Marijuana transporter ⁷	-	-	-	-	-	-	-	-	-	-	-

7. Per G.L. c. 94G, § 3(a)(2), marijuana transporter , as defined by G.L. c. 94G, § 1, are prohibited within the Town of Lunenburg but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.

4.10(5) “Marijuana Transporter” an entity, not otherwise licensed by the Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third Party Transporter.

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 31: To see if the Town will vote to amend the Code of Lunenburg, to modify §250-4.1 by inserting §250-4.10(6) Marijuana Researcher; or take any other action relative thereto. (Submitted by the Planning Board)

4.10	NON-MEDICAL MARIJUANA USES	RA	RB	O	LB/R	C	OP/I	R	VCD	SS	TT	W
4.10(6)	Marijuana Researcher ⁸	-	-	-	-	-	-	-	-	-	-	-

8. Per G.L. c. 94G, § 3(a)(2), marijuana researcher , as defined by G.L. c. 94G, § 1, are prohibited within the Town of Lunenburg but expressly excluding Medical Marijuana Treatment Centers. Said prohibition shall be effective only upon passage by the voters at a regular or special Town election.

4.10(6) “Marijuana Researcher Facility” an entity licensed to cultivate, purchase, or otherwise acquire marijuana for the purpose of conducting research regarding marijuana products.

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 32. To see if the Town will vote to accept G.L. c. 64N, § 3 to impose an excise tax on the retail sales of marijuana for adult use at the rate of 3 percent of the total sales price received by marijuana retailers as a consideration of the sale of marijuana or marijuana products; or take any other action relative thereto. (Submitted by the Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval
 BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 33. To see if the Town will vote to amend the Code of Lunenburg, Section 250-5.6, which is a Section of the Protective Bylaw, entitled “Cluster development,” by adding the following, new Subsection F thereto:

F. Anti-segmentation. No development or series of developments shall be segmented or phased, nor shall any contiguous parcels in single or common ownership as of or subsequent to the date of adoption hereof be conveyed or otherwise transferred, so as to avoid compliance with, defer or curtail the applicability or requirement(s) of this bylaw. It is not the form of ownership but control that determines single or common ownership hereunder, which shall expressly include ownership by affiliated or related persons and/or entities such as, but not limited to, business organizations in the same or similar ownership and joint tenancies, tenancies in common or trusts with a commonality of legal or equitable interest(s) therein;

or take any action relative thereto. (Submitted by the Planning Board)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation (No Direct Financial Impact)
 BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 34. To see if the Town will vote to acquire by gift an approximately 0.79 acre parcel of land situated on Whalom Road, together with any improvement(s) thereon, being shown as “Parcel A” on a plan of land entitled “Plan of Land in Lunenburg and Leominster, MA Prepared for Whalom Road, LLC, August 17, 2016, Whitman & Bingham Associates, LLC,” as recorded with the Worcester Northern District Registry of Deeds in Plan Book 508, Page 1, for general municipal purposes, under the care, custody and control of the Parks Commission; or take any other action relative thereto. (Submitted by Zoning Board of Appeals)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Not Recommended

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation revising the Charter of the Town of Lunenburg, adopted at the Town Election in 1999 and filed in the Office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, as amended by the Town on May 3, 2008 and enacted by the Senate and House of Representatives of the General Court on October 8, 2009, generally as follows:

- (i) by substituting the phrase “select board” for the phrase “board of selectmen,” throughout said Charter;
- (ii) by substituting days for months and years, throughout said Charter;
- (iii) by replacing the short title “Lunenburg Home Rule Charter” with “Charter of the Town of Lunenburg,” in Section 1-2;
- (iv) by adding a definition for the term “day” or days,” in Section 1-7;
- (v) by redefining the term “quorum,” also in Section 1-7;
- (vi) by adding the phrase “Finance Committee” to the title of Section 2-3(c), which defines its powers and duties;
- (vii) by stating in Section 2-7(b) that either written or electronic copies of proposed warrant articles may be provided to the chairperson of the finance committee;
- (viii) by substituting the phrase “building commissioner” for the phrase “building inspector,” in Sections 3-2(d) and 4-2(c);
- (ix) by replacing the term “affirm” with “ratify” as it relates to the ratification of certain appointments, in Sections 3-2(d), 3-10(c) and 3-14(c);
- (x) by replacing the term “elect” with “appoint” as it relates to the school committee’s appointment of a superintendent of schools, in Section 3-3(b)(1);
- (xi) by stating in Section 3-5(b) that certain matters are the board of cemetery commissioners’ “sole” responsibility;
- (xii) by excepting the school department from the town manager’s administration of personnel, in Section 4-2(e);
- (xiii) by extending the town manager’s authority to negotiate contract with employees to “bargaining units subject to ratification by the select board,” in Section 4-2(l);
- (xiv) by deleting references to certain Chapters of the General Laws, in Sections 4-2(m) and 5-3(d)(5);
- (xv) by stating in Section 5-3(a) that the director of municipal finance may be either the town manager or his or her appointee;
- (xvi) by requiring in Section 6-3 that the town manager’s budget summary be mailed with the warrant to households with registered voters”;
- (xvii) by changing “affect” to “effect” in Section 6-4, i.e. a grammatical correction;
- (xviii) by adding a new Section 6-5(d) requiring that the proposed operating budget “identify all other available sources of funding”;
- (xix) by making certain clarifications to the requirements in Section 7-8(b) that multiple-member bodies post agendas of their meetings and act on items not included thereon only in emergency circumstances;

