

**TOWN OF LUNENBURG  
FISCAL YEAR 2021**



**FINANCE COMMITTEE REPORT  
&  
ANNUAL TOWN MEETING WARRANT**

**Annual Town Meeting  
June 13, 2020 - 9:00 A.M.  
Lunenburg Middle/High School Auditorium**

**Annual Town Election  
June 20, 2020  
T.C. Passios Elementary School  
Polls open at 7:00 A.M. and close at 5:00 P.M.**

**PLEASE BRING THIS WARRANT WITH YOU TO TOWN  
MEETING**



**TOWN OF LUNENBURG  
2020 ANNUAL TOWN ELECTION WARRANT  
June 20, 2020**

Worcester, ss:

To John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:  
In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Thomas C. Passios School in said Lunenburg on Saturday, the 20<sup>th</sup> day of June next, at 7:00 o'clock in the forenoon, and then and there to act on the following:

\*\*\*\*\*

POLLS OPEN AT 7:00 A.M. POLLS SHALL BE CLOSED AT 5:00 P.M.

\*\*\*\*\*

Shall the Town vote to choose by ballot the following officers?

- |                             |         |
|-----------------------------|---------|
| SELECTMAN                   | 3 YEARS |
| SELECTMAN                   | 3 YEARS |
| SEWER COMMISSIONER          | 3 YEARS |
| SEWER COMMISSIONER          | 3 YEARS |
| SEWER COMMISSIONER          | 2 YEARS |
| SEWER COMMISSIONER          | 1 YEAR  |
| BOARD OF HEALTH MEMBER      | 3 YEARS |
| BOARD OF HEALTH MEMBER      | 3 YEARS |
| ASSESSOR                    | 3 YEARS |
| SCHOOL COMMITTEE MEMBER     | 3 YEARS |
| SCHOOL COMMITTEE MEMBER     | 3 YEARS |
| PARK COMMISSIONER           | 3 YEARS |
| COMMISSIONER OF TRUST FUNDS | 3 YEARS |
| CEMETERY COMMISSIONER       | 3 YEARS |
| LIBRARY TRUSTEE             | 3 YEARS |
| LIBRARY TRUSTEE             | 3 YEARS |
| PLANNING BOARD MEMBER       | 5 YEARS |
| PLANNING BOARD MEMBER       | 4 YEARS |
| PLANNING BOARD MEMBER       | 1 YEAR  |
| HOUSING AUTHORITY           | 5 YEARS |
| HOUSING AUTHORITY           | 4 YEARS |

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, seven (7) days at least before the day appointed for said meeting, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Jaxx Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least seven (7) days prior to such election.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this 12th day of May in the year two thousand and twenty.

A True Copy attest:  
Kathryn M. Herrick, Town Clerk

Thomas A. Alonzo, Chairman  
Phyllis M. Luck, Vice-Chairman  
Damon J. McQuaid, Clerk  
Kathryn E. Adams, Member  
Michael Ray Jeffreys, Member

## FINANCIAL TERMS

**CAPITAL IMPROVEMENT PROGRAM-** A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development.

**CHERRY SHEET/STATE AID** – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the “Cherry Sheets”. Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

**DEBT EXCLUSION-** An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy but outside of the limits under Proposition 2 ½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2 ½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

**EXCESS LEVY CAPACITY-** The difference between the levy limit and the amount of real and personal property taxes actually levied in a given year. Annually, the Selectmen must be informed of excess levy capacity at the Tax Rate Hearing and this is submitted to DLS when setting the tax rate.

**FREE CASH** – Remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the Town Accountant. Free Cash is not available for appropriation until certified by the Director of Accounts.

**LOCAL RECEIPTS-** Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, meals tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

**OVERLAY** – (Allowance for Abatements and Exemptions) An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. It need not be funded by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

**RESERVE FUND** - This fund is used by the Finance Committee to provide for extraordinary or unforeseen expenditures. The total amount appropriated in any one year may not exceed 5% of the tax levy. No direct drafts against this fund can be made, but transfers from the fund can be authorized by the Finance Committee.

**RETAINED EARNINGS-** An equity account reflecting the accumulated earnings of an enterprise fund, which may be used to fund capital improvements, reimburse the general fund for prior year subsidies, reduce user charges, or provide for enterprise revenue deficits (operating losses).

**STABILIZATION FUND** – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. Communities may establish one or more stabilization funds for different purposes and may appropriate any amounts into them. A two-thirds vote of town meeting is required to establish, amend the purpose of, or appropriate money from a stabilization fund. A majority vote of town meeting is required to appropriate money into a stabilization fund.

## DEFINITIONS OF RECOMMENDATIONS UNDER EACH ARTICLE

**RECOMMEND APPROVAL:** The board voted to recommend passage by Town Meeting.

**NOT RECOMMENDED:** The board voted to not recommend passage by Town Meeting.

**NO RECOMMENDATION:** The board voted to make no specific recommendation to Town Meeting.

**DEFERRED:** A recommendation will be announced by this board when the article is considered at Town Meeting.

## FINANCE COMMITTEE REPORT

Fiscal Year 2021

The annual Town meeting is an important event for community members to come together and vote on warrants that directly impact how we manage our Town. Under this umbrella is the town budget. Throughout the year the Town Manager and Department Heads carefully review expenses and have thoughtful conversations about how to best serve the town. While developing the budget they considered funding, contracts, and mandates, as well as what the community wants and needs to thrive. A target budget was finalized and presentations were in the process of being made by the Town Manager and Department Heads through several Finance Committee forums. The process came to a halt when we were struck by the Coronavirus Pandemic. Suddenly, people were staying at home and being out of work. This was followed by an immediate reduction in normal tax revenue (which continues to dwindle). This means our projections for State Aid, local receipts, and other revenue have been decreased (down \$300,290 from the pre-COVID19 budget). To account for this shortfall, and anticipate future revenue shortfalls, the budgets of several departments and plans were reduced to leave a \$1,055,950 surplus. Even with this, the budget maintains level service funding for all departments. Some significant reductions from the target budget are:

- Lunenburg Public Schools      \$192,157
- Capital Plan                      \$664,333
- DPW                                  \$102,000
- Additional Firefighter        \$95,359
- Additional Police Officer     \$84,664

It is important to note the whole budget will get a fresh review for the fall Special Town Meeting. By that time, clearer revenue projections should be available. It could mean that more revenue will come in, or it could mean that we need to use the surplus to stay afloat. While we need to implement a budget now, but there will be opportunities to make changes to the budget in the future. The total requested budget appropriation is \$38,658,115.

Armed with all that information, the Finance Committee recommends the budget as put forth by the Town Manager. It is clearly acknowledging that the budget does the best it can with the resources available. The budget, as a whole, is conservative, relying on only available tax levy and state aid for operating and capital expenses. It also makes deposits into our stabilization account to allow for future use towards unanticipated expenses or to be available for other funding needs that could arise due to COVID19. The OPEB allocation, the deposit we make into a fund to pay for future retiree benefits, is also being re-allocated to the stabilization fund. Each department also played a crucial role in making the budget work. As was seen during the budget presentations, all departments follow a sincere mission to serve our community. They have goals and initiatives to constantly improve their services to the town. It is with a heavy heart that some of the work toward these goals will have to be put on hold. We are grateful for the grace with which departments responded to the impacts of the Coronavirus Pandemic.

While the budget ultimately boils down to dollars and cents, there are factors not easily captured by money but are worth mentioning as a way to look holistically at the financial picture of our Town, not just as a response to COVID19.

- The largest part of the Town budget is the school budget. It is 57% of the Town's expenses, at \$22,029,972 (including Monty Tech assessment). Additionally, the Town budget includes \$1,076,000 in other school-related costs such as School Retiree Health Insurance. This is all

significant dollars but still falls short of what is proposed by the school department for best serving our students. Projected School State Aid (Chapter 70) funding changes resulting from the Student Opportunity Act have a projected negative impact on Lunenburg. In fact, state aid increased at a smaller rate (down 1.1% or \$78,483 less than last year) while the amount Lunenburg has to pay both our school system and Monty Tech increased at a higher rate (5.85% or \$356,763 and 0.92% or \$88,131, respectively). The state's recalculation of Chapter 70 aid was primarily aimed at high poverty districts and we did not qualify. Without increased Chapter 70 funding the school budget is constrained by the tax levy.

- The capital plan was cut in half to contribute to the surplus necessary to prepare for what may lie ahead in revenue shortfalls. What is being proposed is being funded entirely by free cash with no additional funds from tax levy. We all agree on the importance of maintaining Town assets and keeping ahead of obsolescence and disrepair. The recommendations are based on the Capital Planning Committee's prioritization of the requests approved. The current budget funds 12 of those recommendations. More may be funded if there is revenue to do so in the fall. Please note the Finance Committee deferred on making a recommendation on the Capital Plan until the annual Town Meeting to allow for final revenue adjustments.
- New Growth revenue for Lunenburg is trending down. The five-year financial forecast posted a new growth estimate for 2021 at \$173,400. The proposed budget is conservative and can absorb the potential revenue loss. However, without significant housing projects (like Tri-Town and Emerald Place) new growth figures are not expected to reach prior levels within the next three years.
- Some of our departments fund regular, ongoing expenses with donations and grants. Those funding sources are not guaranteed but the services they fund are vital. To ensure those services are dependably funded, the Town has taken on some facilities expenses for the Library and some kitchen staff personnel expenses for the Council on Aging as part of the regular Town budget.
- Lunenburg's debt ratio has been evaluated as "poor" by an independent agency. There will be a significant drop in debt service as we pay off the Public Safety Building and Primary School loans in 2024. However, it is likely we will take on more debt to cover future needs, such as what may be necessary for Turkey Hill Elementary School. There are no easy answers for debt management. The Finance Committee will be putting together a Debt Project group with the goal of better understanding the issue and its ramifications to the Town.

