

# Town Manager Report


Town of Lunenburg- January 12, 2021





## Contact Information

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## Announcement on Existing Vacancies:

The following is a list of vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Bylaw Review Committee (4 vacancies)
- Cultural Council (1 vacancy)
- Historical Commission (1 vacancy)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals ( 1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

## Flat Hill Culvert Update:

The DPW Director spoke with MassDOT today and MassDOT is pleased that the project is already in the design phase and recommended that we submit a Small Bridge Program application, even though the program hasn't received the funding yet. The engineering firm that is doing the design is going to

work on putting together this application together in short order. MassDOT also did not see the need to perform a load rating analysis for the culvert in it's existing condition. MassDOT informed the DPW Director that since this is the Town's bridge we can remove the load rating signage therefore not allowing heavy trucks to go over this bridge, which may further impact the headwall and pipe. At this point the bridge will remain one lane and MassDOT has increased their inspection frequency to every 3 months or less.

Our engineering firm is fast tracking the design of this project so that the design work will be done in the spring and the project would be ready to go out to bid once they receive 100% design approval from MassDOT.

## Fuel Tank Project Update:

The fuel tanks that are being installed at the DPW will be delivered this Friday and the project is estimated to be complete by February 5th. I am estimating that we will have approximately \$80,000 remaining in unexpended capital dedicated for this project upon completion barring any unforeseen changes from now until completion.

## 925 Mass Ave (TM Goal #1):

Tomorrow I will be meeting with Shyla Matthews of MassDevelopment and our environmental site assessment consultant to discuss future funding options through MassDevelopment for 925 Mass Avenue.

## Meetings, Events and Other Announcements:

- The TCP Building Design Committee has a meeting on Zoom on Wednesday, January 13th at 5:30 p.m.
- The Conservation Commission has a meeting on Zoom on Wednesday, January 13th at 7:00 p.m.
- I will be attending the Nashoba Valley Regional Dispatch District Administration Board meeting on Zoom on Thursday, January 14th at 9:30 a.m.
- I will be attending the Green Communities Task Force meeting on Thursday, January 14th at 6:30 p.m.
- I will be attending the Finance Committee meeting on Thursday, January 14th at 7:00 p.m.
- Town Offices will be closed on Monday, January 18th in observance of Martin Luther King Jr. Day.