- (xx) by substituting the term “minutes” for the term “journal” in Section 7-8(c);
- (xxi) by clarifying and modifying the process for the filling of vacancies in the membership of an appointed, multiple-member body, in Section 7-8(f);
- (xxii) by stating that the notice of vacancy required by Section 7-10 does not apply to those on multiple-member bodies; and
- (xxiii) by making such other changes to the Charter as are consistent with or required by the above modifications thereto, as shown in the report hereinafter referenced;

and to further authorize the Charter Review Committee to submit to the General Court for enactment as the revised Charter of the Town of Lunenburg the proposed legislation contained in the 2019 final report of the Charter Review Committee, effecting the foregoing changes, copies of which have been placed on file in the offices of the Town Clerk and Board of Selectmen, at Town Hall, and made available for public distribution at said offices of the Town Clerk and Board of Selectmen, at the main circulation desk of the Lunenburg Public Library and on the Town website forthwith following said filing; and to further authorize the Charter Review Committee to consult with the members of the General Court and to approve such changes or alterations to the draft text of the special legislation as may be required or suggested by the General Court, if any; or take any action relative thereto. (Submitted by the Charter Review Committee)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation (No Direct Financial Impact)
 BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 36. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation revising the Charter of the Town of Lunenburg, adopted at the Town Election in 1999 and filed in the Office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, as amended by the Town on May 3, 2008 and enacted by the Senate and House of Representatives of the General Court on October 8, 2009, generally as follows:

- (i) by requiring in Section 2-3(b) that the members of the finance committee be residents registered to vote in town;
- (ii) by updating Sections 3-2(d) and 4-2(c) with the names of certain town offices either appointed by the town manager subject to select board ratification or for which candidates are recommended by the town manager to the select board;
- (iii) by modifying and replacing in its entirety Section 3-7(b), governing the powers and duties of the board of trustees of the public library;
- (iv) by increasing the membership of the board of park commissioners from three (3) to five (5), in Section 3-9(a);
- (v) by stating that the town manager will be responsible for supervision, evaluation and personnel actions related to the positions of planning director and sewer business manager, in Sections 3-10(c) and 3-14(c), respectively;
- (vi) by stating in Section 4-1 that the town manager screening committee shall submit “name(s),” not a “list,” of qualified candidates to the select board in the event of a vacancy;
- (vii) by updating due process and procedures afforded the town manager preceding removal or suspension, in Section 4-5(b);
- (viii) by adding a new Section 7-11 relative to the enforcement of Charter provisions and the town general by-laws; and
- (ix) by making such other changes to the Charter as are consistent with or required by the above modifications thereto, as shown in the report hereinafter referenced;

and to further authorize the Charter Review Committee to submit to the General Court for enactment as the revised Charter of the Town of Lunenburg the proposed legislation contained in the 2019 final report of the Charter Review Committee, effecting the foregoing changes, copies of which have been placed on file in the offices of the Town Clerk and Board of Selectmen, at Town Hall, and made available for public distribution at said offices of the Town Clerk and

Board of Selectmen, at the main circulation desk of the Lunenburg Public Library and on the Town website forthwith following said filing; and to further authorize the Charter Review Committee to consult with the members of the General Court and to approve such changes or alterations to the draft text of the special legislation as may be required or suggested by the General Court, if any; or take any action relative thereto. (Submitted by the Charter Review Committee)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation (No Direct Financial Impact)
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen to negotiate and enter into a payments in lieu of tax agreement (“PILOT”) pursuant to the provisions of M.G.L. Chapter 59, Section 38H (b), and Chapter 164, Section 1, or any other enabling authority, between the Town and Borrego Solar, Inc. or its successors or assigns, for personal property attributable to solar photovoltaic facilities to be installed and operated in the Town of Lunenburg on land located at 190 Electric Avenue and as shown on Assessor’s Map 77, Parcel 14 for a term of 20 years and on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate and further to authorize the Board of Selectmen to take such action as may be necessary to carry out the vote taken hereunder; or take any other action relative thereto. (Submitted by the Board of Selectmen)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation (No Direct Financial Impact)
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

ARTICLE 38. To see if the Town will vote to amend the Zoning Map by rezoning portions of the land located at 131 Leominster Shirley Road from Residence B District to Commercial District so the entire lot is in the Commercial District so the entire lot is in the Commercial District portions of 151 Leominster Shirley Road from Commercial District to Office Park and Industrial District so the entire lot is in the Office Park and Industrial District, and portions of 181 Leominster Shirley Road from Residence B District to Office Park and Industrial District so the entire lot is in the Office Park and Industrial District, as shown on a plan on file at the office of the Town Clerk, Board of Selectmen, and Planning Board; or take any other action relative thereto. (Citizen’s Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 39. To see if the Town will vote to grant the Lunenburg Historical Society, Inc. an easement to continue its 53-year use of a certain tract of land, described as follows: Beginning at the southeasterly corner of property of the Lunenburg Historical Society, Inc. on the westerly side of School Street, south 72° 09’ 30” east approximately 79.5 feet to the westerly side of School Street at land to be retained by the inhabitants of Lunenburg, thence north 10° 55” east approximately 145 feet to the point of beginning, consisting of approximately 0.25 acre, with exact angles and distances to be confirmed by survey; or take any other action relative thereto. (Citizen’s Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 40. To see whether the Town will vote to amend its zoning bylaw by adding Section 240 4.1. J (7) “Exhibition and Workshops: Any outdoor or indoor farming or artistic performance or exhibition, including but not limited to, music, plays and staged readings, poetry, dance, farming and art fairs and exhibitions, or any lectures, talks, trainings or workshops on educational topics including but not limited to farming, health, nature, or art;” and by adding to Lunenburg Code Section 250 4.1.G (Use table) the corresponding use” 4.1J(7) Exhibition and Workshops” to be allowed in all districts pursuant to an entertainment license or Sunday entertainment license by the Board of Selectmen, or act anything thereon. (Citizen’s Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 41. To see whether the Town will vote to adopt a bylaw as follows:

Special Event Permit Guidelines

Welcome and Instructions The Town of Lunenburg is proud of the strong sense of community that exists amongst its residents. To further this sense of community the Town is happy to welcome special events from athletic events to concerts to community festivals. The goal of the Town of Lunenburg is to ensure that these events are safe and successful, while minimizing the impact on our residents and businesses. The following instructions are intended to assist applicants in planning and preparing to carry out their special event.