The F21 budget is not easy for anyone to accept. It is understood that it does not meet the financial policies of the Town (re-allocated OPEB) nor does it meet the needs of the Town on an ongoing basis. Right now it is the best that can be done under the circumstances we are in. For that reason, the Finance Committee is supporting the budget. Because the budget is conservative the Town will be in a better position to navigate uncertain waters that may lie ahead in FY21 and FY22 as COVID19 unfolds further. We know Lunenburg will rise to the challenges of the years to come. This year's budget keeps us moving in the right direction.

The Finance Committee thanks the Town Manager and all Department Heads for their exemplary service to the citizens of Lunenburg. They demonstrate genuine caring for our community and the role they have in shaping the quality of our lives every day.

### **Finance Committee**

Terri Burchfield, Chairman  
Michelle Walton, Vice-Chairman  
Peter Beardmore, Clerk  
John Henshaw  
Jay Simeone  
David Passios

## FY 2021 CAPITAL PLAN

The Capital Planning Committee presented the Fiscal Year 2021 plan to the Town Manager in January as required by Charter and the Town Manager included all the recommendations, as prioritized by the Capital Planning Committee, in her presentation to the Board of Selectmen and Finance Committee in the latter half of January.

Below is the original FY2021 Capital Plan recommended in January of 2020:

Priority #	CIP#	Dept.	Project Name	Category	FY2021 Projected
1	FM20-01	DPW	Town Hall, ADA Ramp/Sidewalk	Facilities	\$22,000
2	INFRA20-01	Highway	Flat Hill Culvert Design	Infrastructure	\$112,500
3	LPS16-19-C	Schools	THES Asbestos Abatement/Ceiling Replacement	Facilities	\$123,500
4	PD19-01	Police	Police Vehicle, 1 Marked New	Vehicle	\$67,000
5	FD17-05-B	Fire	SCBA Complement, Replacement (1/2)	Equipment	\$115,000
6	PD16-14	Police	Police Vehicle, 1 Marked Replacement	Vehicle	\$67,000
7	FD16-20-A	Fire	ALS Equipment Phase 1	Equipment	\$54,800
8	PD20-01	Police	ACO Vehicle	Vehicle	\$26,000
9	FD20-01	Fire	Midlife Overhaul of Squad 3	Vehicle	\$65,000
10	PD16-18	Police	Portable Radios	Equipment	\$45,000
11	LPS19-03-A	Schools	Design AC for Classrooms at Primary	Planning	\$10,000
12	DPW16-10	Highway	Trackless & Attachments	Vehicle	\$170,000
13	FM17-16A	DPW	Senior Center, Reconfigure Front Entrance	Facilities	\$24,000
14	DPW17-11	Highway	One Ton Dump with Plow	Vehicle	\$58,833
15	FM16-02	DPW	PSB, Carport Reconfiguration	Facilities	\$135,000
16	FM20-06	DPW	Senior Center, Kitchen Remodel	Facilities	\$22,000
17	LPS19-02	Schools	Admin Air Conditioning, THES	Facilities	\$28,000
18	FM16-11	DPW	Library, Carpet	Facilities	\$126,000
19	FM20-07	DPW	Ritter, Kitchen Remodel	Facilities	\$12,000
20	FM20-02	DPW	Ritter, ADA Ramp Design	Facilities	\$25,500
21	FM20-10	DPW	Cemetery Parking Lot	Facilities	\$20,000
			<b>Total Capital Plan</b>		<b>\$1,329,133</b>
		Funding:	Raise & appropriate		\$650,000
			Free cash		\$679,133
			Unexpended Capital		
			Premium Reserved for Capital		
			<b>Total</b>		<b>\$1,329,133</b>

Due to the coronavirus outbreak in March and the projected economic impact to the town's finances, the Town Manager met with the Capital Planning Committee on April 16<sup>th</sup> to inform the Committee that the portion of the Plan that was to be funded from tax revenues, \$650,000 of the \$1,329,133, would need to be deferred until the fall Special Town Meeting, when we would have a better financial picture of the impact of the shutdown on the town's revenues. The Committee reviewed all of the projects at this meeting and re-voted a new recommendation. Their new recommendation reprioritized some projects and the revised total cost of the Plan is \$664,800, which uses \$14,333 less of Free Cash than the original recommendation.

Here is the revised FY 2021 Capital Plan as recommended by both the Capital Planning Committee and the Town Manager:

Revised Priority #	CIP#	Dept.	Project Name	Category	Revised FY21 CP for ATM
1	FM20-01	DPW	Town Hall, ADA Ramp/Sidewalk	Facilities	\$22,000
2	INFRA20-01	Highway	Flat Hill Culvert Design	Infrastructure	\$112,500
3	LPS16-19-C	Schools	THES Asbestos Abatement/Ceiling Replacement	Facilities	\$123,500
4	PD19-01	Police	Police Vehicle, 1 Marked New	Vehicle	\$67,000
5	FD17-05-B	Fire	SCBA Complement, Replacement (1/2)	Equipment	\$115,000
6	FD16-20-A	Fire	ALS Equipment Phase 1	Equipment	\$54,800
7	PD20-01	Police	ACO Vehicle	Vehicle	\$26,000
8	FD20-01	Fire	Midlife Overhaul of Squad 3	Vehicle	\$65,000
9	PD16-18	Police	Portable Radios	Equipment	\$45,000
10	LPS19-03-A	Schools	Design AC for Classrooms at Primary	Planning	\$10,000
11	FM17-16A	DPW	Senior Center, Reconfigure Front Entrance	Facilities	\$24,000
			<b>Total Capital Plan</b>		<b>\$664,800</b>
		Funding:	Raise & appropriate		\$0
			Free cash		\$664,800
			Unexpended Capital		\$0
			Premium Reserved for Capital		\$0
			<b>Total</b>		<b>\$664,800</b>

**Capital Planning Committee**

Damon McQuaid, Chairman, BOS Representative

John Henshaw, Vice-Chairman, Finance Committee Representative

Caroline Griffis, Clerk, Member at Large

Matthew Allison, Member, Planning Board Representative

Jim LaVeck, Member, School Committee Representative

## INDEX OF JUNE 13, 2020 ANNUAL TOWN MEETING ARTICLES

Article	Description	Cost	Source
1	Reports from Committees	N/A	N/A
2	Re-Authorize Revolving Funds	\$266,000	Various Revenue Sources
3	Payment of Prior Year Expenses	\$476.21	Transfer from Free Cash
4	Amendments to Appropriations and Sources of Funds for FY2020	TBD	Transfer from Available Funds
5	Police Union CBA	\$0	
6	FY 2021 Capital Improvement Plan	\$664,800	Transfer from Free Cash
7	FY 2021 Omnibus Budget	\$38,658,115	Raise & Appropriate & Transfer
8	Stabilization Fund	\$210,000	Transfer from Free Cash
9	Amendments to FY2020 Sewer Enterprise Budget	TBD	Transfer from Available Funds
10	FY 2021 Sewer Enterprise Budget		Anticipated Receipts and Retained Earnings & Transfer
11	Sewer Capital Reserve Stabilization Fund	\$30,000	Transfer from Retained Earnings
12	Sewer - OPEB Trust Fund Deposit	\$656	Transfer from Retained Earnings
13	FY 2021 Solid Waste Disposal Program Enterprise Budget	\$302,000	Solid Waste Disposal Enterprise Revenues
14	FY 2021 Water Enterprise Budget	\$25,000	Water Enterprise Revenues
15	FY 2021 PEG Access Budget	\$191,000	PEG Access Anticipated Receipts and Retained Earnings
16	Amendments to Salary Administration Plan	N/A	N/A
17	Home Rule Petition for Investment of Library Trust Funds	N/A	N/A
18	TCP Building Design Committee Report	N/A	N/A
19	Amendment to Animals Bylaw §110-3	N/A	N/A
20	Amendment to General Provisions Bylaw §1-3	N/A	N/A
21	Conversion of Streetlights to LED by Unitil or Purchase of Streetlights	Option 1: Approx. \$66,000 Option 2: Approx. \$91,000	Transfer from Available Funds
22	Substantive Amendment to Earth Removal Bylaw §140	N/A	N/A
23	Amendment to Earth Removal Bylaw §140 to change permitting authority	N/A	N/A
24	Citizen's Petition-Home Rule Petition for Additional Liquor License	N/A	N/A

**TOWN OF LUNENBURG**  
**ANNUAL TOWN MEETING WARRANT**

**June 13, 2020**

Worcester, ss:

To: John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants to the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Lunenburg Middle/High School Auditorium in said Lunenburg on Saturday, the 13th day of June next, at 9:00 o'clock in the morning (9:00 A.M.), for the purpose of taking action on the Town Meeting Warrant, and then and there to act on the following articles, viz:

