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## Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes  
December 21, 2017 Sudolnik Meeting Room, Lunenburg Public Library

Attending: Dick Mailloux, Harry Kubetz, Kate McCarron, Kiirja Paananen, Gare Thompson, Martha Moore – Director LPL

Absent: Lars Widstrand, Donna Saiia, Bob Ebersole – Board of Selectmen representative, Terri Burchfield – FinCom representative,

The LPLBT meeting was called to order at 6:45 p.m. by Chairperson Dick Mailloux.

- Public Comment
  - No public – no comment.

### Agenda Items

- Approval of Minutes
  - October 19, 2017 minutes - Motion to accept as amended by Harry. Seconded by Kate. Unanimous vote in favor.
  - November 9, 2017 minutes. Motion to accept as presented by Harry. Seconded by Gare. Unanimous vote in favor.
  - December 7, 2017 minutes. Motion to accept as presented by Gare. Seconded by Harry. Unanimous vote in favor.
- Director's Report (Presented by Martha)
  - FY 2018 Budget – Right on target (actually 4% below) for this time of year.
  - Additional funds transferred into Mileage Reimbursement because more staff are traveling to courses, other libraries, seminars, etc. A good thing!
  - For FY 2019 budget we need to anticipate additional money for Office Supplies due to increased program attendance. Another good thing!
  - Discussion about how valuable Patti is and how much she will be missed when she retires, after 35 years of service to the LPL, at the end of March '18!
  - Trust Funds – Continued discussion about moving Bartholomew funds (which considerably underperform the Touchstone funds) into management by Touchstone. Martha to investigate what is needed to be coordinated with the Town of Lunenburg to get this done.
- Charter Discussion Follow-up
  - Motion to accept Charter Revision as amended and distributed by Dick, by Gare. Seconded by Dick. Unanimous vote in favor.
- Room Use Policy
  - Deferred to January, 2018 LPLBOT meeting due to Donna's absence.
- Thank you notes
  - Thanks to Kate all completed and being sent.
- Friends of Lunenburg Public Library Update

- Different fund-raising initiatives discussed – e.g. a Cookie Walk, Open Microphone Night, Moth Radio Hour (story telling about Lunenburg.)
  - Also some discussion about the perception that the bi-annual book sale revenue is declining due to LPL's continuous book sale which generates approximately \$400/mo. for Friends. The analytics do not necessarily support this perception.
- Agenda Items for upcoming meetings
  - Board Goals – Will be a February, '18 meeting discussion.
  - LPLBOT By-laws
  - Director's Evaluation – Starts February 1, 2018
- Board Comments
  - None
- Public Comment
  - None
- Adjourn
  - Motion to adjourn by Gare. Seconded by Kate. Unanimous vote in favor. Meeting closed at 7:57 p.m.

Respectfully submitted,  
Harry Kubetz  
Secretary, Trustee of Lunenburg Public Library

**Referenced documents:**

LPLBOT Meeting Agenda for December 21, 2017  
LPL Director's Report December 21, 2017  
Children's Area Report for the month of November, 2017  
Young Adult Services Report December, 2017  
LPLBOT Draft Minutes for October 19, 2017, November 9, 2017, and December 7, 2017



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