Accordingly, the Selectmen shall be authorized to grant permits for special events, as defined in this bylaw, subject to the rules and regulations governing special events set forth herein.

Guidelines for Special Events

A **Special Event** is any private event/activity held on public property or an event open to the general public held on private property that involves or affects, directly or incidentally, the ordinary use of parks, playgrounds, fields, public buildings, streets and rights-of-way and/or sidewalks. Special events may include, but are not necessarily limited to, athletic tournaments, concerts, fairs, festivals, holiday celebrations, parades, road or bicycle races, trainings workshops. Properties may hold multiple Special Events, with a maximum of 6 events per private property, in a calendar year given that the appropriate permits, approvals and inspections are in place. Events beyond 6 not permitted without reference to zoning in the district.

Individuals or organizations wishing to hold Special Events on public or private property must obtain a Special Event Permit from the Town of Lunenburg. Special Event Permit Applications must be filed a minimum of sixty (60) days prior to the event, failure to do so may result in the denial of application.

Exemptions: The following events are exempt from Special Event Permitting:

- Town Events held on Town property
- Events held in conjunction with the Lunenburg Public Schools or the Lunenburg Public Library
- Events held by Private Membership Organizations where only members and guests are invited

Permit Posting: Special Event Permits should be posted at greeting areas or main entrances at events. Event organizers and managers are reminded that they may be asked, by Town staff, to show proof of the permit during the event.

Timing: Events are prohibited from conducting activities after 22:00 and before 07:00. Loudspeakers, amplified music, bullhorn or public address systems during events are strictly regulated and must be part of the permit. Special Events may span multiple days and include on-site camping (as permitted by the Board of Health) but shall not exceed 4 days. No more than Three (3) multiple day events may be approved per calendar year per private property.

Alcohol / drug Use: Alcohol is prohibited in all Town of Lunenburg public property, including buildings, parks, playgrounds, fields, etc. Any event on private property may provide alcohol for a fee, provided that there is strict compliance with the Town of Lunenburg policy regarding such (Town of Lunenburg Board of Selectmen Policies and Procedures, as amended). No Bring Your Own Bottle (BYOB) Permits may be issued for Special Events. Private events that serve alcohol for free or allow participants to provide their own alcohol shall not be subject to this provision.

Recreational use of drugs shall be prohibited at any permitted Special Event that takes place on Town of Lunenburg property. This shall be deemed to include marijuana.

Restrooms/Trash/Cleanup: The Town of Lunenburg may require event organizers to provide temporary toilet facilities. Temporary toilet facilities must be cleaned daily or as necessary per the Lunenburg Board of Health. Trash must be disposed of in approved containers. Trash pickup and disposal is to be performed as required by the Board of Health. The applicant must clean the right-of-way or public property of all rubbish and debris, returning it to its pre-event condition at the conclusion of the event. If the applicant fails to clean up debris and trash within the specified period, cleanup will be arranged by the Town and charged to the applicant.

Traffic & Parking: Parking is permitted in designated areas only. The event organizer will be responsible for providing a parking plan to the Lunenburg Police Department for their approval. Parking may not interfere with event entrances or emergency access.

Traffic and Parking Plans shall not violate Chapter 332 of the Code of Lunenburg.

Signs: Signs are permitted, though approval may be required by the Building Inspector. No signs may be affixed to trees, buildings or street furniture.

Smoking: Smoking is not permitted in any public facility, on school grounds or on recreational parks, fields or playgrounds.

Fireworks: fireworks are not permitted within the Town of Lunenburg without proper licensing.

Tents: Large Function Tents over 2500 sq feet require an inspection or permit from the Town of Lunenburg Board of Health, Building and Fire Departments. Such structures require a flame resistant certificate issues by an acceptable testing laboratory, and site plan indicating a fire lane accessing the tent(s) or trailer(s), a fire extinguisher on- site and acknowledgement that no smoking, fireworks, or open flames will be permitted in the tent(s).

Security/Traffic Control: Events may require the hiring of police officers to provide for security and/or traffic control.

BUFFER ZONE: All Special Events shall take place no less than one hundred feet (100') from an abutting residential property. Upon submission of a written request supported by documentation the Board of Selectmen may reduce this distance at their discretion under reasonable circumstances.

First Aid/Medical: Events may require provisions for first aid and medical personnel. Arrangements should be with a private service for the event. The Fire Department can provide a list of contacts.

ACCESSABILITY: Any Special Event permitted through the Town of Lunenburg shall be accessible to all persons who may attend. This includes the provision of accessible parking spaces, paths, restroom facilities and any other reasonable accommodations that may be required.

EVENT LAYOUT: All Special Event Applications shall include an Event Layout Plan that includes:

Site Access

Parking Areas

Restroom Facilities

Required Buffer Zone

Location of any abutting houses

Food Service Area (if applicable)

Sleeping Accommodations (if available)

Wetlands on the property (if applicable)

First Aid Station (if applicable)

Alcohol Serving Areas (if applicable)

Location of Stage or Entertainment (if applicable)

Route of Race (if applicable)

Any Additional Event Features not listed.