**ANNUAL TOWN MEETING ARTICLES**

**ARTICLE 1.** To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 2.** To see if the Town will vote to authorize revolving funds for various departments, boards, committees, agencies or officers pursuant to Massachusetts General Law Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2020 to be expended in accordance with Chapter 138 of the Town's General By-laws; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

<i>Revolving Fund</i>	<i>FY21 Spending Limit</i>
Ambulance Billing	\$100,000
Timber Rights	\$10,000
School Custodial Special Details	\$13,000
Green Thumb	\$5,000
Library Revolving	\$12,000
Council on Aging/MART Revolving	\$45,000
Stormwater Task Force	\$5,000
Electrical, Gas, Plumbing Inspector	\$46,000
Technology	\$30,000

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for payment of prior year expenses; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 4.** To see if the Town will vote to transfer from available funds, all sums of money necessary to amend the amounts voted for the Town's FY 2020 Budget, under Article 7 of the May 4, 2019 Annual Town Meeting and Article 1 of the November 12, 2019 Special Town Meeting; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred  
BOARD OF SELECTMEN RECOMMENDATION: Deferred

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund the first year of the FY 20, FY 21 and FY 22 Police Officers Collective Bargaining Agreement dated July 1, 2019 – June 30, 2022 with IBPO Local 353, AFL-CIO; or take any action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money for the FY 2021 Capital Plan, as appearing in the Capital Planning Committee Report, or take any action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred  
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval (3-1-1)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to defray the charges and expenses of the Town for FY 2021 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager; or take any other action thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval (4-1)

**ARTICLE 8.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to the Stabilization Fund; or take any action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred  
BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 9.** To see if the Town will vote to transfer from available funds, all sums of money necessary to amend the amounts voted to operate the FY2020 Sewer Enterprise Fund, under Article 12 of the May 4, 2019 Annual Town Meeting, and Article 3 of the November 12, 2019

Special Town Meeting; or take any other action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Deferred

BOARD OF SELECTMEN RECOMMENDATION: Deferred

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to operate the Sewer Enterprise Fund for FY 2021; or take any action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 11.** To see if the Town will vote to transfer from available funds \$30,000 into the Sewer Capital Reserve Stabilization Fund; or take any other action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 12.** To see if the Town will vote to transfer from available funds, the sum of \$656 into the OPEB Sewer Trust Fund; or take any other action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 13.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Disposal Program Enterprise Fund for FY 2021; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 14.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Department/Water Enterprise Fund for FY 2021; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 15.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$191,000 to operate the Public Educational Government (PEG) Access Enterprise Fund for FY 2021; or take any other action relative thereto. (Submitted by PAC Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 16.** To see if the Town will vote to amend Chapter 70 of the Town’s General By-laws, entitled “Salary Administration Plan,” as follows: the position of Videographer to be added and assigned to Grade 3; the position of Senior Videographer to be added and assigned to Grade 6; and the position of Water Safety Instructor to be added and assigned to Grade 4; or take any other action relative thereto. (Submitted by the Personnel Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 17.** To see if the Town will vote to file a Home Rule Petition with the General Court for a special law authorizing the investment of Library trust funds and any future bequests to the Library in accordance with the prudent investor rule and related statutes. The proposed Special Act would read as follows:

**AN ACT AUTHORIZING THE INVESTMENT OF TOWN OF LUNENBURG LIBRARY TRUST FUNDS**

SECTION 1. Notwithstanding any general or special law to the contrary, the treasurer of the town of Lunenburg may invest library trust funds and any future bequests to the library in the custody of the treasurer in accordance with the prudent investor rule and sections 3, 4, 5, 8 and 9 of chapter 203C of the General Laws. The treasurer, in consultation with the town’s library trust fund committee, shall develop investment policies which shall include an asset allocation policy and shall select professional investment advisors to manage such funds.

SECTION 2. Section 54 of chapter 44 of the General Laws shall not apply to the town of Lunenburg library trust funds.

SECTION 3. This act shall take effect upon its passage.

Or take any other action relative thereto. (Submitted by the Library Board of Trustees)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 18.** To see if the Town will vote to hear an interim report from the TCP Building Design Committee and/or from representative(s) from the design firm; or take any other action relative thereto.(Submitted by the TCP Building Design Committee)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 19.** To see if the Town will vote to amend Chapter 110 of the Town’s General Bylaws, entitled “Animals,” by deleting therefrom in its entirety Section 110-3, entitled “Dog kennels,” and substituting the following therefor:

- A. Any person maintaining a kennel, as defined in MGL c. 140, § 136A, shall obtain a kennel license in accordance with MGL c. 140, § 137A, by first applying for a kennel license with the Town Clerk. A copy of a special permit from the Zoning Board of Appeals must be included or such application shall be denied. Upon review of the application the Animal Control Officer shall inspect the proposed facility for compliance with all applicable Massachusetts General Laws prior to the issuance of a kennel license and anytime thereafter, should the license issue.

- B. Any person who receives a kennel license shall comply with the confinement and other provisions of MGL c. 140, § 174E.
- C. The licensing authority of the Town of Lunenburg shall issue a kennel license without charge to a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering.
- D. Petitions or complaints against any kennel may be filed in accordance with MGL c. 140, § 137C.
- E. Any person who violates the provisions of this by law shall be subject to Article 1 section 1-3; provided, however, that the Town may pursue enforcement and collect such fines or penalties as may otherwise be authorized by law;

Or to take any other action relative thereto. (Submitted by the Police Chief)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval (5-0-1)

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 20.** To see if the Town will vote to amend Chapter 1 of the Town’s General By-laws, entitled “General Provisions,” Section 1-3, entitled “Noncriminal disposition,” by adding the following to the list of bylaws included within the scope thereof:

<u>General Bylaws</u>	<u>Enforcing Person</u>	<u>Fine</u>
Chapter 110, § 3, Dog kennels	Animal Control Officer and Police Officers	First offense: \$100.00 Second and subsequent offenses: \$300.00

or to take any other action relative thereto.(Submitted by the Police Chief)

FINANCE COMMITTEE RECOMMENDATION: No Recommendation (5-1-0)

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval

**ARTICLE 21.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, a sum of money for the purpose of converting the Town’s existing street streetlights to energy efficient and long lasting LED fixtures or, alternatively, acquiring said streetlights for potential future conversion to energy efficient and long lasting LED fixtures; or take any other action relative thereto. (Submitted by the Green Communities Task Force)

FINANCE COMMITTEE RECOMMENDATION: Deferred

BOARD OF SELECTMEN RECOMMENDATION: Deferred

**ARTICLE 22.** To see if the Town will vote to amend the Code of Lunenburg, by deleting from Chapter 140 of the Town’s General By-laws, entitled “Excavations and Earth Removal,” both Article I, entitled “Earth Removal,” and Article II, entitled “Excavations,” in their entirety, and substituting the language below therefor; or take any other action relative thereto. (Submitted by the Planning Board)

**§ 140-1 Purpose.**

The purpose of this article and associated regulations is to regulate earth removal operations for the protection of human health, public safety, welfare, and the Town's natural resources in the Town of Lunenburg. Further, the provisions of this article are intended to protect abutting property owners from dust, washouts, noise, ponds, and other hazardous land conditions that could potentially be created by poorly managed earth removal operations.

**§ 140-2 Definitions.**

As used in this bylaw, the following terms shall have the meanings indicated:

**ABUTTERS**

The owners of property within 300 feet of the perimeter of the subject property.

**APPLICANT**

The owner of land from which earth will be removed, or the person of lawful standing in the stead of such owner. Any person, company, or agent standing instead of the actual property owner must have the owner's written permission to do so.

**BOARD**

The Planning Board of the Town of Lunenburg, which shall act as the permit granting authority (PGA).

**EARTH**

This term shall include soil, loam, sand, gravel, clay, peat, rock, or other native earth material in solid form.

**EARTH REMOVAL OPERATION**

Any commercial mining, stripping, quarrying, digging or blasting of earth originating from the Town of Lunenburg and its transportation into or out of the Town of Lunenburg.

**EROSION**

The process by which the ground surface is worn by forces such as wind, running water, ice, abrasion, gravity, transportation or by artificial means.

**GRAVEL**

Loose fragments of rock or coarse aggregate resulting from natural disintegration and abrasion of rock or processing of weakly bound conglomerate.

**LOAM OR TOPSOIL**

A soil consisting of a friable mixture of varying proportions of clay, sand, silt, and organic matter.

**PGA**

The permit granting authority, which will be the Planning Board for the purposes of this article.

**PROCESSING**

The sorting or separation of earth materials into distinct categories based on particle size or type usually through the use of a screening process, not including stone crushing.

**SILT**

Loose sedimentary material with rock particles usually less than 1/16 mm or less in diameter based on the Wentworth scale of measurement.

**SITE**

A distinct portion of one or more contiguous lots, under the same or different ownerships, on which an earth removal operation is conducted, or is proposed to be conducted, under the permit.

**SLOPE**

An area that is more or less steep, as measured by the vertical rise over the horizontal distance, expressed as a percentage or ratio. For example, a rise of one foot over three horizontal feet is a slope of 33% and is expressed as a ratio of 3:1 slope.

**STONE CRUSHING**

The mechanical operation which creates smaller-sized stones or stone products from larger-sized stones, boulders or particles typically using a crushing plant or similar machinery.

