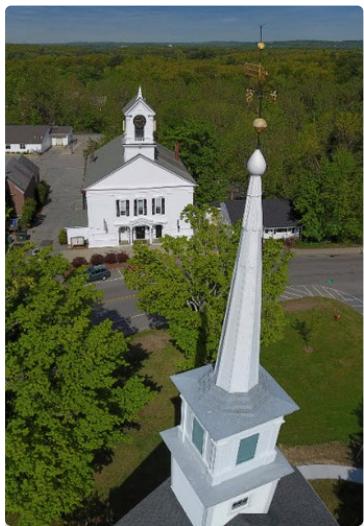


Town Manager Report

Town of Lunenburg-January 14, 2019



Contact Information

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Announcement on Existing Vacancies:

The following is a list of vacancies on the following committees:

- Agricultural Commission (1 regular member and 3 alternate vacancies)
- Americans with Disabilities Act Commission (1 vacancy)
- Architectural Preservation District Commission (1 design professional; craftsman or building contractor familiar with historic renovation)
- Finance Committee (1 position appointed by the Finance Committee Appointing Committee)
- Open Space Committee (1 vacancy-citizen at large)
- Planning Board (1 position appointed by the remaining members of the Planning Board and the Board of Selectmen until the next Annual Town Election in May)
- Zoning Board of Appeals (1 regular member and 2 Associate vacancies)

Talent bank forms can be obtained on the Town Website and forwarded to the Board of Selectmen's Office.

925 Mass Ave Update (TM Goal #1, i, ii, iii):

As I provided in my Town Manager Report last week, I attended a meeting at MRPC on January 8th to see if the Site Nomination Form that we submitted for 925 Mass Ave for Phase II site assessment

costs would receive funding through a Brownfields Grant being administered by MRPC. We were successful in getting funding; the Montachusett Brownfields Group voted to proceed with an initial \$20,000 and will have a future meeting if additional funding is needed.

Shyla Matthews of MassDevelopment was at this meeting as well and she said that the Town would be eligible to apply for grant funding for any potential cleanup costs for this project as well. Everyone seemed to think this was a great project for this program and excited about the possibilities, as am I.

Complete Streets Award (TM Goal #3, ii, iii):

I am very excited to relay that I was contacted by MassDOT on Thursday that we were successful in getting the Complete Streets grant that we applied for this fall. The grant amount was for our full request of \$258,460 for the Main Street at Oak Ave sidewalk connection, an improved pedestrian crossing from Ritter to Town Hall, and improvements to the Village Area and Memorial Drive. I want to thank everyone involved for getting us to this point, especially the DPW Director and Rich and Bill at WorldTech Engineering.

ADA Public Rights of Way Transition Plan (TM Goal #3, ii, iii):

As the Board is aware, the Town was one of three communities that was chosen by our regional planning agency, Montachusett Regional Planning Commission (MRPC), to participate in a municipal ADA Public Rights of Way assessment and creation of a Transition Plan. Stantec, the engineering firm that was hired by MRPC through a competitive bid process, has completed the plan and it is available for review and public comment until February 11th. The Board of Selectmen will hold a public meeting on Tuesday, February 11, 2020 at 7:05 p.m. to review, discuss, and adopt the plan. All are welcome to attend. Written comments can be sent to the emailed to the Town Manager at

hlemieux@lunenburgonline.com.

Recycling Public Forum (TM Goal #2, i):

The public forum on recycling will be held tomorrow evening at 5:30 p.m. at the Eagle House Senior Center. The Executive Director from MassToss, our Regional Municipal Coordinator from DEP, the Recycling Supervisor for the Recycling IQ Grant program, a representative from Casella, and myself will be present to discuss and answer all recycling related questions and to further promote proper recycling habits to reduce contamination in recycling.

Clerical and Fire Collective Bargaining Agreements:

The Clerical and Fire Collective Bargaining Agreements expire at the end of this fiscal year. We have our first session with the Clerical unit tomorrow and a date has not been set for the initial meeting with the Firefighters. Labor Counsel will be attending the Selectmen's meeting in Executive Session on January 28th to prepare for negotiations.

Upcoming Meetings, Events and Other Announcements:

- The TCP Building Design Committee is meeting on Thursday, January 16th at 6 p.m. at the Ritter Memorial Building to review the RFQ's that were received and will be interviewing firms on Wednesday, January 22nd at 6 p.m. in the Town Hall meeting room.

- We received Notices of Filings, Public Hearing, and Procedural Conference from Unitil regarding the Gas and Electric Distribution Rate Increase Petitions they filed with DPU. This has been put up on the Town website, Town Facebook page, and is posted on the first floor of the Town Hall. The public hearing for both rate increases will be on February 26, 2020 at 7 p.m. at the Fitchburg Memorial Middle School. Any persons wishing to comment may appear at the hearing or file written comments no later than 5 p.m. on February 26, 2020.

