

CAPITAL PLANNING COMMITTEE

Lunenburg, Massachusetts

Marion M. Benson, Chair
Carl Sund, Mbr.
Michael Mackin, Mbr.
Colleen Shapiro, Mbr.
Elaine Murphy, Mbr.



17 Main Street
P.O. Box 135
Lunenburg, MA 01462

Minutes
November 18, 2010

Meeting Posted: Yes
Place: Ritter Memorial Building, 960 Massachusetts Avenue
Time: 10:00 AM

Chair opened meeting with roll call.

Present: Marion M. Benson, Chair, Ernie Sund, Michael Mackin, Colleen Shapiro (arrived 10:35), Elaine Murphy
Absent: Kerry Speidel

General Discussion/Questions: Board of Selectmen representative Mr. Sund reported on Select Board discussion regarding the purchase of three Police Crown Victoria cruisers. A Town Warrant Article for the November 30, 2010 Special Town Meeting is listed for \$105,000.00. The Select Board may support the basic cost of a cruiser at \$75,000.00 so they can be ordered before the closing of orders and the monies for retro-fitting be placed on the May 2011 Town Meeting Warrant. Mr. Mackin reported that the Finance Committee will address the issue at its 11-18-10 meeting.

School: School Superintendent Loxi Calmes and Director of Facilities and Grounds John Londa presented the School's Capital Plan requests for FY 2012.

CPC Chair requested Ms. Calmes and Mr. Londa inform the Capital Planning Committee of the status of the high school issue. Ms. Calmes reported that the Town was in the MSBA (Massachusetts School Building Authority) pipeline. Presently, there is an analysis being conducted on the High School remaining a single school in Lunenburg and/or a combined school within a region. The analysis is based on financial benefits. The Green School Initiative is part of the equation. Currently there is no local involvement in these studies. A timeline was reported, but was not met. Local school officials are awaiting the response.

Ms. Calmes and Mr. Londa noted the School's eight priorities in the following order.

1. LHS (Lunenburg High School) Asbestos Abatement- Asbestos has been found in the ceilings, floors and pipe installation. Must be rectified to AHERA (Asbestos Hazard Emergency Response Act) Code.
2. THMS (Turkey Hill Middle School) Parking Lot- Paved areas are in poor condition. ADA (Americans with Disabilities Act) entrance is affected. Estimate was given by PJ Keating Co. on current rates.
3. THMS White Boards- Noted as preferred method over chalk boards for presentation of instructional material.
4. District-wide Instructional Technology- School Department is requesting help from the CPC. In the past, Town technology needs and school technology needs were handled in separate budgets. The request is for replacing outdated equipment mainly with lap top models. Presented to the Committee were cover sheets of carts showing the connection with laptops for better instructional techniques. Also providing teachers the ability of utilizing the laptop features with the portability factor. The request to CPC is 30-50% of the total cost. The project will start with 10 carts in the High School.
5. THMS Bleachers- Age – 1959 - Present bleachers do not have ADA capacity - missing important safety features such as hand rails and climbing aisles.
6. THMS Refinish Gym Floor- Work includes sanding, sealing and relining. This work will include refinishing the mini-gym. Yearly top coating needs to be stripped to base because urethane layers begin to chip and create sharp edges on the floor creating a safety factor.

7. LHS Main Entry ADA Accessible - Construction of ADA compliance entry with handrails and accessible lobby to the school. The entrance needs to be expanded, which will assist with security at the High School.

Department of Public Works (DPW): DPW Director John Rodriquenz addressed the Comprehensive Pavement Management Plan. The \$800K figure presented in the Department's Five Year Plan is not intended to be part of the FY plans. It is entered for information, will be treated as a Capital Program purchase, and be a supplement to the Department's current funding source. Mr. Rodriquenz addressed his request for a front end loader. He recommended trading the two present front end loaders and purchasing a new one. Submitted is an estimate from MILTON CAT with the trade-in value (see attached). Discussion ensued on the merits of purchasing a new loader. Mr. Rodriquenz addressed two issues. 1) His concern about the Form B procedure and lack of procedure for mid- FY year needs. Chair noted there is a procedure and will reissue it with explanation. The Committee noted that the procedure could be reviewed. Chair stated she would discuss this with the Town Manager. 2) The second issue was his concern for the request for purchasing cruisers mid- FY year, which is not designated as an emergency. He felt that this issue breaks the intent of procedures.

The Committee briefly discussed reviewing the process. The next meeting is scheduled for December 2, 2010, 10:00 AM. Agenda will include presentations from the Library, Sewer Commission, Council on Aging and the Planning Board.

Motion to adjourn, Ms. Murphy, Second, Mr. Sund, adjourned 12:30 PM.

Attachment:
MILTON CAT Estimate