**§ 140-3 Applicability.**

A. All earth removal operations in the Town shall provide the following information, in writing, to the Building Inspector within six months of the effective date of this article:

- (1) The map and parcel number of the subject property;
- (2) An estimate of the amount of material left to be removed (if earth removal);
- (3) An estimate of the anticipated annual volume of activity;
- (4) A description of completed and planned reclamation of the property;
- (5) The date the operation began; and
- (6) The anticipated date of completion or cessation of the operations.

B. Except as provided in § 140-4 or 140-5, a permit shall be required for any of the following activities:

- (1) Earth removal that involves 1500 cubic yards or more of material per calendar year (January through December).

C. An earth removal operation that does not exceed any of the above thresholds shall not require a permit but is subject to the following requirements (unless otherwise agreed to, in writing, by the abutting property owner):

- (1) The operation shall not encroach closer than 50 feet to a property line; and
- (2) No greater than a 3:1 slope shall exist between the operation and the fifty-foot (50') buffer.

**§ 140-4 Exemptions.**

The following earth removal operations are exempted from the requirement to obtain a permit under this article:

- A. Earth removal associated with the installation of septic systems, which shall be governed by the Commonwealth of Massachusetts Environmental Code (Title 5, 310 CMR 15.000).
- B. Earth removal associated with any activity, which shall be governed by MGL c. 143 and the Commonwealth of Massachusetts Building Code (780 CMR).
- C. Earth removal that involves less than 1500 cubic yards.
- D. Earth removal, where the operation occurs entirely within an individual parcel and where a Town-accepted public way is not used for the transportation of the material.
- E. Earth removal within the right-of-way for a new subdivision road that has been approved by the Planning Board where there is already a bond in place with the Town to ensure performance.
- F. Earth removal in conjunction with a Driveway Permit issued by the Town of Lunenburg.

The aforementioned items are exempted provided that they do not exceed any of the following thresholds:

- i) the earth removal operation is limited to no more than three contiguous lots and does not exceed a total area of six acres, and
- ii) the operation is not conducted, maintained, and/or left in a condition so as to alter the natural drainage flow beyond the property; or to cause dust, silt, soil, or other materials to be deposited on adjacent properties; or to otherwise cause nuisances, hazards, or other objectionable conditions detrimental to health, safety, or property values in adjacent areas.
- iii) The excavation is not active for a period of time greater than is reasonable for the activity being conducted.
- iv) Any earth removal is limited to the necessary scope of the project.

The PGA shall, upon petition by an abutter or by any Town Official or Town Board, review an operation that is proceeding as exempt from the permit requirement pursuant to this § 140-4. If it is determined that the operation does not qualify for any of the exemptions outlined in § 140-4, a permit will be required.

**§ 140-5 Continuation of Existing soil removal operations.**

- A. An existing operation that had been issued a permit by the Board of Selectmen under the Earth Removal Bylaw that was in effect prior to the effective date of this Bylaw may continue to operate according to the terms of such permit, which shall hereafter be enforceable by the PGA pursuant to this article.
- B. The right of an existing operation to operate pursuant to § 140-5A under a permit previously issued by the Board of Selectmen, or to operate without a permit pursuant to § 140-5B, shall expire if the operation is discontinued. An operation shall be deemed to have been discontinued if no earth removal activity occurs at the site for a period of 12 consecutive months.

**§ 140-6 Permit criteria for earth removal operations.**

A. Permits for earth removal operations shall be granted by the PGA only upon its written determination that the proposed use shall not cause substantial detriment to the neighborhood, or the Town, taking into account the characteristics of the site and the proposal in relation to the site and surrounding environment. In addition to any specific factors that may be set forth elsewhere in this article and its associated regulations adopted pursuant to § 140-8, such determination shall include consideration of each of the following:

- (1) Social, economic, or community needs which are served by the proposal;
  - (2) Impact of the Earth Removal Operation on traffic flow and safety, including loading and unloading;
  - (3) Neighborhood character and the effect of the proposed Earth Removal Operation on that character;
  - (4) Impacts on the natural environment, including any proposed remediation for Earth Removal Activities; and
  - (5) Potential fiscal impact, including impact on Town services, tax base and property values.
- B. Determination for each of the five criteria shall be set forth in the permit decision as findings of fact.

**§ 140-7 General limitations.**

A. No permit shall be issued for the removal of earth in any location if such an operation:

- (1) Will endanger the public safety, public health or constitute a nuisance.
- (2) Will produce noise, dust, or other noxious effects observable at the lot lines of the property in amounts objectionable or detrimental to the normal use of adjacent properties.
- (3) Will result in the transportation of materials in such manner as to cause traffic congestion, dust, spillage, noise, or other nuisances or hazards, particularly on residential streets.
- (4) Will result in the transportation over ways which will be unduly injured thereby.
- (5) Will result in a change of topography and cover which will be disadvantageous to the most appropriate final use of the land or to the use of lands adjacent to the site.
- (6) Will cause irreparable harm to or loss of important wildlife, wildlife habitat or rare plant species indigenous to the area.
- (7) Will result in stormwater damaging abutting properties.

B. Applicants are encouraged to submit a written statement regarding how each of the previous items will be addressed and/or mitigated.

**§ 140-8 Regulations.**

The PGA may adopt and periodically amend rules and regulations for the implementation of this article, by majority vote. Such rules and regulations may set forth performance standards for

earth removal operations, impose filing and consultant fees, define additional terms not inconsistent with the article, and establish administrative procedures. Proposed Rules and Regulations shall be adopted by the PGA at a public hearing. Notice of the hearing shall be published by the PGA in a newspaper of general circulation in each of two successive weeks, the first publication being not less than 14 days before the day of said hearing. Failure by the PGA to adopt such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this article.

**§ 140-9 Permit procedures.**

- A. Any person wishing to obtain a permit to remove material on a property in the Town, or to use any public way within the Town for transporting such material, shall file a completed application for a permit together with any required supporting data and maps with the PGA and the filing fee, as established in the regulations of the PGA.
- B. Any permit issued is nontransferable and shall automatically expire upon completion of the earth removal project for which it was issued or at such time as may be specified in said permit. In no case shall a permit be issued initially for a period longer than one year. A permit may be renewed for up to two years or lesser time as determined by the PGA after evidence is presented that all conditions of the expiring permit have been complied with and the work has been performed in good faith. There is no limit on the number of permit renewals an applicant can apply for. A public hearing may be required by the PGA, at its discretion, for renewal of permits.
- C. Upon approval of all permits will expire on the following June 30. Thereafter all renewals will be for a period of 1 or 2 years running from July 1 to June 30.

**§ 140-10 Public hearing.**

- A. Once a complete permit application is filed with the PGA, the PGA shall set a date for a public hearing and so notify the applicant. Notice of the hearing shall be published by the PGA, at the applicant's expense, in a newspaper of general circulation in each of two successive weeks, the first publication being not less than 14 days before the day of said hearing. Notice of the hearing shall be given to all owners of real estate abutting upon the land specified in the permit application or lying within 300 feet of the subject parcel, all as appearing on the most recent tax list. The PGA will arrange for the publication and transmission of the notice of the hearing to the abutters, and the costs will be billed to the applicant. Final approval for the permit shall not be made until all hearing fees have been paid in full.
- B. The PGA's final action, rendered in writing, shall consist of either:
  - (1) Approval of the application based upon determination that the proposed plan is in compliance with the standards set forth in this Bylaw; or
  - (2) Disapproval of the application based upon a determination that the proposed plan does not meet the standards set forth in this Bylaw; or
  - (3) Approval of the application subject to any condition, modification or restriction required by the Planning Board which will ensure that the project meets the standards set forth in this Bylaw.

**§ 140-11 Bond or security.**

The Board may require suitable bond or other security adequate to assure compliance with any of the provisions of this bylaw.

**§ 140-12 Enforcement; violations and penalties.**

- A. The PGA or its authorized agent shall enforce this article, its regulations, and the requirements and conditions of permits issued thereunder and may pursue civil and criminal remedies for violations of the same.
- B. The Building Inspector is authorized to conduct inspections on behalf of the PGA. To the extent permitted by law, or if authorized by the owner, operator, or other person in control of the site, the Building Inspector or other agent of the PGA may enter on the site to conduct inspections.
- C. The Building Inspector or other authorized agent of the PGA may issue such orders as are deemed necessary to stop violations and ensure compliance with this article, its regulations, and permits, including an order to cease and desist operations. Such orders may be issued by certified mail, return receipt requested, or by delivery, to the property owner, permit holder, or person responsible for operations at the site.
- D. The PGA may seek injunctive relief to restrain violations or to compel abatement or remediation of violations.
- E. Any person who violates any provision of this article or regulations, permits, and orders issued thereunder may be punished by a fine of not more than \$300 per offense. Each day that such violation occurs or continues shall constitute a separate offense.
- F. As an alternative to a criminal fine, the Town may utilize the noncriminal disposition procedures of MGL c. 40, § 21D, in which case the Building Inspector shall be the enforcing person. The penalty for the first offense shall be \$50. The penalty for the second offense shall be \$100. The penalty for the third and subsequent offenses shall be \$200.
- G. If the violator holds a permit issued under this article, the PGA may revoke the permit after a public hearing, at which point all operations shall cease until such time as the necessary measures are taken to assure compliance with this article and a new permit is issued.

**§ 140-13 Severability.**

The provisions of this article are severable, and the invalidity of any section, subdivision, paragraph, or other part of this article shall not affect the validity or effectiveness of the remainder of the article.

