



Lunenburg Public Schools

Dr. Kate Burnham, Superintendent of Schools

MEETING MINUTES
SCHOOL COMMITTEE MEETING
Wednesday, May 1, 2019
Town Hall, 7:00 p.m.

School Committee

Heather Sroka, Chair-Present
Wendy Bertrand, Vice Chair-Present
Carol Archambault, Secretary
Meredith Weiss-Present
Jim LaVeck-Present

Student Representative

Alizah Raboin-Present

Superintendent

Dr. Kate Burnham-Present

Business Manager/ HR Director

Michael Cassidy

Recording Secretary

Christine Hladky-Present

Guests:

In accordance with the requirements of Open Meeting Law, please be advised that this meeting is being recorded and broadcast over the Lunenburg Public Access channel.

1. *Call to Order*-Ms. Sroka called the meeting to order at 7:00 p.m.
2. *Chair's Report*- Ms. Sroka recognized Ms. Weiss and Ms. Raboin, whose terms have concluded. Evaluating the School Committee goals survey to clarify the role of the School Committee. Questions and responses include: Whom does the School Committee represent? Correct answer-The School Committee represents the students. What does the School Committee govern? Answer: "The School Committee oversees the budget, policy, hiring and evaluating the Superintendent" What is the best way to communicate with the School Committee? Correct answer: "Email". What is the School Committees role in the public comment? "Listen" was 90% of responses. Correct answer-"Listen and take notes to consider the topic and come back to it at a later meeting". Who can speak on behalf of the School Committee? Correct answer- "The School Committee chair". The School Committee meeting is a meeting of the School Committee held in public but is not a public meeting. Correct answer is "true." Emails are located on the website.
3. *Public Comment-Agenda Items*-None
4. *Review and Approve Warrants & Line Item Transfers*- Line item THES taking \$400 from the "band music" supplies line to the "special education instructional" line. Used for sensory motor breaks in the hallway. Item will work to minimize behavioral issues. Invoice for rented rooms at T.C. Passios. Transfer \$3000 for the lease of the T.C. Passios space from School Linked Services. Part of the Birth to 8 program. Grant funded. Ms. Sroka entertained a motion to approve. Mr. LaVeck moved to accept the line item transfers as described. Ms. Archambault seconded. Vote: "Unanimous."
5. *Review and Approve Minutes*- None
6. *Superintendent's Report*- Meet and greet and introduction for new Primary Principal Christina Guertin to be rescheduled to May 22nd at 6:15 p.m. at the LMS Collaborative room. Day 8 of eight workshop days as the new Superintendent induction program. Child care will be available during the Town meeting from 9:00 a.m.-1:00 p.m. Registration is required. Form can be found on the Lunenburg Public Schools' website.
7. *Student Representative's Report*- Primary is holding its second annual "Mother & Son Dance" for grades K-5. Held at the Great Wolf Lodge Ballroom. May 10th, first grade is going to Mechanics Hall. On May 23rd second grade is attending the Ecotarium, Kindergarten is taking a trip to Davis Farmland on May 30th. Turkey Hill Elementary started MCAS. Settlers Crossing is putting together a male and female high school summer golf league. Saturday May 4th to Saturday August 17th. Takes place every Saturday at 3:00 p.m. High school National Honor Society held its blood drive

today. “Annie Jr. the musical” takes place on May 10th and May 11th. Tickets costs \$10 each. “Penny Wars” continue this week. Soldiers Angels games this week. Two more days to purchase prom tickets. Prom is May 18th held at the Colonial Inn. May 16th Senior Department awards. Arts Expo Friday May 17th Music and arts exhibition. AP exams are ongoing. Help fight hunger and poverty. Go to Moe’s Southwest Grill in Leominster from May 3rd from 4:00 p.m.-8:00 p.m.

8. *New Business*

Action

- a. First Reading Policies 1201, 1104, 1105, 1106-Ms. Sroka entertained a motion. Mr. LaVeck moved to waive the first reading of 1201, 1104, (old numbering) and 1106 (old numbering). Ms. Bertrand seconded. Vote: “Unanimous.”
- b. Resolutions-Administrative Professionals Day, National Principals Day, National School Lunch Hero Day, National Teacher Appreciation Day, National School Nurses Day, National Police Officers Week
Mr. LaVeck introduced the “Administrative Professionals Day
Ms. Raboin introduced the National Principals Day resolution
Ms. Sroka introduced the National School Lunch Hero Day. Ms. Weiss introduced the National Teacher Appreciation Day.”
Ms. Archambault introduced the National School Nurses Day resolution. “
Ms. Bertrand introduced the National Police Officers Week resolution.

9. *Old Business*

Action

- a. Third Reading Policies 1202, 1303.3, and 3505
Mr. LaVeck delivered the third reading of Policy 1202 (Regulations Governing the Use of School Facilities)
Ms. Weiss continued the reading of the third policy

1303.3 (Fundraising in the schools) Ms. Sroka recited the third reading of the policy.

FUNDRAISING RELATED TO ATHLETICS 1303.4

Ms. Weiss recited the third reading of the policy.

The following policies indicated above were unanimously approved.

10. *Public Comment- Open-None*

11. *Reports*

- a. Charter Review- Ms. Sroka indicated the next meeting occurs tomorrow morning at 8:30 a.m.
- b. Athletic Advisory-Mr. LaVeck indicated the next meeting will be held on Tuesday.
- c. Wellness Advisory-Ms. Bertrand indicated the next meeting will be held next week.
- d. PTO Ms. Weiss indicated the next meeting will be held on May 13th.
- e. School Councils- Ms. Archambault indicated the elementary school met. No internet for the MCAS on Monday or Tuesday. Unknown if it was fixed today. Raised over \$5000 for “Kylies Cares Kits.” Highest amount any school has raised. A lot of excitement in the Literacy Task Force. Worked on the improvement plan.
Mr. LaVeck indicated the middle school met yesterday. Discussed the move of the bubble class and the school improvement plan. Parent and student handbooks will be reviewed by the next School Committee meeting. Alice drill scheduled this week. Hybrid approach on how to implement Civics into the 8th grade. Possible 4th test on Civics. Targeted response activities. Specific professional development for the teachers. Survey will be sent regarding the Genius Hour program. Ms. Weiss indicated the high school meeting will be held on Tuesday.
- f. Finance Committee- Ms. Archambault indicated a meeting was held on April 25th. Discussed the warrant articles. How additional state funds are appropriated. If state shall allocate additional funds. The procedure would be discussed. Contact the joint committee of Government Baker. Town meeting will be the next meeting.
- g. Capital Planning Committee- Ms. Sroka indicated the next meeting will be held during Town meeting.

12. *Topics for Future Discussion-Fundraising*

13. *Adjournment*-Ms. Sroka entertained a motion to adjourn. Ms. Bertrand moved to adjourn at 9:04 p.m. Ms. Weiss seconded. Vote: “Unanimous.”