

Trustees of the Lunenburg Public Library  
September 17, 2009  
Meeting was called to order at 7 pm

Attending: John Mara, Mike Kelly, Len Smetana, Amy Sadkin, Noelle Bodkin, Lisa Krowitz, Jeanne Raboin

Absent: Deb Chapdelaine

No public comment.

1. Trustees minutes:
  - a. June 2009 minutes were approved.
  - b. August 20 2009 minutes approved with amendments.
  - c. August 20 2009 Executive session minutes approved and released.
2. Friend's Meeting:
  - a. Endowment Committee: Friends are in the process of finding 2 Lunenburg citizens who would like to sit on the committee. This should be completed by October 2009.
  - b. Book and Bake Sale: Saturday, October 3, 2009, 9-2.
  - c. Cultural Horizon Program is taking shape. This year's theme will be West Africa. Fund-raising opportunities were discussed and Jeanne will take these to the Friends.
3. Director's Report: please see full report, handouts and budget for details
  - a. Discussion about FY 09 year-end library account balances.
  - b. Amy met with new Technology Director and presented her with a list of LPL technology needs.
  - c. Budget – please see handout for FY 09 year-end.
  - d. Motion made and passed to close the library on December 24, 2009 and to close at 4 pm on December 31, 2009.
  - e. Staff vacancy: Sandy Mailloux is preparing to retire. Amy would like to combine this position with that of a reference/technology librarian; position would be 28 hrs/week with benefits..
4. Trust funds: See “Lunenburg Public Library Schematic of Public Funds” handout. Motion made and passed to have Amy go ahead and apply material expenditures to gift account and all purpose trust funds interest in equal proportion to other town budgets if requested to cut library budget by CAFO.
5. Director's evaluation was given to Amy on September 13, 2009. Amy will sign and copies will be given to Trustees and CAFO.
6. Policy Review: Inclement Weather – Motion made and passed to remove the wording “Trustee library chair” and “2-hour delay”.

Meeting adjourned at 8 pm.

Next meeting October 15 at 7 pm.

Respectfully submitted,

Jeanne Raboin  
Secretary, Trustees of Lunenburg Public Library