

# Town of Lunenburg

## Architectural Preservation District Commission

Richard McGrath, Chairman  
Cullen Dwyer, Vice Chair  
Anthony Nicasro, Member



### Meeting Minutes Thursday, March 3, 2022 Ritter Building

**Call to Order:** At 7:33PM

Present: Chairman McGrath, Dwyer, Nicasro

**Review of Minutes:** Motion to accept by Dwyer, seconded by Nicasro; Accepted 7:34 PM

#### Correspondences:

- 1) Chuck Venzeia contacted Chair McGrath requesting Public Hearing be moved to Town Hall. Chair contacted the Town Manager. Was told Town Hall is not available due to the Finance Committee meeting. The Community Center at the library is available. Chair contacted Chuck to let him know that Town Hall is being used.
- 2) Bill Tyler emailed with concerns about Covid social distancing for the Public Hearing. Marjorie Boggio suggested using the lower level of the Ritter Building for the meeting. Chair McGrath agreed to this location.
- 3) Adam Burney emailed about social media posts on fb mentioning that there should be no discussion about the CTA for 30 School Street on fb.
- 4) Selectman Jeffries contacted Dwyer twice. First about rules and procedures regarding social media. Secondly, about missing the deadline for the Public Hearing. The members examined the timeline and came to the conclusion that they were within the deadline. That the APDC still has time to hold a Public Hearing and to submit a decision.
- 5) McGrath received an email from the Town Council, regarding language in both the bylaw and APDC Guidelines and Regulations. The word "should" was used in the bylaw concerning CTA submission requirements. The Rules and Regulations uses the word "shall" concerning CTA required submissions. The Commissioners discussed this.

#### Old Business:

#### New Business:

- 1) Review procedure for Public Hearing: referring to Rules and Regulations p 22 - all questions go through Chair, and Decision Process p 23 and 24.
- 2) Bylaw Review: Proposed some changes due to inconsistencies between the Rules and Regulations and the Bylaws. Also, the Bylaws do not allow time to deliberate to accept or decline major or minor CTAs. Mary Foyle said changes to be brought up at the May 2022 meeting must be submitted by March 15, 2022. Dwyer will write out proposed changes and send them to McGrath, Nicasro, and Burney.
- 3) Brookes House: no new info
- 4) FB: no new info
- 5) APDC Brochure: no new info

**Other Business:** Discuss around listing the top five (5) endangered properties and publishing them in the Leger and Sentinel as part of the mission of advocating for contributing properties. The Commission decided this was not a good idea.

**Next Meeting:** Scheduled for April 7, 2022

**Adjourned:** 9:03 PM