

PACC Meeting Minutes
Monday, April 10th, 2023
Suldonik Conference Room, Lunenburg Town Library
Lunenburg, MA

Roll call:

1. Meeting was called to order at 6:07 pm.
2. PACC members present: Steve Walker, Pete Lincoln, Steve Archambault, Faith Beall, Paul Sarapas
3. Manager: Jo McLaughlin

Public Comments: - None

Committee Comments: - None

Communications: None

Approval of Minutes:

- March 13th, 2023 minutes approved
- motion - P.Lincoln, 2nd F.Beall, passed

Manager's update:

- Hired Eric Foster as the Production Technician.
- Started a new show "Movie Talk", with Matt Munroe.
 - P.Sarapas will check copyright guidelines
 - J.McLaughlin will check via the Public Access Board for info
- HS/MS Auditorium simulation at TCP.
 - Did preliminary setup and tested equipment
 - Waiting on Town IT to provide a port and URL address
 - Later in the month schedule a dry run at HS/MS
 - Possible live trial with "Smarter than a 5th grader" event
- Submitted earmark request. It was denied by the Select Board
- Worked to recover "Talkin' Baseball" files, unsuccessful
- Had a zoom call with Nathan, president of CASTUS regarding issues
 - CASTUS sent more RAM but it was defective.
 - Need to add a dedicated CASTUS laptop to control room
- Need to hire a new videographer to replace Eric Foster
- Covered the Water District annual meeting. They would not allow a table mic unless we had a policy of doing so. Audio without table mic was horrible
 - Motion to create said policy (F.Beall, 2nd P.Lincoln)
 - Policy: "PAAC will use appropriate equipment, in their technical judgment, to record an event, so as to insure quality control."
- Added 7 new programs to Ch9 including PSA's Concerts and presentations
- PAC ended last year with 63% local programming, as of the end of this year's 3rd quarter PAC is at 70% local programming
- Looking for a cart/trailer/van solution to mobile shoots
- Two new affiliates were added to MMX. Presently programming is being used in 9 states and 75 affiliates
- Budget balance \$954,291.60

Personal Use Policy Update:

- Was presented by F.Beall and discussed.
 - Policy: “PAAC requires its employees and volunteers to use PAC equipment for PAC assignments. Exceptions to this can be made, with prior managerial approval, provided the individual(s) sign a waiver relieving PAAC of all liability.”
 - Motion to adopt the policy, pending town council review, P.Sarapas, 2nd P.Lincoln

Adjournment:

- Next meeting is May 8th, 6:00 pm. Please, note it will be held in the Sudolnik Conference Room at the Lunenburg Town Library.
- Meeting adjourned at 7:13 pm
 - (motion – P.Sarapas, 2nd F.Beall - passed).