

TOWN OF LUNENBURG  
BOARD OF ASSESSORS  
P.O. BOX 135  
LUNENBURG, MA. 01462

Minutes from the Board of Assessors meeting held: August 31, 2021

**Members present:** Chairman, Richard Letarte, Board Members, Christine Higdon and Kevin Fish and Principal Assessor, Susan Byrne and Administrative Assessing Assistant, Sheila Craigen

**Also present:** Town Manager, Heather Lemieux and Christine Kumar

Rich opened the meeting at 10:01 am

**Open Meeting:**

- Rich made a motion to approve the July 13, 2021 minutes. Christine seconded the motion. All in favor.
- Heather spoke to the BOA (Board of Assessors) and explained several applications were received and 2 (two) persons were selected for interviews. Heather introduced Christine Kumar who accepted the position as the new Principal Assessor. Christine Kumar talked about her work experience and answered questions from the BOA. Christine stated her start date is September 7, 2021.


Sue Byrne stated her last day is September 23, 2021. She is currently making a calendar and instructions for ongoing projects. Sue talked about the progress made over the past year and offered suggestions for the upcoming years. Sue stated the BOA should consider keeping the measure and list program in place and/or consider hiring a part time data collector.

- Sue presented the article that she needs to submit for the upcoming Special Town Meeting. BOA reviewed, approved and signed the document.
- BOA reviewed and approved current expense vouchers, payroll, abatements, warrants and commitments.

**Adjournment:**

- Meeting adjourned at 10:40 am

Respectfully Submitted,

  
Sheila Craigen  
Administrative Assessing Assistant  
Office of the Board of Assessors