**§140-14 Road Openings**

- A. Permit Required; liability for cost:

No Town way or other way, whether it be the traveled or untraveled portion thereof, which the Town of Lunenburg is, by law, obligated to maintain and keep in repair shall be dug up, no opening made therein for any purpose, nor shall any material be dumped or placed thereon or removed therefrom, and no obstruction or structure shall be placed thereon or removed therefrom or changed without written permit from a majority of the

Board of Selectmen and then only in accordance with the Board's regulations and the work shall be done under the supervision of the Director of the Department of Public Works. The entire expense of replacing and resurfacing the highway at the same level and in as good a condition as before, with materials equal in specifications to those removed, shall be paid by the person or persons to whom the permit was given or by whom the work was done.

**B. Bond:**

The Board of Selectmen may require a bond to guarantee the faithful and satisfactory performance of the work and payment for any damage to any such way caused by or resulting from the operations authorized by such permit. The amount of the bond shall be determined by the Selectmen, not to exceed the estimated cost of the work and any possible damage.

FINANCE COMMITTEE RECOMMENDATION: No Recommendation

BOARD OF SELECTMEN RECOMMENDATION: Deferred

**ARTICLE 23.** To see if the Town will vote to amend Chapter 140 of the Town's General By-laws, entitled "Excavations and Earth Removal," Sections 140-1, 140-14 and 140-15, by deleting the words "Board of Selectmen," wherever they so appear, and substituting the words "Planning Board" therefor; or take any other action relative thereto. (Submitted by the Planning Board)

Chapter 140

**Excavations and Earth Removal**

**[HISTORY: Adopted by the Town of Lunenburg as indicated in article histories.**

**Amendments noted where applicable.]**

**GENERAL REFERENCES**

Streets and sidewalks — See Ch. 205.

Zoning — See Ch. 250.

Subdivision regulations — See Ch. 325.

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Article I

**Earth Removal**

**[Adopted 5-12-1990 (Art. IX, § 9, of the Town Bylaws)]**

**§ 140-1 Definitions.**

As used in this bylaw, the following terms shall have the meanings indicated:

**BOARD**

The Planning Board of the Town of Lunenburg.

**EARTH**

Includes soil, loam, sand, gravel, and stone.

**§ 140-2 Purpose.**

The purpose of this bylaw is to protect the health, safety and welfare of the public by regulating the removal of earth so as not to create dust, washouts, noise, ponds, and other hazardous land conditions.

**§ 140-3 Enforcement; violations and penalties.**

Any person, firm or corporation willfully violating, disobeying or refusing to comply with any of the provisions of this bylaw shall be prosecuted under the terms of MGL c. 40, § 21, para. 17, and shall be subject to a fine of not more than \$50 for the first offense, not more than \$100 for the second offense, and not more than \$200 for any subsequent offense. Each day during any portion of which such violation is allowed to continue shall be considered a separate offense. The Board may revoke or suspend the permit of any person, firm or corporation holding a permit under this bylaw if such person, firm or corporation violates, disobeys, or fails to comply with any of its provisions.

**§ 140-4 Existing soil removal operations.**

Any person, firm or corporation engaged in the operation of soil removal on the effective date of this bylaw may continue such operation for 30 days after such date, but shall, within said 30 days, apply for a permit in accordance with this bylaw. At the end of such 30 days, the operation shall be governed by the terms of the permit issued or, if no such permit is issued, shall cease.

**§ 140-5 Severability.**

The invalidity of any section of this bylaw shall not invalidate any other section or provision thereof.

**§ 140-6 Permit required.**

No earth in an amount in excess of 10 cubic yards shall be moved from any parcel of land within the Town of Lunenburg to another parcel either within or without the Town unless such removal is authorized by a permit issued by the Board. No earth in an amount in excess of 10 cubic yards shall be moved in less than ten-cubic-yard quantities over a period of time, deemed by the Board to be for the purpose of evading any of the provisions of this bylaw. No earth removal permit shall be issued until an application therefor is filed with the Board and the Board has held a public hearing on the application, after publication of the time and place, and subject matter sufficient for identification, in a newspaper having general distribution in the Town once in each of two successive weeks, the first publication to be not less than 14 days prior to said public hearing, and notice of such hearing shall be sent by mail to owners of abutting property prior to said public hearing.

**§ 140-7 Application for permit.**

Applications for such permits shall be accompanied by exhibits and documentation deemed necessary by the Board for the proper issuance of a permit, which shall include the following:

- A. Name and address of the legal owner of the land in question.
- B. Name and address of petitioner, if different, and names and addresses of owners of abutting property.
- C. An adequate and sufficient plan of land prepared by a registered engineer or land surveyor and indicating tract boundaries, adjacent streets and roads, the limits of the proposed

excavation, the locations of all structures within 200 feet of said limits, original topography of five-foot contours, proposed final contours of five-foot intervals, and the location and proposed use of all structures and buildings to be used in connection with the removal operation. Any of the above provisions may be waived at discretion of the Board.

- D. Statement of plans for the disposal of rock, tree stumps and other waste material, and for the drainage of the site and excavation during and after the removal operation.
- E. Proposed closure plan as provided in § 140-13, unless waived at the discretion of the Board.

**§ 140-8 Denial of permit.**

No permit for earth removal shall be issued if such removal will:

- A. Endanger the general health, safety, or welfare or constitute a public nuisance.
- B. Result in detriment to the normal use of adjacent property by reason of noise, dust, erosion, or vibration.
- C. Result in traffic hazard in residential areas, or congestion and physical damage to public ways.

**§ 140-9 Duration of permit.**

No permit for any earth removal shall be issued for more than one year's duration, and may be renewed thereafter.

**§ 140-10 Control of operation.**

In approving the issuance of a permit, the Board shall impose all reasonable requirements which shall be deemed necessary by the Board and may include: grading, seeding, and planting, fencing necessary for public safety and screening unsightly operations, methods of removal, location and use of structures, hours of operation, routes of transportation of material removed, control of drainage, control of dust, disposition of waste material incident to the operation, due consideration for the preservation of the Town's natural resources, including inland swamps and waters and the aesthetic values, and final appearance of the property on completion of the operation.

**§ 140-11 Bond or security.**

The Board may require suitable bond or other security adequate to assure compliance with any of the provisions of this bylaw.

**§ 140-12 Exemptions.**

**[Amended 1-10-1968]**

This bylaw shall not be construed to apply to any such removal incidental to the construction or alteration of any structure for which a building permit has been issued, or to the removal incidental to the installation of any cesspool or septic tank for which a permit has been issued by the Board of Health, or to the grading or development of any approved subdivision or public way.

**§ 140-13 Completion and closure.**

**[Amended 5-30-1986]**

- A. The Board may require a closure plan before issuance of a permit, expiration or termination of an existing permit.
- B. The closure plan must be approved and completed to the satisfaction of the Board before any:
  - (1) Building/Construction.
  - (2) Transfer of ownership.
  - (3) Termination of bond or security.
- C. The closure plan shall include:
  - (1) Proposed final contours.
  - (2) Proposed final drainage.
  - (3) Proposed final revegetation.
  - (4) A drawing, drawn to scale, showing the location of any material (rock, tree stumps or any other waste material) buried on the site.

**§ 140-14 Permit fees.**

Fees shall be established from time to time by the Planning Board. Failure to pay the earth removal permit renewal fee shall result in the automatic nonrenewal of the earth removal permit.

Article II  
**Excavations**

**[Adopted as Art. IX, § 10, of the Town Bylaws]**

**§ 140-15 Barriers required.**

Owners of land which has been excavated shall erect barriers or take other suitable measures within five days after such owners have been notified in writing by the Planning Board that, in their opinion, such excavation constitutes a hazard to the public safety.

**§ 140-16 Violations and penalties.**

The penalty for violation of this bylaw shall be as follows:

- A. For the first offense: \$50.
- B. For the second offense: \$100.
- C. For each subsequent offense: \$200.

FINANCE COMMITTEE RECOMMENDATION: No Recommendation

BOARD OF SELECTMEN RECOMMENDATION: Recommend Approval (4-1)

**ARTICLE 24.** Requesting the Town of Lunenburg apply to the Commonwealth of Mass. for an additional all alcohol off prems. License for Jaxx Country Variety 1353 Massachusetts Ave. (Citizens Petition)

FINANCE COMMITTEE RECOMMENDATION: Deferred  
BOARD OF SELECTMEN RECOMMENDATION: Deferred

**And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, fourteen (14) days at least before the day appointed for said meeting, one of which places shall be the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's and one at Jaxx Country Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least fourteen (14) days prior to such meeting.**

**Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.**

**Given under our hands this 12<sup>th</sup> day of May in the year Two Thousand and Twenty,**

**A true copy, Attest:  
Kathryn M. Herrick, Town Clerk**

**LUNENBURG BOARD OF SELECTMEN**

\_\_\_\_\_  
**Tom Alonzo, Chairman**

\_\_\_\_\_  
**Phyllis Luck, Vice Chairman**

\_\_\_\_\_  
**Damon McQuaid, Clerk**

\_\_\_\_\_  
**Katey Adams, Member**

\_\_\_\_\_  
**Michael-Ray Jeffreys, Member**

PROJECTED REVENUES/EXPENDITURES FY2021							
	FY19 FINAL BUDGET	FY20 FINAL BUDGET	FY21 RECOMMENDED BUDGET	EXPENDITURES	FY19 FINAL BUDGET	FY20 FINAL BUDGET	FY21 RECOMMENDED BUDGET
<b>PROPERTY TAXES</b>							
Prior Year Levy Limit	\$ 23,087,668.00	\$ 24,137,396.00	\$ 25,107,061.90	Maturing Debt	\$ 3,095,185.66	\$ 3,094,944.33	\$ 3,226,042.07
2 1/2% Increase	\$ 577,192.00	\$ 603,434.90	\$ 627,676.55	Interest/Issuance Costs on Debt	\$ 1,662,866.84	\$ 1,586,727.26	\$ 1,473,479.37
Estimated New Growth	\$ 472,536.00	\$ 366,231.00	\$ 173,400.00	Gen Gov Unclassified	\$ 3,136,215.55	\$ 3,224,861.32	\$ 3,246,916.39
Debt Exclusions	\$ 2,857,515.00	\$ 2,947,347.96	\$ 2,852,779.39	General Government	\$ 1,426,619.25	\$ 1,529,022.27	\$ 1,590,980.65
Override				Central Purchasing	\$ 55,303.00	\$ 60,303.00	\$ 56,280.00
				Protection	\$ 3,237,330.22	\$ 3,462,434.21	\$ 3,535,203.12
<b>TAXES: Total</b>	<b>\$ 26,994,911.00</b>	<b>\$ 28,054,409.86</b>	<b>\$ 28,760,917.84</b>	Health & Sanitation	\$ 73,838.58	\$ 77,316.94	\$ 79,055.93
				Public Assistance	\$ 245,493.56	\$ 249,663.78	\$ 265,587.84
				Facilities & Buildings	\$ 670,851.69	\$ 708,038.57	\$ 720,578.71
				Solid Waste/Recycling Program	\$ 156,359.88	\$ 218,450.00	\$ 218,634.00
<b>STATE PROVIDED FUNDS</b>							
Cherry Sheet/State Aid	\$ 9,074,334.00	\$ 9,308,929.00	\$ 9,308,929.00	Department of Public Works	\$ 1,668,378.37	\$ 1,825,327.81	\$ 1,782,187.86
Police Career Incentive				Schools	\$ 21,031,807.47	\$ 21,591,022.23	\$ 22,029,972.00
Additional Aid				Library	\$ 407,653.76	\$ 416,727.06	\$ 433,197.08
					\$ -		
<b>Subtotal State Aid</b>	<b>9,074,334.00</b>	<b>9,308,929.00</b>	<b>9,308,929.00</b>	<b>Omnibus Total</b>	<b>\$ 36,867,903.83</b>	<b>\$ 38,044,838.78</b>	<b>\$ 38,658,115.02</b>
					\$ -		
				Prior Year Budget Adjustments	\$ -		
					\$ -		
<b>PROJECTED LOCAL RECEIPTS</b>							
Local Receipts	\$ 2,940,817.00	\$ 3,010,153.00	\$ 3,010,153.00	<b>CHERRY SHEET CHARGES</b>	\$ -		
				Cherry Sheet Offset	\$ 257,181.00	\$ 199,182.00	\$ 199,182.00
<b>Subtotal Receipts</b>	<b>2,940,817.00</b>	<b>3,010,153.00</b>	<b>3,010,153.00</b>	State & County	\$ 175,016.00	\$ 191,720.00	\$ 191,720.00
				Choice/Charter Assessments	\$ 869,680.00	\$ 890,787.00	\$ 890,787.00
					\$ -		
<b>OTHER REVENUES</b>							
Overlay Surplus					\$ -		
Free Cash	\$ 602,736.00	\$ 1,297,731.96	\$ 875,276.21	<b>Subtotal CS Charges</b>	<b>\$ 1,301,877.00</b>	<b>\$ 1,281,689.00</b>	<b>\$ 1,281,689.00</b>
Unexpended Articles	\$ 54,478.03	\$ 171,781.68			\$ -		
Premium Reserved for Capital		\$ 6,350.49			\$ -		
Comcast Tech Capital Fund		\$ 120,000.00			\$ -		
Borrowing	\$ 480,495.00			<b>Allow for Abatements/Exemptions</b>	\$ 182,363.75	\$ 175,000.00	\$ 120,000.00
Zoning Incentive Stabilization Fund				Worc Cty Retirement Assessment	\$ 1,221,814.00	\$ 1,354,353.00	\$ 1,502,144.00
MSBA Reimbursements	\$ 474,239.00	\$ 474,239.00	\$ 474,239.00	Tax Title	\$ 10,500.00	\$ 24,000.00	\$ 24,000.00
MSBA Reserve for Debt/Premiums	\$ 59,959.00	\$ 61,077.89	\$ 60,812.19	Capital Articles	\$ 1,455,214.00	\$ 1,684,100.00	\$ 664,800.00
				Design, Construct Sewers	\$ -		
<b>Trust &amp; Special Revenue Funds</b>				Cemetery Improvements	\$ -	\$ 35,000.00	
Sewer Enterprise				General Fund Articles	\$ -		
Sewer Betterments				PEG Access Capital Expenses	\$ -	\$ 120,000.00	
Water Betterments (Meadow Woods)	\$ 58,468.13	\$ 56,837.50	\$ 55,837.50	Reserve Capacity Stabilization Fund			
Student Transportation Offset Receipt Fund				Special Purpose Stabilization Fund(s)	\$ 399,227.00	\$ 288,222.00	
Sewer Enterprise Retained Earnings	\$ 29,656.00	\$ 28,177.00	\$ 30,656.00	Sewer Capital Reserve	\$ 29,000.00	\$ 27,521.00	\$ 30,000.00
Cemetery Sale of Lots Account		\$ 35,000.00			\$ -		
Artificial Turf Revolving Fund	\$ 44,930.56	\$ 43,500.00	\$ 46,473.00		\$ -		
Sale of Real Estate Revolving Account				TC Passios Design/Eng.	\$ -	\$ 265,000.00	
<b>Subtotal Other Revenue</b>	<b>\$ 1,804,961.72</b>	<b>\$ 2,294,695.52</b>	<b>\$ 1,543,293.90</b>	Court Judgements	\$ -		
				Snow & Ice Estimate			
				OPEB Liability	\$ 100,000.00	\$ 150,000.00	
				Sewer OPEB Liability	\$ 656.00	\$ 656.00	\$ 656.00
<b>Other Financing Sources</b>				Sewer Construction Project	\$ -		
Sewer Project				Transfer to Stabilization Fund	\$ -		
Septic Loan Revenue	\$ 10,868.00			Prior Year Expense	\$ -		\$ 476.21
				Transfer to Stabilization Fund (5% Oper)	\$ 87,000.00	\$ 100,000.00	\$ 210,000.00
PEG Access Enterprise Fund		\$ 152,000.00	\$ 191,000.00	PEG Access Enterprise	\$ -	\$ 152,000.00	\$ 143,000.00
Solid Waste Enterprise	\$ 292,000.00	\$ 302,000.00	\$ 302,000.00	Solid Waste Enterprise	\$ 292,000.00	\$ 302,000.00	\$ 302,000.00
Water Enterprise	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	Water Enterprise	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Sewer Enterprise	\$ 1,745,540.58	\$ 1,727,385.40	\$ 1,820,203.44	Sewer Enterprise	\$ 862,171.00	\$ 838,679.00	\$ 943,191.54
					\$ -		
<b>TOTAL REVENUE</b>	<b>\$42,888,432.30</b>	<b>\$44,874,572.78</b>	<b>\$44,961,497.18</b>	<b>TOTAL EXPENDITURES</b>	<b>\$ 42,834,726.58</b>	<b>\$ 44,868,058.78</b>	<b>\$ 43,905,071.77</b>
				Credit/(Debit)	\$ 53,705.72	\$6,514.00	\$1,056,425.41

