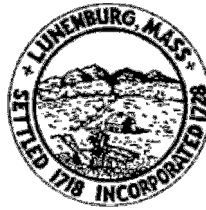


# ***CAPITAL PLANNING COMMITTEE*** ***Lunenburg, Massachusetts***

**Marion M. Benson, Chair**  
**Carl Sund, Mbr.**  
**Michael Mackin, Mbr.**  
**Colleen Shapiro, Mbr.**  
**Elaine Murphy, Mbr.**



**17 Main Street**  
**P.O. Box 135**  
**Lunenburg, MA 01462**

Minutes  
October 21, 2010

Meeting Posted: Yes  
Place: Ritter Memorial Building, 960 Massachusetts Avenue  
Time: 10:00 AM

Present: Marion M. Benson, Chair, Ernie Sund, Colleen Shapiro, Kerry Speidel  
Absent: Elaine Murphy, Michael Mackin

A quick review of process was noted. Chair related that the Town Manager requested the Committee review requests by need and not consider a bottom line figure at this time.

Appointment: Technology Director, Nancy Strom- Ms. Strom explained her budget, discussing each item for each department. Her request figure is \$66,965. It was noted there were remaining monies in previous budgets that were not spent on requested and needed items. There was also money provided from the schools for Town software. Some questions posed concerned the mapping system, toughbook, joint printers and scanners. Ms. Strom noted that new equipment was replacing old, worn out equipment, and new equipment will cut down on support hours spent by staff maintaining and fixing. Answer to estimated useful life of computer equipment is 3 to 4 years. Comment made that the Form B for Technology was clear and concise.

Police Chief Daniel Bourgeois and Lt. James Marino were invited to attend the meeting to discuss the situation where the Ford Crown Vic Cruiser Packages were going to be discontinued as standard police vehicles. (Lt. Marino explained, for the benefit of new members, the process of purchasing and outfitting the cruisers.) The situation for new cruiser packages is complicated and uncertain at this time. The Department is requesting, based on their research, that three Crown Vics be purchased, which should hold the force in good condition until the police fleet pursuit vehicles are made available and reviewed for suitability and cost. Noted was that the purchase of the three vehicles would bring the Department into 2013. Orders must be placed by March 2011. Further discussion will take place at the next CPC meeting, Thursday, November 4, 2010.

The Committee will interview the Police and Fire Departments at the November 4<sup>th</sup> meeting.

As Thursday, November 11<sup>th</sup> is a holiday, the following meeting will be held November 18, 2010. The Department present for review will be the Schools.

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