Insurance: At the discretion of the Board of Selectmen, all applicants must provide a certificate of insurance. Terms of insurance may be set by the Board of Selectmen in scope and financial amount at their discretion or set at the minimum amount of \$1,000,000 for commercial general liability as a precondition for obtaining permits. The Certificate of Insurance must include all coverage deemed necessary for the event, as specified by the Town of Lunenburg and Town Counsel, including indemnification and hold harmless clause. The Certificate of Insurance must name the Town of Lunenburg as an additional insured on applicable policies. This Certificate and verification of Workers Compensation Coverage must be submitted to the Town Manager's Office no later than ten (10) business days prior to the date of the event. Final Special Event Permits will not be issued without submission of a Certificate of Insurance reflecting the necessary Workers Compensation Coverage to comply with State Law.

Additional Permitting and Cost Requirements: Depending upon the Special Event, additional permits may be required by the Town of Lunenburg Departments. These may include, but are not limited to, permits for temporary food, food preparation, campground, athletic field use, merchandise sales, etc. The organizers of the event are responsible for obtaining any additional permits or licenses as determined by representatives of each Town Department before the issuance of the Special Event Permit.

Modification: The Board of Selectmen may at their discretion based on the specifics of the applying event forgo any permit requirement in these guidelines.

Enforcement: Town of Lunenburg Police, Fire or other staff so designated by the Town Manager, may request that a resident, event employee, or participant leave any park or public facility for violation of the rules and regulations.

Special Event Permit Process:

- Filing of Special Event Permit Application & Supporting Material With Board of Selectmen
- Distribution of Material to Relevant Departments for Review
- Meeting of Relevant Departments To discuss event coordination
- Submission of Comments from Town Staff to BOS.
- BOS Public Hearing on Special Event Permit
- Vote on Special Event and Permit Issuance
(Citizen's Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred
BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 42. This petition seeks to change the special permit granting authority in Section 4.13 (Solar Energy Systems) of the protective bylaws of the Town of Lunenburg. Under the current bylaw, the Planning Board grants special permits when it comes to photovoltaic installations. I am seeking to change the language so that the Zoning Board is the granting authority.

I am proposing the following changes to §250-4.13. Solar energy systems:

- §250-4.13 D. (1). Purpose (b) - "The special permit granting authority for these purposes shall be the Zoning Board of Appeals".
- §250-4.13 D. (3). Siting by special permit- "more than 20 acres in any district by special permit issued by the Zoning Board of Appeals;....".
- §250-4.13 D. (3). (a) Standards - "In granting the special permit, the Zoning Board of Appeals shall find.....".
- §250-4.13 D. (3). (b) Conditions- "The Zoning Board of Appeals may impose.....".
- §250-4.13 D. (7). (a) Setbacks and buffer strips - ".....and the Zoning Board of Appeals finds...".
- §250-4.13 D. (8). (a) Required documents - ".....The Zoning Board of Appeals may

- waive.....".
- §250-4.13 D. (11). Abandonment and removal - ".....written consent of the Zoning Board of Appeals may waive..."...”The owner or operator shall notify the Zoning Board of Appeals by certified mail..."...”Landscaping may be left upon approval of the Zoning Board of Appeals.....".

(Citizen’s Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Deferred

ARTICLE 43.

To see iff the Town of Lunenburg would vote at Town meeting to move the sewer boundary on proposed Lot 7 back to 400’ so new house could tie into the sewer main in Prospect St. This Lot 7 is presently shown on a draft plan Drawn by Whitman & Bingham Asso. dated March 21st 2019. The reason we can’t tie into sewer now is that it is going to be a reduced Frontage Lot and to get the 175’ at the Front of the Lot it pushes the house back out of the existing sewer boundary. This lot is currently owned by Amy Whitcomb Ricciuti & Charles B. Whitcomb. (Citizens Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred
 BOARD OF SELECTMEN RECOMMENDATION: Deferred

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, fourteen (14) days at least before the day appointed for said meeting, one of which places shall be the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell’s and one at Jaxx Country Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such meeting.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands this 16th day of April in the year Two Thousand and Nineteen,

**A true copy, Attest:
 Kathryn M. Herrick, Town Clerk**

LUNENBURG BOARD OF SELECTMEN
S/James E. Toale, Chairman
S/Damon McQuaid, Vice Chairman
S/Phyllis Luck, Clerk
Katey Adams, Member

I have this day posted attested copies of the foregoing warrant in four or more public places in the town, including Town Hall, one at Jaxx Country Variety, one at the Whalom Variety Store in the Whalom-Bakersville District and one at Powell’s Stone and Gravel, all within at least fourteen (14) days before the meeting and have mailed a copy of same to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such Annual Town Meeting.

