



Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes
April 21, 2016; Sudolnik meeting room, Lunenburg Public Library

Attending: Dick Mailloux, Harry Kubetz, Kiiirja Paananen, Gare Thompson, Susan Visser, Lars Widstrand, Martha Moore –
Director, LPL; Bob Ebersole – Board of Selectmen representative
Absent: Donna Saiia, Terri Burchfield – FinCom representative

The LPLBoT meeting was called to order at 6:45 p.m. by Chairperson Dick Mailloux.

- Public Comment
 - No public comment

Agenda Items

- Approval of Minutes of March 21, 2016
 - Harry moved to accept the minutes as presented, Susan seconded; voted: all in favor
- Approval of Minutes of March 24, 2016 – Personnel Sub-committee Minutes
 - Gare moved to accept the minutes as presented, Harry seconded; voted: all in favor
- Director's Report, as per handout
 - FY 2016 Budget
 - FY 2017 Budget status
 - Staff
 - Programs
 - Educational outreach update
 - Building & Maintenance
 - Capital Planning
 - Young Adult Area Report – separate handout.
 - Harry asked about policy for if a checked out Wii / telescope, etc. was returned damaged: who is liable / responsible to pay for replacement / repair? The lender or the library?
The topic will be placed on the agenda for next meeting – policy to be created?
 - Children's Area Report – separate handout.
 - Overage in heating and probably electricity due to the very mild winter.
 - Electrical and heating line items in the budget were discussed.
 - Possible use of overage could be to procure staff desks and chairs for teen room.
- Update re: youth misbehavior
- Friends of LPL Update
 - Passes (to museums, etc.) for the library have increased in cost, leading to that some have been eliminated.
 - Possibility of future brew house visit.
 - Discussion of the Cultural Horizon program that was held during late winter / early spring
 - Friends investigating possibility of having a wine/beer tasting [as a fund raiser] after the book and bake sale in October.
 - May 7th is date for annual town meeting; May 21st is date for town elections.

- Director's Evaluation
 - Summary / draft evaluation of Martha was distributed to the trustees for reading.
 - Gare made a motion to accept the evaluation as written, seconded by Harry, voted: all in favor.
 - Gare moved that the salary of the director for the fiscal year 2017 will become \$ 67,725.00; seconded by Susan, voted: all in favor.
- Board Comments
 - No board comments
- Agenda Items for upcoming meetings
 - Room Use by for-profit entities (BPL Policies) – May agenda.
 - Policy for access and use of Library Trust Funds – September agenda.
 - Establish a Marketing/Technology sub-committee.
 - BOS Energy Policy – impact on library.
 - Library of Things, Gare suggested that we move this item to May meeting agenda
- Other
 - None
- Adjourn
 - Motion to adjourn so moved by Gare, seconded by Lars voted: all in favor at 7:27 p.m.

Respectfully submitted,
Lars Widstrand
Secretary, Trustee of Lunenburg Public Library

Referenced documents:

LPLBoT Agenda for April 21, 2016
Director's report
Director's evaluation
Children's librarian's report
YA librarian's report