



**BOARD OF SELECTMEN
MEETING MINUTES
6/1/10**

The Board of Selectmen met in the Joseph F. Bilotta Meeting Room, Town Hall as scheduled with Paula Bertram, Steven M. deBettencourt, Tom Alonzo, Carl "Ernie" Sund, David Matthews and Town Manager Kerry Speidel present. Regular Meeting opened at 7:00 PM with the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Alonzo thanked Mr. Sund and the American Legion for hosting a Memorial Day celebration at Veteran's Memorial Park. He said that it was privilege to represent the BOS at one of the most important holidays in America.

Mr. Sund thanked Mr. Alonzo for the moving speech he gave at the Memorial Day celebration.

ANNOUNCEMENTS

1. Book & Bake Sale – Lunenburg Public Library, Sat. June 5th – 10:00 AM – 2:00 PM – This annual sale is held to benefit the different programs that are held at the library.

APPOINTMENTS

- 1. 7:30 PM – Conservation Commission/Police Chief – Vandalism to Trails** – Sharon Jordan, 77 Burrage Street, came before the BOS to speak on behalf of the Conservation Commission. She explained that there has been an increasing amount of damage done to the trails due to ATV's and the Conservation Commission has taken to recording logs on this damage and would like to raise awareness to the public about this matter
Lunenburg Police Chief Dan Bourgeois spoke and said that his purpose of being here this evening was to get the message out to the community that ATV's or any type of motorized vehicles are not permitted on conservation land.

Discussion ensued concerning the damage being done to the land whether it be blatant disregard or ignorance to not knowing if the property has been properly posted or not.

Ms. Jordan stated that more signage is being provided by the State and she showed photos which were taken of Robbs Hill where damage has been done.

The BOS thanked Ms. Jordan & Chief Bourgeois for coming forward on this issue.

CURRENT BUSINESS

- 1. Minutes/Warrants/Action File Issues --**

Minutes: 05/25/10 Executive Session Minutes

Warrants – None

Action File Issues – Mr. Alonzo received a call from a resident on Meadow Lane concerning the sharp turn as you enter onto Rolling Acres. Resident would like to see something there to alert drivers to this curve. Mr. deBettencourt suggested that white lines be painted on the road to keep drivers in their lane.

Ms. Bertram had correspondence from National Grid regarding their Annual Vegetation Management plan which was forwarded to a number of different Town Depts. but not to the Conservation Dept. and she would like this forwarded to them.

Ms. Bertram received correspondence from Tech Associates regarding their Vegetation Management program for the trains and locations of water supplies. Ms. Bertram would like to make sure that the new water supply well was on the map and wanted it forwarded to the Planning Board and the Water District.

Ms. Bertram requested an update concerning a blocked culvert which is causing flooding on Lancaster Ave.

2. Unitil Pilot Program Appointee – Ms. Bertram offered to be the representative on the Unitil Pilot Program.

3. Discussion on Televising Meetings of Elected Board (future work session with PACC) – Mr. Matthews gave an overview concerning televised meetings. The BOS on occasion has requested that a specific meeting be televised, especially where Town Meeting Articles are being discussed. A meeting has been scheduled for June 8th with the P.A.C.C. to discuss televising the various boards and committees. They will also discuss hiring a part-time PACC Coordinator to manage the public access channels. Mr. Matthews said that he would like to disclose that his son is working for P.A.C.C. as a paid employee but his employment will end at the end of the summer and should not impact him at all.

4. Summer Meeting Schedule – Ms. Bertram spoke in saying that she and the Town Manager had met and discussed the possibility of having two BOS business meetings and two BOS Work Sessions in the month of June and she asked for comments from the board. After discussing the pending items which will be discussed at future meetings the board decided to go with the proposed June schedule and will consider the July and August schedules at a later meeting.

5. Town Manager Updates – Ms. Speidel announced that the Town has received a Smart Growth grant in the amount of \$198K which was applied for by Ms. Speidel and the Planning Board Director for the Tri-Town project.

MEMA has sent notification that they are beginning their 2011 Hazard Mitigation Assistance Program. They will be holding a series of meetings regarding grant program overviews and how to apply for these funds. This information will be circulated to the BOS.

Ms. Speidel mentioned that there have been problems processing dog complaints through the Fitchburg Court System and she has asked Lieutenant Marino, who is the Court Services Officer, to check into this issue. She believes that the Town of Lunenburg has adopted a bylaw that would allow dog complaints to be processed as non-criminal matters which would enable the Town to issue a ticket. This would allow the Town Clerk to collect the fine directly.

The Summer Street Project has been approved by Mass DOT District 3 but has yet to be approved for funding. MRPC has included this into their appendix but the next step in this project would be to have MRPC include it in their Transportation Improvement Project (TIP). The estimated cost of this project is \$6M. Funding for design of this project will be sought through State & Federal grants. Ms. Speidel stated that this project will be a lengthy process and the BOS will be updated at the end of the summer it's progress.