S/John E. Baker, Constable

DATE

PROJECTED REVENUES/EXPENDITURES FY2020

	FY18 BUDGETED	FY19 BUDGETED	FY20 BUDGETED	EXPENDITURES	FY18 BUDGETED	FY19 BUDGETED	FY20 BUDGETED
PROPERTY TAXES							
Prior Year Levy Limit	\$ 22,054,802.00	\$ 23,087,668.00	\$ 24,137,396.00	Maturing Debt	\$ 3,102,790.88	\$ 3,095,185.66	\$ 3,094,373.33
2.12% Increase	\$ 550,441.24	\$ 577,192.00	\$ 603,494.90	Interest/Insurance Costs on Debt	\$ 1,721,317.36	\$ 1,662,866.84	\$ 1,582,109.78
Estimated New Growth	\$ 481,496.00	\$ 472,536.00	\$ 375,000.00	Gen Gov Unclassified	\$ 2,911,295.97	\$ 3,136,215.55	\$ 3,224,861.32
Debit Exclusions	\$ 2,760,807.77	\$ 2,857,515.00	\$ 2,837,333.48	General Government	\$ 1,336,338.98	\$ 1,426,619.25	\$ 1,541,022.27
Override				Central Purchasing	\$ 55,303.00	\$ 55,303.00	\$ 60,303.00
				Protection	\$ 2,941,492.35	\$ 3,237,330.22	\$ 3,462,434.21
TAXES: Total	\$ 25,847,547.01	\$ 26,994,911.00	\$ 27,953,184.38	Health & Sanitation	\$ 70,866.95	\$ 73,838.58	\$ 77,316.94
				Public Assistance	\$ 239,799.78	\$ 245,493.56	\$ 249,863.78
				Facilities & Buildings	\$ 753,216.19	\$ 670,851.69	\$ 708,038.57
				Solid Waste/Recycling Program	\$ 153,230.00	\$ 156,359.88	\$ 218,450.00
STATE PROVIDED FUNDS				Department of Public Works	\$ 1,589,171.38	\$ 1,668,378.37	\$ 1,825,327.81
Cherry Sheet/State Aid	\$ 8,972,793.00	\$ 9,074,334.00	\$ 9,250,338.00	Schools	\$ 20,598,833.00	\$ 21,031,807.47	\$ 21,597,336.23
Police Career Incentive				Library	\$ 381,709.86	\$ 407,653.76	\$ 416,727.06
Additional Aid							
Subtotal State Aid	8,972,793.00	9,074,334.00	9,250,338.00	Omnibus Total	\$ 35,855,365.70	\$ 36,867,903.83	\$ 38,058,164.30
				Prior Year Budget Adjustments	\$ -	\$ -	\$ -
PROJECTED LOCAL RECEIPTS				CHERRY SHEET CHARGES			
Local Receipts	\$ 2,867,168.00	\$ 2,940,817.00	\$ 3,010,133.00	Cherry Sheet Offset	\$ 295,827.00	\$ 257,181.00	\$ 202,787.00
Subtotal Receipts	2,867,168.00	2,940,817.00	3,010,133.00	State & County	\$ 174,315.00	\$ 175,016.00	\$ 189,860.00
				Choice/Charter Assessments	\$ 1,214,467.00	\$ 869,680.00	\$ 822,656.00
OTHER REVENUES				Changes to FY09 Assessments			
Overlay Surplus							
Free Cash	\$ 720,932.65	\$ 602,736.00	\$ 1,182,731.96	Subtotal CS Charges	\$ 1,684,609.00	\$ 1,301,877.00	\$ 1,215,303.00
Unexpended Articles		\$ 54,478.03	\$ 171,781.68				
Premium Reserved for Capital			\$ 6,350.49				
Comcast Tech Capital Fund			\$ 120,000.00				
Borrowing		\$ 480,495.00	\$ -				
Zoning Incentive Stabilization Fund				Allow for Abatements/Exemptions	\$ 174,071.24	\$ 182,363.75	\$ 175,000.00
MSBA Reimbursements	\$ 474,239.00	\$ 474,239.00	\$ 474,239.00	Worc Cty Retirement Assessment	\$ 1,106,982.00	\$ 1,221,814.00	\$ 1,354,355.00
MSBA Reserve for Debt/Premiums	\$ 59,959.00	\$ 59,959.00	\$ 61,077.89	Tax Title	\$ 8,000.00	\$ 10,500.00	\$ 12,000.00
				Capital Articles	\$ 658,317.00	\$ 1,455,214.00	\$ 1,684,100.00
Trust & Special Revenue Funds				Design, Construct Sewers			
Sewer Enterprise				Cemetery Improvements			\$ 35,000.00
Sewer Betterments				General Fund Articles			
Water Betterments	\$ 62,781.00	\$ 58,468.13	\$ 56,837.50	Peg Access FY20 Capital Expenses			\$ 120,000.00
Student Transportation Officer Receipt Fund				Reserve Capacity Stabilization Fund	\$ 3,496.90	\$ -	\$ -
Sewer Enterprise Retained Earnings	\$ 29,996.90	\$ 29,656.00	\$ 28,177.00	Special Purpose Stabilization Fund(s)	\$ 235,000.00	\$ 399,227.00	\$ 200,000.00
Cemetery Sale of Lots Account			\$ 35,000.00	Sewer Capital Reserve	\$ 26,500.00	\$ 29,000.00	\$ 27,521.00
Artificial Turf Revolving Fund		\$ 44,990.56	\$ 43,500.00				
Sale of Real Estate Revolving Account				TC Passios Design/Engineering			\$ 150,000.00
Subtotal Other Revenue	\$ 1,347,928.55	\$ 1,804,961.72	\$ 2,179,695.52	Court Judgements			
				OPEB Liability	\$ 100,000.00	\$ 100,000.00	\$ 150,000.00
				Sewer OPEB Liability		\$ 656.00	\$ 656.00
				Snow Removal Deficit		\$ -	\$ -
				Lane Property			
Other Financing Sources				Sewer Construction Project			
Septic Loan Revenue	\$ 10,868.00	\$ 10,868.00	\$ -	Prior Year Expense	\$ 21,410.96		
				Transfer to Stabilization Fund	\$ 84,523.00	\$ 87,000.00	\$ 100,000.00
PEG Access Enterprise Fund			\$ 152,000.00	PEG Access Enterprise			\$ 152,000.00
Water Enterprise Fund	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	Water Enterprise	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Solid Waste Enterprise Fund	\$ 292,000.00	\$ 292,000.00	\$ 302,000.00	Solid Waste Enterprise	\$ 292,000.00	\$ 292,000.00	\$ 302,000.00
Sewer Enterprise Fund	\$ 1,657,222.24	\$ 1,745,940.58	\$ 1,727,385.40	Sewer Enterprise	\$ 745,251.00	\$ 862,171.00	\$ 838,679.00
TOTAL REVENUE	\$41,020,526.80	\$42,888,432.30	\$44,599,776.30	TOTAL EXPENDITURES	\$ 41,020,526.80	\$ 42,834,726.58	\$ 44,599,776.30
				Credit/(Debit)	\$0.00	\$53,705.72	\$0.00
						Excess Levy Capacity	Excess Levy Capacity