<b>FY 2021 Projected Omnibus Budget</b>							
Line		Expended	Expended	Expended	Expended	Budgeted	FY21 Town
No.		FY2016	FY2017	FY2018	FY2019	FY2020	Manager Rec
	<i>Maturing Debt &amp; Interest</i>						
1	Principal-Loans	\$ 2,870,573.15	\$ 3,097,671.53	\$ 3,102,454.99	\$ 3,095,185.66	\$ 3,094,944.33	\$ 3,226,042.07
2	Interest -Loans	\$ 1,658,238.83	\$ 1,735,905.23	\$ 1,664,957.76	\$ 1,623,033.12	\$ 1,523,597.55	\$ 1,469,113.25
3	Interest-Temporary Loans	\$ 5,858.02	\$ 7,729.96	\$ 31,463.74	\$ 33,491.78	\$ 57,794.48	\$ -
3A	Administrative Fees - Loans	\$ 7,194.56	\$ 16,856.15	\$ 7,708.67	\$ 6,341.90	\$ 5,335.23	\$ 4,366.12
3B	Bond Issuance Costs	\$ -	\$ -	\$ 9,806.23	\$ -	\$ -	\$ -
	<b>Total Maturing Debt</b>	<b>\$ 4,541,864.56</b>	<b>\$ 4,858,162.87</b>	<b>\$ 4,816,391.39</b>	<b>\$ 4,758,052.46</b>	<b>\$ 4,681,671.59</b>	<b>\$ 4,699,521.44</b>
	<i>Unclassified</i>						
4	Liability Insurance	\$ 185,537.47	\$ 199,800.66	\$ 218,375.00	\$ 174,851.00	\$ 233,226.65	\$ 214,213.60
5	Workers Compensation	\$ 78,869.65	\$ 109,283.35	\$ 110,585.00	\$ 121,268.00	\$ 126,527.50	\$ 136,359.00
6	Group Health Insurance	\$ 1,670,769.78	\$ 1,805,968.97	\$ 1,969,483.26	\$ 2,108,353.26	\$ 2,384,177.80	\$ 2,415,326.19
7	Group Life Insurance	\$ 9,926.25	\$ 10,073.75	\$ 10,671.25	\$ 9,055.00	\$ 15,000.00	\$ 15,000.00
8	Physicals	\$ 3,757.00	\$ 4,425.00	\$ 6,857.82	\$ 4,084.49	\$ 3,500.00	\$ 3,500.00
9	Print Town Reports	\$ 10,085.07	\$ 8,575.00	\$ 12,625.48	\$ 9,227.81	\$ 12,000.00	\$ 12,000.00
10	Mont Reg Planning Assess	\$ 3,197.43	\$ 3,277.37	\$ 3,359.30	\$ 3,443.29	\$ 3,529.37	\$ 3,617.60
11	Historical Commission	\$ 500.00	\$ 2,500.00	\$ -	\$ 1,325.10	\$ 3,000.00	\$ 3,000.00
12	Band Concerts	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
12A	Agricultural Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00
13A	Salary Reserve Fund	\$ 30,900.83	\$ 12,808.80	\$ -	\$ 4,841.36	\$ 94,000.00	\$ 94,000.00
14	Unemployment Expense	\$ (429.00)	\$ -	\$ (4,004.00)	\$ 4,281.00	\$ 10,000.00	\$ 10,000.00
14A	Unemployment Expense - Stab Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Medicare - Town's Share	\$ 239,302.69	\$ 244,772.53	\$ 260,569.66	\$ 268,127.95	\$ 260,700.00	\$ 260,700.00
	<b>Total Gen Gov Unclassified</b>	<b>\$ 2,236,617.17</b>	<b>\$ 2,405,685.43</b>	<b>\$ 2,592,722.77</b>	<b>\$ 2,713,058.26</b>	<b>\$ 3,224,861.32</b>	<b>\$ 3,246,916.39</b>
	<i>General Government</i>						
16	Finance Committee Expense	\$ 403.63	\$ 451.90	\$ 258.35	\$ 306.91	\$ 800.00	\$ 800.00
17	Annual Town Audit	\$ 35,000.00	\$ 44,750.00	\$ 37,000.00	\$ 40,750.00	\$ 41,750.00	\$ 41,900.00
18	Charter Review Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	Selectmen's Administration	\$ 45,662.48	\$ 49,677.12	\$ 50,971.86	\$ 54,851.68	\$ 118,177.06	\$ 124,738.87
20	Selectmen Salaries	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
21	Town Manager Salary	\$ 130,824.24	\$ 118,230.78	\$ 122,138.89	\$ 127,320.00	\$ 131,118.00	\$ 134,378.00
22	Town Manager Expense	\$ 5,348.71	\$ 3,489.31	\$ 4,456.02	\$ 4,930.20	\$ 6,000.00	\$ 6,000.00
23	Town Accountant	\$ 176,042.84	\$ 182,716.09	\$ 196,079.29	\$ 202,770.03	\$ 207,130.67	\$ 215,631.51
24	Treasurer's Administration	\$ 61,326.48	\$ 66,921.15	\$ 72,028.75	\$ 69,531.91	\$ 80,421.16	\$ 88,679.31
25	Banking Charges	\$ 20.00	\$ 40.00	\$ 30.00	\$ -	\$ 1,000.00	\$ 1,000.00
26	Tax Collector's Admin	\$ 77,612.31	\$ 74,752.37	\$ 83,917.84	\$ 94,628.49	\$ 96,767.02	\$ 100,911.07
27	Assessor's Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	Assessor's Administration	\$ 167,355.77	\$ 157,141.83	\$ 175,114.95	\$ 164,085.54	\$ 177,720.90	\$ 181,757.28
29	Technology Director	\$ 155,242.45	\$ 168,180.82	\$ 188,937.93	\$ 210,763.84	\$ 230,042.60	\$ 232,444.40
30	Legal Expenses	\$ 219,148.94	\$ 104,791.11	\$ 143,923.96	\$ 109,869.94	\$ 110,000.00	\$ 110,000.00
31	Town Clerk Salary	\$ 46,579.00	\$ 47,511.00	\$ 48,461.00	\$ 49,430.16	\$ 50,418.00	\$ 51,678.45
32	Town Clerk's Administration	\$ 31,519.62	\$ 26,239.00	\$ 26,337.65	\$ 28,198.01	\$ 39,083.60	\$ 40,104.02
33	Elections	\$ 12,439.74	\$ 13,816.90	\$ 10,579.82	\$ 12,336.06	\$ 12,902.00	\$ 26,653.00
34	Registration & Census	\$ 12,077.30	\$ 14,032.52	\$ 10,957.82	\$ 14,718.78	\$ 13,800.00	\$ 17,850.00
35	Planning Board	\$ 147,892.58	\$ 141,273.35	\$ 144,499.57	\$ 148,595.23	\$ 151,807.40	\$ 155,065.50
36	Zoning Board of Appeals	\$ 2,617.64	\$ 3,929.76	\$ 3,609.36	\$ 3,161.44	\$ 3,900.00	\$ 3,900.00
37	Conservation Commission	\$ 49,110.16	\$ 46,181.52	\$ 49,453.46	\$ 51,130.55	\$ 56,183.86	\$ 57,489.24
	<b>Total General Government</b>	<b>\$ 1,376,723.89</b>	<b>\$ 1,264,626.53</b>	<b>\$ 1,369,256.52</b>	<b>\$ 1,387,378.77</b>	<b>\$ 1,529,022.27</b>	<b>\$ 1,590,980.65</b>

<b><i>FY 2021 Projected Omnibus Budget</i></b>							
<b>Line No.</b>		<b>Expended FY2016</b>	<b>Expended FY2017</b>	<b>Expended FY2018</b>	<b>Expended FY2019</b>	<b>Budgeted FY2020</b>	<b>FY21 Town Manager Rec</b>
	<i>Central Purchasing</i>						
38	Central Purchasing	\$ 45,307.77	\$ 42,853.31	\$ 41,485.07	\$ 53,553.58	\$ 60,303.00	\$ 56,280.00
	<b>Total Central Purchasing</b>	<b>\$ 45,307.77</b>	<b>\$ 42,853.31</b>	<b>\$ 41,485.07</b>	<b>\$ 53,553.58</b>	<b>\$ 60,303.00</b>	<b>\$ 56,280.00</b>
	<i>Protection</i>						
39	Police Department	\$ 1,363,555.82	\$ 1,417,828.67	\$ 1,517,016.74	\$ 1,639,906.20	\$ 1,750,774.44	\$ 1,807,654.69
40	Police Lock Up	\$ 64,306.53	\$ 60,586.11	\$ 42,315.74	\$ 38,947.49	\$ 80,060.00	\$ 65,600.00
41	Injury Leave	\$ 3,429.49	\$ 325.83	\$ 65.15	\$ 2,131.96	\$ 4,000.00	\$ 4,000.00
42	Police/Fire Medical Expenses	\$ 1,109.80	\$ -	\$ 2,082.00	\$ 1,138.99	\$ 4,000.00	\$ 4,000.00
	<b>Subtotal Police</b>	<b>\$ 1,432,401.64</b>	<b>\$ 1,478,740.61</b>	<b>\$ 1,561,479.63</b>	<b>\$ 1,682,124.64</b>	<b>\$ 1,838,834.44</b>	<b>\$ 1,881,254.69</b>
43	Fire Department	\$ 696,901.89	\$ 724,306.93	\$ 846,273.16	\$ 976,325.57	\$ 1,093,374.24	\$ 1,104,714.36
43A	Capital - Fire Dept.	\$ 21,289.94	\$ 19,151.16	\$ 13,782.56	\$ 19,121.94	\$ 20,000.00	\$ 20,000.00
44	Fire Hydrant Expense	\$ 14,952.58	\$ 14,979.00	\$ 15,060.00	\$ 15,116.00	\$ 15,060.00	\$ 15,116.00
45	Radio Equipment Mtc.	\$ 4,680.91	\$ 9,784.32	\$ 7,911.55	\$ 6,210.55	\$ 10,000.00	\$ 10,000.00
	<b>Subtotal Fire Dept.</b>	<b>\$ 737,825.32</b>	<b>\$ 768,221.41</b>	<b>\$ 883,027.27</b>	<b>\$ 1,016,774.06</b>	<b>\$ 1,138,434.24</b>	<b>\$ 1,149,830.36</b>
46	Radio Watch	\$ 282,115.24	\$ 257,231.11	\$ 251,738.67	\$ 267,269.06	\$ 293,107.27	\$ 302,560.87
	<b>Subtotal Radio Watch</b>	<b>\$ 282,115.24</b>	<b>\$ 257,231.11</b>	<b>\$ 251,738.67</b>	<b>\$ 267,269.06</b>	<b>\$ 293,107.27</b>	<b>\$ 302,560.87</b>
47	Emergency Management	\$ 4,500.00	\$ 5,495.00	\$ 4,500.00	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00
48	Sealer of Weights & Measures	\$ 4,315.00	\$ 4,145.00	\$ 4,145.00	\$ 4,125.00	\$ 4,300.00	\$ 4,300.00
49	Wiring Inspector	\$ 26,563.36	\$ 33,803.54	\$ -	\$ -	\$ -	\$ -
50	Building Inspector	\$ 143,366.55	\$ 121,748.43	\$ 119,293.20	\$ 88,663.50	\$ 140,758.26	\$ 150,257.20
51	Municipal Hearing Officer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52	Plumbing/Gas Inspector	\$ 17,317.40	\$ 18,383.20	\$ -	\$ -	\$ -	\$ -
53	Animal Control	\$ 25,299.57	\$ 51,488.68	\$ 40,000.00	\$ 39,919.00	\$ 40,000.00	\$ 40,000.00
	<b>Subtotal Other Protection</b>	<b>\$ 221,361.88</b>	<b>\$ 235,063.85</b>	<b>\$ 167,938.20</b>	<b>\$ 137,707.50</b>	<b>\$ 192,058.26</b>	<b>\$ 201,557.20</b>
	<b>Total Protection</b>	<b>\$ 2,673,704.08</b>	<b>\$ 2,739,256.98</b>	<b>\$ 2,864,183.77</b>	<b>\$ 3,103,875.26</b>	<b>\$ 3,462,434.21</b>	<b>\$ 3,535,203.12</b>
	<i>Health &amp; Sanitation</i>						
54	General Health Expense	\$ 38,031.64	\$ 32,677.45	\$ 32,947.16	\$ 34,345.96	\$ 36,645.20	\$ 36,400.60
55	Nashoba Board of Health	\$ 22,846.00	\$ 23,531.40	\$ 24,707.95	\$ 25,943.35	\$ 27,240.51	\$ 28,602.54
56	Nashoba Nursing	\$ 10,227.20	\$ 10,738.56	\$ 11,275.49	\$ 11,839.27	\$ 12,431.23	\$ 13,052.79
57	Mental Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
58	Animal Inspector Salary	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	<b>Total Health &amp; Sanitation</b>	<b>\$ 72,104.84</b>	<b>\$ 67,947.41</b>	<b>\$ 69,930.60</b>	<b>\$ 73,128.58</b>	<b>\$ 77,316.94</b>	<b>\$ 79,055.93</b>

