

# *TOWN OF LUNENBURG*

Brandon Kibbe  
Todd Dwyer  
Bob Pease  
Richard Brockelman  
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## MINUTES Open Space Ad Hoc Committee May 9, 2018

*Ritter Memorial Building, 960 Massachusetts Avenue, Lunenburg, MA*

Joint meeting with the Conservation Commission for discussion of updating the Open Space and Recreation Plan. Open Space Members present: Brandon Kibbe, Todd Dwyer, Bob Pease, Richard Brockelman, David Prokowiew. Meeting called to order 7:35pm.

1. Bob Pease introduced as new Conservation Commission appointee to the Open Space Committee.
2. Brandon Kibbe reviewed the structure of the Open Space Committee as ad hoc advisory committee to planning board. Matt Marro reported that the committee structure was being reviewed by town manager and land use director.
3. Brandon Kibbe reviewed the history of the prior Open Space and Recreation Plan, the process for developing an update to the plan, and suggested a framework for how to proceed. Overview of accomplishments from prior plan. New plan can be valid from 5 to 7 years. Plan purpose: (a) guide open space and recreation goals and objectives, and (b) make available significant sources of state funding.
4. Group discussed how to begin the process for gathering public input (online and/or hardcopy surveys to be distributed in tax bills etc., public information meetings/charettes, cable access, social media) and input from other municipal boards (Conservation and Planning, but also Parks and Rec, School, Selectmen, Ag Commission, others?). In particular, capital planning objectives for open space and recreation investments should get reflected in the plan to further bolster funding assistance from available state grants.
5. Matt Allison, Ag Commission, offered assistance to include information about Lunenburg farms. Group reviewed prior plan goals for keeping Lunenburg farms viable, and accomplishments in supporting that goal.
6. Kick-off public information meeting tentatively scheduled for May 30, 2018, 7:30pm at Town Hall to facilitate recording/cable access broadcast; Matt Marro will check on availability and confirm. Discussed schedule for remainder of year, to be determined, but

group agreed that having a goal of plan submission to the state for review/approval should be before Thanksgiving 2018. Brandon Kibbe can do mapping and organizing/advising, but the committee will need to “divide and conquer” for key components of the plan to assure work can be completed in a timely manner.

7. Group discussed need to integrate other planning objectives (master plan, economic development, etc.) into this planning effort, but that the open space and recreation plan needs to be a specifically-formatted, stand-alone plan to be approved by MA Executive Office of Energy and Environmental Affairs, and ultimately to qualify for EEA funding.
8. Meeting adjourned at 8:13pm.