FY 2020 Projected Omnibus Budget

Line No.	Expended FY2015	Expended FY2016	Expended FY2017	Expended FY2018	Budgeted FY2019	FY2020 Town Manager Rec
<i>Maturing Debt & Interest</i>						
1	\$ 2,079,852.66	\$ 2,870,573.15	\$ 3,097,671.53	\$ 3,102,454.99	\$ 3,095,185.66	\$ 3,094,373.33
2	\$ 872,334.61	\$ 1,658,238.83	\$ 1,735,905.23	\$ 1,664,957.76	\$ 1,623,033.16	\$ 1,538,974.55
3	\$ 4,664.47	\$ 5,858.02	\$ 7,729.96	\$ 31,463.74	\$ 33,491.78	\$ 37,800.00
3A	\$ 8,000.88	\$ 7,194.56	\$ 16,856.15	\$ 7,708.67	\$ 6,341.90	\$ 5,335.23
3B	\$ -	\$ -	\$ -	\$ 9,806.23	\$ -	\$ -
	\$ 2,964,852.62	\$ 4,541,864.56	\$ 4,858,162.87	\$ 4,816,391.39	\$ 4,758,052.50	\$ 4,676,483.11
Total Maturing Debt						
<i>Unclassified</i>						
4	\$ 193,556.64	\$ 185,537.47	\$ 199,800.66	\$ 218,375.00	\$ 206,884.65	\$ 233,226.65
5	\$ 59,131.26	\$ 78,869.65	\$ 109,283.35	\$ 110,585.00	\$ 126,527.50	\$ 126,527.50
6	\$ 1,568,744.12	\$ 1,670,769.78	\$ 1,805,968.97	\$ 1,969,483.26	\$ 2,329,160.11	\$ 2,384,177.80
7	\$ 9,832.50	\$ 9,926.25	\$ 10,073.75	\$ 10,671.25	\$ 15,000.00	\$ 15,000.00
8	\$ 4,407.00	\$ 3,757.00	\$ 4,425.00	\$ 6,857.82	\$ 3,500.00	\$ 3,500.00
9	\$ 6,337.86	\$ 10,085.07	\$ 8,575.00	\$ 12,625.48	\$ 12,000.00	\$ 12,000.00
10	\$ 3,119.45	\$ 3,197.43	\$ 3,277.37	\$ 3,359.30	\$ 3,443.29	\$ 3,529.37
11	\$ -	\$ 500.00	\$ 2,500.00	\$ -	\$ 3,000.00	\$ 3,000.00
12	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
12A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00
13A	\$ 20,809.11	\$ 30,900.83	\$ 12,808.80	\$ -	\$ 86,800.00	\$ 94,000.00
14	\$ 1,577.68	\$ (429.00)	\$ -	\$ (4,004.00)	\$ 10,000.00	\$ 10,000.00
14A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	\$ 219,228.68	\$ 239,302.69	\$ 244,772.53	\$ 260,569.66	\$ 260,700.00	\$ 260,700.00
	\$ 2,090,944.30	\$ 2,236,617.17	\$ 2,405,685.43	\$ 2,592,722.77	\$ 3,136,215.55	\$ 3,224,861.32
Total Gen Gov Unclassified						
<i>General Government</i>						
16	\$ 276.00	\$ 403.63	\$ 451.90	\$ 258.35	\$ 800.00	\$ 800.00
17	\$ 41,350.00	\$ 35,000.00	\$ 44,750.00	\$ 37,000.00	\$ 43,500.00	\$ 41,750.00
18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	\$ 41,070.57	\$ 45,662.48	\$ 49,677.12	\$ 50,971.86	\$ 56,302.36	\$ 118,177.06
20	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -
21	\$ 127,700.79	\$ 130,824.24	\$ 118,230.78	\$ 122,138.89	\$ 127,320.00	\$ 131,118.00
22	\$ 8,030.98	\$ 5,348.71	\$ 3,489.31	\$ 4,456.02	\$ 5,500.00	\$ 6,000.00
23	\$ 154,189.39	\$ 176,042.84	\$ 182,716.09	\$ 196,079.29	\$ 202,770.03	\$ 207,130.67
24	\$ 57,506.40	\$ 61,326.48	\$ 66,921.15	\$ 72,028.75	\$ 77,097.62	\$ 80,421.16

