

**TOWN OF LUNENBURG**  
**Office of the Planning Board**

Matthew Allison, Chair  
Tanner Cole, Vice Chair  
Gregory Bittner, Clerk  
Paula Bertram, Member



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Adam R. Burney  
Land Use Director

Marjorie J. Boggio  
Administrative Assistant

Minutes  
August 12, 2019

Meeting Posted: Yes  
Place: Town Hall, 17 Main Street, Lunenburg, MA  
Time: 6:30 PM

Present: Matthew Allison, Tanner Cole, Gregory Bittner, Paula Bertram, Adam R. Burney

Board Chair announced that member Rhonda Lisio resigned effective immediately.

Agenda items taken out of order.

**MINUTES APPROVAL, 07/22/19: G. Bittner made Motion to approve, T. Cole Seconded, all aye.**

**COMMITTEE REPORTS:**

**Capital Planning Committee-** no meeting  
**Storm Water Task Force-** working on public outreach  
**Agricultural Commission-** no meeting  
**Open Space Ad Hoc Committee-** meeting scheduled for end-August  
**Land Acquisition Committee-** possible meeting in September  
**Green Community Task Force-** no report  
**MRPC-** no report  
**MJTC-** no report

**PUBLIC HEARING: UNITIL-** see separate minutes

**EARTH REMOVAL:** The Board discussed both the draft Bylaw and draft Rules and Regulations. Some of the topics of concern were weekend hours of operation, amount of cubic yards that could be removed/replaced, to include how it relates to residential/commercial properties. Slope standards were included in the restoration. Discussion will continue at the September 9<sup>th</sup> meeting.

**MASTER PLAN:** Tabled awaiting grant approval

**MASTER PLAN, Request for Proposal-** See "Master Plan" above

**ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT COMMITTEE:** The Planning Board discussed the creation of an economic development committee. They viewed the Charge previously created by the Town Manager, but not put into action by the Select Board. Changes were discussed. Discussion will continue at the August 26<sup>th</sup> Board meeting.

**DIRECTOR'S ITEMS:**

**Lunenburg Code, Section 250- 4.15., Solar Energy Systems-** Tentatively to be discussed at the August 26<sup>th</sup> meeting.  
**Lunenburg Code, Section 250- 6.1., Off Street Parking & Loading Areas-** on hold

**MEETING SCHEDULE:**

**August 26-**

Stone Farm Hearing  
Solar Bylaw Discussion  
Economic Development Committee- continued discussion

**September 9-** Earth Removal- continued discussion

**September 23-** UNITIL Hearing (cont'd)

**ONGOING ITEMS:**

**Lunenburg Code, Section 250- 4.15., Solar Energy Systems-** see above  
**Lunenburg Code, Section 250- 6.1., Off Street Parking & Loading Areas-** see above  
**MGL, Ch. 41, Section 81D, Master Plan-** see above

**PUBLIC COMMENT:**

Katey Adams- Noted one of the Select Board's goals is to focus on the old primary school lot.

**BOARD COMMENTS/CONCERNS:**

Process for appointment to Board vacancy was discussed.  
M. Allison would like to see joint meetings with all Board and Commission Chairs.

**ADJOURNMENT: P. Bertram made Motion to adjourn, G. Bittner Seconded, all aye. Adjourned 10:30 PM**

Documents used at meeting:

Minutes- 07/22/19  
DRAFT Rules and Regulations, Earth Removal and Placement of Fill  
DRAFT Bylaw, Earth Removal and Placement of Fill  
Select Board's Charge for Economic Development Committee