<b>FY 2021 Projected Omnibus Budget</b>							
Line		Expended	Expended	Expended	Expended	Budgeted	FY21 Town
No.		FY2016	FY2017	FY2018	FY2019	FY2020	Manager Rec
	<i>Department of Public Works</i>						
59	Highway Labor	\$ 394,120.68	\$ 445,651.20	\$ 428,733.31	\$ 418,734.44	\$ 533,128.70	\$ 499,996.13
60	Highway OT	\$ 9,101.14	\$ 9,605.82	\$ 8,800.48	\$ 11,269.66	\$ 6,790.71	\$ 6,790.71
61	General Highway Maintenance	\$ 474,239.27	\$ 635,163.55	\$ 522,654.32	\$ 565,902.36	\$ 622,500.00	\$ 597,500.00
61A	Capital - General Highway	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62	Town Highway Garage	\$ 1,503.62	\$ 1,048.66	\$ 1,037.97	\$ 988.16	\$ 1,040.00	\$ 1,040.00
63	Traffic Signs & Devices	\$ 22,856.47	\$ 4,710.16	\$ 27,539.43	\$ 12,311.50	\$ 28,253.00	\$ 28,253.00
64	Vehicle Mtc. - Highway	\$ 51,331.85	\$ 70,312.26	\$ 53,040.75	\$ 57,269.59	\$ 73,480.00	\$ 73,480.00
65	Vehicle Mtc - Police	\$ 45,907.41	\$ 43,230.87	\$ 77,380.52	\$ 63,787.09	\$ 67,000.00	\$ 67,000.00
66	Vehicle Mtc. - Fire	\$ 31,376.66	\$ 33,436.24	\$ 48,218.86	\$ 46,181.62	\$ 42,000.00	\$ 42,000.00
67	Park Department	\$ 67,363.67	\$ 38,130.45	\$ 53,007.49	\$ 71,756.21	\$ 92,898.00	\$ 95,689.56
68	Cemetery Department	\$ 50,056.98	\$ 49,015.40	\$ 51,901.52	\$ 52,458.49	\$ 57,772.36	\$ 69,973.42
69	Tree Removal	\$ 28,458.60	\$ 17,129.31	\$ 24,963.11	\$ 31,825.71	\$ 24,745.04	\$ 24,745.04
70	Snow Removal Expense	\$ 275,776.53	\$ 451,124.05	\$ 406,782.75	\$ 340,374.49	\$ 275,720.00	\$ 275,720.00
	<b>Total DPW</b>	\$ 1,452,092.88	\$ 1,798,557.97	\$ 1,704,060.51	\$ 1,672,859.32	\$ 1,825,327.81	\$ 1,782,187.86
	<i>Facilities and Buildings</i>						
71	Facilities and Grounds	\$ 361,648.05	\$ 395,402.77	\$ 502,714.54	\$ 344,486.32	\$ 464,485.47	\$ 485,025.61
72	Public Buildings	\$ 235,287.02	\$ 236,537.30	\$ 227,716.32	\$ 204,073.23	\$ 243,553.10	\$ 235,553.10
72A	Additional Utilities, Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Facilities &amp; Buildings</b>	\$ 596,935.07	\$ 631,940.07	\$ 730,430.86	\$ 548,559.55	\$ 708,038.57	\$ 720,578.71
	<i>Solid Waste/Recycling Program</i>						
73	Recycling Program	\$ 147,420.12	\$ 146,740.14	\$ 148,464.31	\$ 153,172.68	\$ 218,450.00	\$ 218,634.00
	<b>Total Solid Waste/Recycling</b>	\$ 147,420.12	\$ 146,740.14	\$ 148,464.31	\$ 153,172.68	\$ 218,450.00	\$ 218,634.00
	<i>Public Assistance</i>						
74	Council on Aging	\$ 93,572.25	\$ 111,559.35	\$ 132,139.19	\$ 137,639.51	\$ 143,888.78	\$ 159,812.84
	<b>Subtotal C.O.A.</b>	\$ 93,572.25	\$ 111,559.35	\$ 132,139.19	\$ 137,639.51	\$ 143,888.78	\$ 159,812.84
75	Veterans' Benefits	\$ 85,368.80	\$ 55,856.84	\$ 47,176.74	\$ 56,227.51	\$ 99,275.00	\$ 99,275.00
76	Veteran's Administration	\$ 5,000.00	\$ 5,000.00	\$ 5,035.00	\$ 5,035.00	\$ 5,250.00	\$ 5,250.00
77	Registrar of Vets' Graves	\$ 297.12	\$ 71.94	\$ -	\$ 544.00	\$ 500.00	\$ 500.00
78	Memorial Day	\$ 70.00	\$ 115.97	\$ 131.98	\$ 70.00	\$ 750.00	\$ 750.00
	<b>Subtotal Veterans</b>	\$ 90,735.92	\$ 61,044.75	\$ 52,343.72	\$ 61,876.51	\$ 105,775.00	\$ 105,775.00
	<b>Total Assistance</b>	\$ 184,308.17	\$ 172,604.10	\$ 184,482.91	\$ 199,516.02	\$ 249,663.78	\$ 265,587.84
	<i>Schools</i>						
79	School Department	\$ 17,398,924.00	\$ 18,214,769.00	\$ 19,552,888.95	\$ 20,171,457.32	\$ 20,795,863.23	\$ 21,123,602.00
79A	Unemployment School - Stab/Free Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
79B	Curriculum Update	\$ 116,000.00	\$ 116,463.41	\$ 119,257.00	\$ 17,686.00	\$ 17,686.00	\$ 17,686.00
80	Monty Tech Assessment	\$ 799,478.00	\$ 890,058.00	\$ 876,380.73	\$ 820,560.00	\$ 783,987.00	\$ 888,684.00
81	Vehicle Mtc - School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Schools</b>	\$ 18,314,402.00	\$ 19,221,290.41	\$ 20,548,526.68	\$ 21,009,703.32	\$ 21,597,536.23	\$ 22,029,972.00
	<i>Library</i>						
82	Lunenburg Public Library	\$ 383,408.31	\$ 363,937.86	\$ 386,594.35	\$ 406,171.26	\$ 416,727.06	\$ 433,197.08
	<b>Total Library</b>	\$ 383,408.31	\$ 363,937.86	\$ 386,594.35	\$ 406,171.26	\$ 416,727.06	\$ 433,197.08
	<b>Total Omnibus</b>	\$ 32,024,888.86	\$ 33,713,603.08	\$ 35,456,529.74	\$ 36,079,029.06	\$ 38,051,352.78	\$ 38,658,115.02

**TOWN OF LUNENBURG  
P. O. BOX 135  
LUNENBURG, MA 01462-0135**

**PRSRT STD  
U.S. POSTAGE PAID  
ECRWSS  
LUNENBURG, MA  
PERMIT NO. 8**

**RESIDENTIAL CUSTOMER**

**LUNENBURG, MA 01462**

**TOWN OF LUNENBURG ANNUAL TOWN MEETING  
SATURDAY, JUNE 13, 2020; 9:00 A.M.  
LUNENBURG MIDDLE/HIGH SCHOOL AUDITORIUM  
1079 Massachusetts Avenue**