FY 2020 Projected Omnibus Budget

Line No.	Expended FY2015	Expended FY2016	Expended FY2017	Expended FY2018	Budgeted FY2019	FY2020 Town Manager Rec
47	\$ 6,031.04	\$ 4,500.00	\$ 5,495.00	\$ 4,500.00	\$ 6,500.00	\$ 7,000.00
48	\$ 4,024.00	\$ 4,315.00	\$ 4,145.00	\$ 4,145.00	\$ 4,300.00	\$ 4,300.00
49	\$ 26,754.77	\$ 26,563.36	\$ 33,803.54	\$ -	\$ -	\$ -
50	\$ 118,589.99	\$ 143,366.55	\$ 121,748.43	\$ 119,293.20	\$ 140,283.60	\$ 140,758.26
51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52	\$ 18,222.20	\$ 17,317.40	\$ 18,383.20	\$ -	\$ -	\$ -
53	\$ 24,464.63	\$ 25,299.57	\$ 51,488.68	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
	\$ 198,086.63	\$ 221,361.88	\$ 235,063.85	\$ 167,938.20	\$ 191,083.60	\$ 192,058.26
	\$ 2,512,038.56	\$ 2,673,704.08	\$ 2,739,256.98	\$ 2,864,183.77	\$ 3,237,330.22	\$ 3,462,434.21
<i>Health & Sanitation</i>						
54	\$ 32,197.09	\$ 38,031.64	\$ 32,677.45	\$ 32,947.16	\$ 35,055.96	\$ 36,645.20
55	\$ 21,967.32	\$ 22,846.00	\$ 23,531.40	\$ 24,707.95	\$ 25,943.35	\$ 27,240.51
56	\$ 9,833.84	\$ 10,227.20	\$ 10,738.56	\$ 11,275.49	\$ 11,839.27	\$ 12,431.23
57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
58	\$ 600.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	\$ 64,598.25	\$ 72,104.84	\$ 67,947.41	\$ 69,930.60	\$ 73,838.58	\$ 77,316.94
<i>Department of Public Works</i>						
59	\$ 374,024.43	\$ 394,120.68	\$ 445,651.20	\$ 428,733.31	\$ 512,824.34	\$ 533,128.70
60	\$ 6,559.67	\$ 9,101.14	\$ 9,605.82	\$ 8,800.48	\$ 6,787.06	\$ 6,790.71
61	\$ 414,388.43	\$ 474,239.27	\$ 635,163.55	\$ 522,654.32	\$ 512,500.00	\$ 622,500.00
61A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62	\$ 519.88	\$ 1,503.62	\$ 1,048.66	\$ 1,037.97	\$ 1,040.00	\$ 1,040.00
63	\$ 22,884.20	\$ 22,856.47	\$ 4,710.16	\$ 27,539.43	\$ 28,253.00	\$ 28,253.00
64	\$ 45,859.69	\$ 51,331.85	\$ 70,312.26	\$ 53,040.75	\$ 73,480.00	\$ 73,480.00
65	\$ 71,220.09	\$ 45,907.41	\$ 43,230.87	\$ 77,380.52	\$ 67,000.00	\$ 67,000.00
66	\$ 40,075.05	\$ 31,376.66	\$ 33,436.24	\$ 48,218.86	\$ 42,000.00	\$ 42,000.00
67	\$ 51,196.42	\$ 67,363.67	\$ 38,130.45	\$ 53,007.49	\$ 72,898.00	\$ 92,898.00
68	\$ 52,904.81	\$ 50,056.98	\$ 49,015.40	\$ 51,901.52	\$ 51,130.93	\$ 57,772.36
69	\$ 27,451.73	\$ 28,458.60	\$ 17,129.31	\$ 24,963.11	\$ 24,745.04	\$ 24,745.04
70	\$ 481,236.00	\$ 275,776.53	\$ 451,124.05	\$ 406,782.75	\$ 275,720.00	\$ 275,720.00
	\$ 1,588,320.40	\$ 1,452,092.88	\$ 1,798,557.97	\$ 1,704,060.51	\$ 1,668,378.37	\$ 1,825,327.81
<i>Facilities and Buildings</i>						
71	\$ 343,839.20	\$ 361,648.05	\$ 395,402.77	\$ 502,714.54	\$ 427,298.59	\$ 464,485.47

FY 2020 Projected Omnibus Budget

Line No.	Expend FY2015	Expend FY2016	Expend FY2017	Expend FY2018	Budgeted FY2019	FY2020 Town Manager Rec
72	\$ 239,370.76	\$ 235,287.02	\$ 236,537.30	\$ 227,716.32	\$ 243,553.10	\$ 243,553.10
72A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 583,209.96	\$ 596,935.07	\$ 631,940.07	\$ 730,430.86	\$ 670,851.69	\$ 708,038.57
73	\$ 148,267.27	\$ 147,420.12	\$ 146,740.14	\$ 148,464.31	\$ 156,359.88	\$ 218,450.00
	\$ 148,267.27	\$ 147,420.12	\$ 146,740.14	\$ 148,464.31	\$ 156,359.88	\$ 218,450.00
74	\$ 110,872.22	\$ 93,572.25	\$ 111,559.35	\$ 132,139.19	\$ 139,718.56	\$ 143,888.78
	\$ 110,872.22	\$ 93,572.25	\$ 111,559.35	\$ 132,139.19	\$ 139,718.56	\$ 143,888.78
75	\$ 81,154.60	\$ 85,368.80	\$ 55,856.84	\$ 47,176.74	\$ 99,275.00	\$ 99,275.00
76	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,035.00	\$ 5,250.00	\$ 5,250.00
77	\$ 400.00	\$ 297.12	\$ 71.94	\$ -	\$ 500.00	\$ 500.00
78	\$ 272.69	\$ 70.00	\$ 115.97	\$ 131.98	\$ 750.00	\$ 750.00
	\$ 85,827.29	\$ 90,735.92	\$ 61,044.75	\$ 52,343.72	\$ 105,775.00	\$ 105,775.00
	\$ 196,699.51	\$ 184,308.17	\$ 172,604.10	\$ 184,482.91	\$ 245,493.56	\$ 249,663.78
79	\$ 16,754,156.38	\$ 17,398,924.00	\$ 18,214,769.00	\$ 19,552,888.95	\$ 20,190,110.47	\$ 20,795,863.23
79A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
79B	\$ -	\$ 116,000.00	\$ 116,463.41	\$ 119,257.00	\$ 17,686.00	\$ 17,686.00
80	\$ 710,814.00	\$ 799,478.00	\$ 890,058.00	\$ 876,380.73	\$ 824,011.00	\$ 783,987.00
81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 17,464,970.38	\$ 18,314,402.00	\$ 19,221,290.41	\$ 20,548,526.68	\$ 21,031,807.47	\$ 21,597,536.23
82	\$ 350,866.89	\$ 383,408.31	\$ 363,937.86	\$ 386,594.35	\$ 407,653.76	\$ 416,727.06
	\$ 350,866.89	\$ 383,408.31	\$ 363,937.86	\$ 386,594.35	\$ 407,653.76	\$ 416,727.06
	\$ 29,172,530.49	\$ 32,024,888.86	\$ 33,713,603.08	\$ 35,456,529.74	\$ 36,867,903.83	\$ 38,058,164.30