Discussion ensued among the board members concerning other potential projects in town such as maintaining Rt.13, adding a parking lot at the senior center and how to be prepared for funding these projects when the needs arise.

A letter had been sent to Senator Flanagan requesting that 12.5% of funding for the ice storm be included in the FY2011 budget. Ms. Speidel stated that as long as the FY2011 budget is approved, the funding has been included.

The Mosquito Control District had sent a letter to the Lunenburg Board of Health informing them of a Tire Collection & Recycling Program. They believe that standing water in abandoned tires breed mosquitos and on May 3rd and May 12th they collected 245 road side tires in the town of Lunenburg. There will be a residential tire collection in the fall with a date yet to be determined.

Ms. Speidel has been working with the recycling arm of the Green Community Task Force and reported that they have submitted a grant application to DEP for compost bins which will be sold to citizens at a reduced rate.

Mr. Matthews requested an update on the Woodruff Property from the Town Manager. Ms. Speidel replied that the Conservation Commission has agreed to take that project on and has asked them for an update which she has not received yet.

Mr. Matthews had a request concerning Pavement Management and asked that an accurate audit be obtained from the State on road miles in the Town of Lunenburg.

6. Vegas Lounge Licenses/Automatic Amusement, Common Vic & Weekday – Mr. deBettencourt moved to approve the weekday entertainment license for Hell Fire Inc. doing business as Vegas Lounge located at 5 Summer St. Unit 10. Mr. Sund seconded. On vote, motion carried, 5 in favor, 0 opposed.

Mr. deBettencourt moved to approve the Automatic Amusement Device License for Hell Fire Inc. doing business as Vegas Lounge located at 5 Summer St. Unit 10. Mr. Alonzo seconded. On vote, motion carried, 5 in favor, 0 opposed.

Mr. deBettencourt moved to approve the Common Vic License for Hell Fire Inc. doing business as Vegas Lounge located at 5 Summer St. Unit 10, contingent upon receiving permits and approvals from the Board of Health. Mr. Sund seconded. On vote, motion carried, 5 in favor, 0 opposed.

7. Periodic Meeting of Board Chairs – Ms. Bertram stated that she had received a request from the Chair of the Planning Board, Toby Bakaysa, for periodic meetings of Board Chairs, particularly from the land use offices, in order to establish lines of communication between the different boards to update on what's going on within the community that is of interest to these boards and how they can all work together on Town issues. Ms. Bertram requested that the Town Manager circulate a memo to the land use offices to set up a meeting to discuss dates and procedures for these meetings.

OLD BUSINESS –

1. Committee Updates – Mr. Alonzo reported that the Financial Committee had cancelled their meeting and will meet again next Thursday.

Mr. Alonzo requested an update on who the BOS liaisons were to various town committees be put on the workshop agenda for next week.

Ms. Bertram attended the Planning Board meeting on May 24th where items discussed were property renovations to 323 Leominster Rd., the Jones House A&R plan issue which was tabled, the makeup of the Planning Board officers, the Planning Board Director's plan production, and discussion on a Pet Care Center which may be going in as a commercial business on Electric Ave in a residential area.

Discussion ensued concerning zoning bylaws for residential vs. commercial areas within the Town. Ms. Bertram will bring this issue to the Board Chairs meeting when it is scheduled.

COMMITTEE APPOINTMENTS/RE-APPOINTMENTS-RESIGNATIONS

1. 7:15 PM – Interview/Appointment Dam Keeper – Ronald Wilson spoke to the BOS and gave a description of what his duties are currently with assisting the Dam Keeper.

Ms. Bertram requested that the Dam Keeper & Assistant become familiar with a Dam Operations and Maintenance Manual being developed by Weston & Sampson and also to become involved with the OMN process.

Mr. Alonzo moved to appoint Ronald Wilson as the Lake Shirley Dam Keeper. Mr. Sund seconded. On vote, motion carried, 5 in favor, 0 opposed.

2. 7:20 PM – Interview/Appointment Assistant Dam Keeper – Richard Patry spoke to the BOS and explained his reasons for wanting to become Assistant Dam Keeper. Mr. Patry has lived on Lake Shirley since 1971 and is familiar with the workings of the dam.

Ms. Bertram requested that logs of dam activity be sent to the BOS periodically.
Mr. deBettencourt moved to appoint Richard Patry as the Lake Shirley Assistant Dam Keeper. Mr. Sund seconded. On vote, motion carried, 5 in favor, 0 opposed.

EXECUTIVE SESSION - None

Mr. Sund stated that there is a Boy Scout who is doing an Eagle Scout project at Veteran's Memorial Park installing a brick walkway. Mr. Sund said that if the public had any questions regarding this project they could contact him and he would relay any information onto this scout.

Being no further business, Mr. deBettencourt moved to adjourn the meeting. Mr. Alonzo seconded. On vote, motion carried, 5 in favor, 0 opposed.

Meeting ended at 8:38 p.m.

*Respectfully Submitted,
Susan Doherty, Recording Secretary
Board of Selectmen*