



Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes
May 19, 2016; Sudolnik meeting room, Lunenburg Public Library

Attending: Dick Mailloux, Harry Kubetz, Kiirja Paananen, Gare Thompson, Susan Visser, Donna Saiia, Martha Moore – Director,
Absent: Lars Widstrand, LPL; Bob Ebersole – Board of Selectmen representative, Terri Burchfield – FinCom representative

The LPLBoT meeting was called to order at 6:50 p.m. by Chairperson Dick Mailloux.

- Public Comment
 - No public comment

Agenda Items

- Approval of Minutes of April 21, 2016
 - Gare moved to accept the minutes as amended, Susan seconded; voted: all in favor with Donna Saiia abstaining as she was not in attendance at the meeting.
- Director's Report, as per handout
 - FY 2017 Budget - \$370,739.00
 - Note that there is no 'Program' line in the budget. It was discussed that a 'Program' line would be very helpful for funding of various programs
 - FY 2016 Budget status
 - Discussion about FY 2016 overages (underspending) of nearly \$36,000 and the Director's and Board's desire to fully utilize and spend all money allocated in the FY 2016 Budget. A question about whether 'Salaries' overage could be moved to other budget lines. Suggestion that Bob Ebersole be consulted
 - Staff
 - Programs
 - Collections
 - Educational Outreach update
 - Building/Facilities
 - Young Adult Issues update
 - Children's Area Report – separate handout.
- Impact of school construction on LPL parking – separate handouts (maps)
 - Discussion of posting signs 'reserving' 4 or 5 LPL staff spaces
- Update re: youth misbehavior
 - The issues seem to have resolved by the Director together with help from LPL staff members and the Lunenburg Police Department
- Friends of LPL Update
 - Uptown Stroll will be on May 21 (Lunenburg election day)
 - Book sale will be June 4
 - Friends' annual meeting will be July 16, 2016 at 10am with the usual Pot Luck Brunch.

- Director's Contract FY 2017
 - Dick moved to accept the Director's Contract including the salary of \$67,725 per annum effective June 30, 2016, Gare seconded; voted: all in favor
 - Dick and Susan will meet with Martha to sign the contract on June 9, 2016 in the evening
- Room Use by for-profit entities (BPL Policies)
 - Tabled until October 20, 2016 Trustee meeting
- Library of Things
 - There is no singular policy for different items such as E-Readers, Wii, telescopes, & volleyball kits
 - Martha will email the various policies to the Trustees and representatives
- Board Comments
 - No board comments
- Agenda Items for upcoming meetings
 - Policy for access and use of Library Trust Funds – September
 - Room Use by for-profit entities - October
 - Establish a Marketing/Technology sub committee
- Other
 - None
- Adjourn
 - Motion to adjourn so moved by Susan, seconded by Gare voted: all in favor at 8:07 p.m.

Respectfully submitted,
Harry Kubetz
Trustee of Lunenburg Public Library

Referenced documents:

LPLBoT Agenda for May 21, 2016
Director's report
Contract for the Director of the Lunenburg Public Library
Children's librarian's report & handouts
YA librarian's report
 On Your Mark, Get Set, READ
 Olympic Reading Log