

Trustees of the Lunenburg Public Library  
November 19, 2009  
Meeting was called to order at 7:06 p.m.

Attending: Deb Chapdelaine, Amy Sadkin, John Mara, Len Smetana, Noelle Bodkin, Mike Kelly, Lisa Krowitz, Jeanne Raboin

1. No public comment.
2. Secretary's Minutes: Motion made and passed to accept as amended.
3. Director's Report: For more details, please see Director's Report
  - a. Budget appears a bit off, but that is due to the three (3) pay periods.
  - b. Circulation rates, meeting room usage are up; increased 13% over past 2 years.
  - c. Amy submitted Capitol Planning projects to CAFO, see report.
  - d. State aid is below \$12,000
  - e. Staff Update (see report): the way fine money is being handles by staff is changing; Library Insight library cards for groups are being distributed, this will make it easier for staff/librarians to book rooms.
  - f. Facilities helped clean off graffiti from the one of the granite benches.
  - g. Technology: there continue to be numerous pc and network issues. Amy continues to report these to the Technology director and will also report issues to CAFO.
4. Policy Committee: Art Exhibit and Meeting Rooms Guidelines/Policy – Motion made and passed to accept all revisions to these policies.
5. Children's Wing: Motion made and passed to give Amy permission to close children's wing when understaffed.
6. Public Libraries Fund Grant Money: \$517.00 is in this fund; motion made and passed to spend remaining Public Libraries grant funds.
7. Town Meeting – December 1: Discussion
  - a. Furloughs: State reports that if the library closes due to staff shortage, then state aid will be cut; we have 4 hours to work with.
  - b. See MBLC policy on municipalities' closing main library or ceasing library services and loss of state aid  
[http://mblc.state.ma.us/grants/state\\_aid/policies/sa\\_closure\\_policy2010.php](http://mblc.state.ma.us/grants/state_aid/policies/sa_closure_policy2010.php)
8. Technology/Reference Position: Hourly rate will be \$15.97; Trustees recommend that Director wait until after Dec. 1 town meeting to post position; Amy will also request meeting with the town's clerical union.

Meeting adjourned at 8:25 pm  
Next meeting: Thursday, December 17, 2009 at 7 pm.

Respectfully submitted,

Jeanne Raboin  
Secretary, Trustees of Lunenburg Public Library