

**PACC Meeting Minutes**  
Monday, March 13<sup>th</sup>, 2023  
Suldonik Conference Room, Lunenburg Town Library  
Lunenburg, MA

**Roll call:**

1. Meeting was called to order at 6:01 pm.
2. PACC members present: Steve Walker, Pete Lincoln, Steve Archambault, Faith Beall, Paul Sarapas (via Zoom)
3. Manager: Jo McLaughlin

**Public Comments:** - None

**Committee Comments:** - None

**Communications:** None

**Approval of Minutes:**

- February 6<sup>th</sup>, 2023 minutes approved
- motion - S.Archambault, 2<sup>nd</sup> P.Lincoln, passed

**Manager's update:**

- Video file accidentally deleted in the process of recreating
- 15 new programs this month (mostly basketball with Girl's BB interviews)
- Working on Auditorium simulation in studio. Will be ordering more equipment and doing a simulation at the high school in March
- Added APDC meetings to the monthly schedule (1<sup>st</sup> Tues. of month @ 7:30)
- M.Monroe is working on a new Movie Review show
- L.Holden project still in the works
- Adding police interviews (re: drunk driving)
- New round of Production Technician interviews were held
- Working on a volunteer video about station
- Beginning to compile a Manager's "Bible", with job descriptions, list of subscriptions, "how to" to do things, etc.
- Earmark State funds may be available. Town requested PAC submit a proposal. J. McLaughlin will look into possibility of a PAC Van.
  - Motion to approve J.McLaughlin to research the possibility of and Earmark project (used van). F.Beall, 2<sup>nd</sup> P.Sarapas – passed
- Budget \$961,566.40
- 68% local programming

**Budget Review:**

- The PAC budget was presented and discussed.
- Motion to approve and have S.Walker present the Budget Presentation packet to Fin Com and at Town Meeting (F.Beall, 2<sup>nd</sup> P.Sarapas – passed)

**PAC staff use of personal equipment policy;** - tabled

**Adjournment:**

- Next meeting is April 10<sup>th</sup>, 6:00 pm. Please, note it will be held in the Sudolnik Conference Room at the Lunenburg Town Library.
- Meeting adjourned at 7:01 pm
  - (motion – S.Archambault, 2<sup>nd</sup> F.Beall - passed).