



TOWN OF LUNENBURG  
BOARD OF ASSESSORS  
P.O. BOX 135  
LUNENBURG, MA. 01462

Minutes from the Board of Assessors meeting held: April 4, 2010

The meeting opened at 5:30 pm. Present: Chris Comeau - Chairman, Ernie Sund & Fred Liatsis - Board Members, Harald Scheid, Regional Assessor, and Louise Paquette-Administrative Assessing Assistant.

Board reviewed and approved current expense vouchers, abatements, payroll & minutes.

The final 2 applications for Real Estate Abatements were reviewed and approved.

**Real Estate - 2 APPROVED - Totally \$516.88**

634 West Street	094-040
65 Pratt Street	097-019

Discussed Article submitted to the Selectmen on March 9, 2010 - to be voted on at the Annual Town Meeting. Ernie Sund will attend the Selectmen's Meeting on April 13<sup>th</sup> to speak on the article as requested. The article states:

*To see if the Town will raise and appropriate the sum of \$15,000 to retain the services of a qualified firm to conduct field audits of all personal accounts pursuant to a Department of Revenue mandate that all such accounts be audited at least once every nine years.*

The Board reviewed the proposed FY11 Budget Report and Finances. Harald stated that he attended the Finance Board meeting on April 1<sup>st</sup>. He stated that John Male recommended that a plan be set for laying down the groundwork for periodic inspections. Harald explained to the Board that the Personal Property inspections have not been done in several years and that the State mandates these inspections every nine years. Ernie recollects being involved with the inspections in 1989. Harald stated that after inspection of Personal Properties, we possibly could pick up another 100 new accounts. Louise reported that 430 PP bills were issued this fiscal year and about 50 of them account for summer homes.

Annual Town Election will be held on May 15, 2010. Ernie informed the Board that Matthew Papini of 77 Pratt St. is seeking election for the Board of Assessors. The Board suggests that he be invited to next months meeting. Louise will contact him. Ernie also spoke of his candidacy for the Board of Selectmen.

Louise reported on the FY10 overlay account. Presently, the FY10 overlay account total is \$111,862.09. The opening balance from recap is \$141,582.64.

Harald reported that the Regional Resource Group's contract will be up at the end of June . Chris stated that he has been communicating with Kerry. A request for proposal will be out soon. The Board expressed their desire to renew the contract with the Regional Resource Group.

Emerald Place Development Co. (formerly Whalom Park) has begun their project in the construction of Emerald Place. Harald reported that David has begun setting up the new accounts. The Building Department has issued 146 permits. They are projecting 5 multi-units containing 24 units each and the remaining 13 units will be duplexes. Harald stated the project seems to be moving quickly and inspections will need to be done frequently to keep up with new growth.

Louise discussed that the Preliminary Billing will be approaching soon. Harald reported that his associate, Dale Erskine (Data Collector) has been working on inspections of properties with on-going building permits, and is near the completion of this project. Louise will be in touch with the Technology Director to make sure that Munis has not made any recent changes and that the refresh of training is performed soon.

Louise reported that all (4) of the State Tax Forms ABC have been received. Board reviewed and accepted applications. Applications on file.

Next meeting is slated for Tuesday, May 4<sup>th</sup> at 5:30 pm.  
Meeting adjourned at 6:40 pm.

Respectfully Submitted,



Louise Paquette  
Administrative Assessing Assistant

4/13/

**TOWN OF LUNENBURG  
OFFICE OF THE BOARD OF ASSESSORS  
P. O. BOX 135  
LUNENBURG, MA 01462  
978 582 4145**

Christopher M. Comeau, Chairman  
Fred J. Liatsis, Member  
Carl E. Sund, Member

Harald M. Scheid, Regional Assessor  
David Manzello, Associate Assessor  
Louise Paquette, Admin Assessing Asst.  
Sheila Craigen, Princ. Assessing Clerk

March 9, 2010

**Town Meeting Article Submission  
Annual Town Meeting – May 2010**

Article

To see if the Town will raise and appropriate the sum of \$15,000 to retain the services of a qualified firm to conduct field audits of all personal property accounts pursuant to a Department of Revenue mandate that all such accounts be audited at least once every nine years.

Submitted by the Board of Assessors