Lunenburg's "Recycle Smarter" Campaign:

The Massachusetts Department of Environmental Protection launched a Recycle Smart campaign to help improve the quality of the material that is sorted for recycling. It is an effort to educate people about what can and cannot be recycled as a way to increase the amount of material being recycled. By keeping trash out of recycling bins, it will help reduce waste management costs and be better for the environment.

The Town launched our own Recycle Educational Campaign in December 2018. A Recycle Smart flyer was sent with every December tax bill and we have begun to put recycling tips out through different media channels including the Town Facebook page, the Town website, and a public service announcement on the local cable access channel.

Here are a few tips to help you "Recycle Smarter":

- Plastic bags, plastic wrap, and other thin grocery store produce plastic bags do not belong in recycling. Plastic bags are the number one contaminant in Lunenburg's recycling. When you put your recycling out for Casella to pick-up, do not bag it in a plastic bag- the whole bag will end up in the trash.
- Hoses, strung lights, cords, and other "tanglers" do not belong in recycling and clog up the sorting equipment at recycling facilities. Make sure these items go into the trash.



Do you know what is currently recyclable in your program?



More info: RecycleSmartMA.org and <http://tinyurl.com/LunenburgRecycleSmart> or call Casella, Town Provided curbside service 888-532-2735

Route 6: Intermodal-Burbank-Fitchburg High				Route 7: Intermodal-John Fitch-Lunenburg Crossing				
Fitchburg				Lunenburg				
Intermodal Center	Upper Common (Main St)	Burbank	Fitchburg High School (M-F Only)	Upper Common (Boulder Drive)	Intermodal Center	Wallace Plaza (Market Basket)	Lunenburg Crossing (Hannaford/Walmart)	Fitchburg Intermodal Center Arrival
--	--	--	--	--	6:15	6:20	6:30	6:40
6:45	6:47	6:55	7:00	7:08	7:15	7:20	7:30	7:40
7:45	7:48	7:57	8:10	8:18	8:25	8:30	8:40	8:50
8:55	8:58	9:07	9:20	9:28	9:35	9:40	9:50	10:00
10:05	10:08	10:17	10:30	10:38	10:45	10:50	11:00	11:10
11:15	11:19	11:30	11:42	11:52	12:00	12:06	12:20	12:30
12:35	12:39	12:50	1:02	1:12	1:20	1:26	1:40	1:50
1:55	1:59	2:10	2:22	2:32	2:40	2:46	3:00	3:10
3:15	3:19	3:30	3:42	3:52	4:00	4:06	4:20	4:30
4:35	4:39	4:50	5:02	5:12	5:20	5:26	5:40	5:50T

Roads Traveled: Route 6: Intermodal Center, Main, Mechanic, Miller, Drepanos, Nichols, Romes, Mechanic, (FHS: Ashby State, Arnhow Farm, Ashby State), Mechanic, Boulder, Main, Intermodal Center
 Route 7: Main, Lunenburg, John Fitch, Lunenburg, Massachusetts, Lunenburg, Main, Intermodal Center

Snow route 6: Bus will not service Burbank Hospital area due to the steep hills surrounding the campus. The bus will continue on Mechanic Street where riders can walk up the hill to access Burbank. (There is no snow route for Route 7.)

Saturday Schedule

-- = No Service
 T/t = Service Terminates (bus does not accept passengers.)

Route 7A: Lunenburg Shuttle									
Monday-Saturday									
Lunenburg									
Lunenburg Town Center	Meadow Wood Park	Lunenburg Town Center	Lunenburg Crossing (Hannaford/Walmart)	Pearl Brook Apartments	CVS/Whalom District	Emerald Place	Pearl Brook Apartments	Lunenburg Crossing (Hannaford/Walmart)	Lunenburg Town Center Arrival
<p>This route is an On-Demand Service that runs Monday-Saturday from 12:30pm to 4:00pm. Please call (978-345-7711, option 3) to book a ride between any of the above listed stops only. Trips must be booked the business day (M-F 8:30-4:30) prior to the day you wish to travel.</p>									

Route 7A Roads Traveled: Pickups and drop-offs can be made along the following roads: Electric Ave up to Whalom Rd, Lake Front (Emerald Place), Massachusetts Avenue between Lunenburg Town Center and White St (along White up to Pearl Brook).

TOWN OF LUNENBURG
P. O. BOX 135
LUNENBURG, MA 01462-0135

PRSR1 STD
U.S. POSTAGE PAID
ECRWSS
LUNENBURG, MA
PERMIT NO. 8

RESIDENTIAL CUSTOMER

LUNENBURG, MA 01462

TOWN OF LUNENBURG ANNUAL TOWN MEETING
SATURDAY, MAY 4, 2019; 9:00 A.M.
LUNENBURG MIDDLE/HIGH SCHOOL AUDITORIUM
1079 Massachusetts Avenue