

# Town Manager Report


Town of Lunenburg- March 2, 2021





## Contact Information

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## Announcement on Existing Vacancies:


The following is a list of vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Bylaw Review Committee (4 vacancies)
- Cultural Council (1 vacancy)
- Historical Commission (1 vacancy)
- Housing Authority (2 vacant positions)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals ( 1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

## Nashoba Valley Regional Dispatch Update:

The Executive Director recently announced that he will taking another position in California but he has not officially given the Administration Board, of which each Town Administrator/Manager sits on from



the member communities, his written notice of resignation. The Administration Board has had meetings to discuss a plan for the current Director's departure and once received will need to vote to appoint the Deputy Director as the Acting Director until the position is permanently filled.

## Union Negotiations:

We have had our initial meetings with both the Fire and DPW unions and have a meeting with the DPW Union on March 3rd and a meeting with the Fire Union on March 4th. Our initial meeting with the Clerical Union is scheduled for March 17th.

## Easter Egg Drive Thru Event-Saturday, April 3rd

The Lunenburg Recreation Director and the Turkey Hill Family Lions Club will be holding an Easter Egg Drive Thru event on Saturday, April 3rd 10 am-2 pm. The Easter Bunny, with the help of the Lunenburg Turkey Hill Family Lions Club, will be handing out candy-filled Easter Eggs to all those that pre-register for this free event. Registration closes at midnight on March 26th. For more information visit the town website and go to [www.lunenburgrecreation.com](http://www.lunenburgrecreation.com).

## FY 2022 Health Insurance Renewal Rate Update

The Public Employee Committee members concurred that they were also in favor of adding Vision as an optional insurance for employees. Had we not participated in the Post 65 Program our health insurance renewal rate would have been a 2.47% increase, participating in this program brought the active renewal rate down to a .47% increase, and by adding a Vision plan it brought the active renewal rate to a -.03% decrease. On top of all of this we received a Premium Holiday, which will equate to a \$128,076 one time savings on the town side and a \$241,257 one time savings on the school side.

## Update on Debris found on Woodruff Property:

At the November Special Town Meeting a resident spoke about possible illegal dumping on the Woodruff Property off of Leominster Road. After town meeting the Fire Chief and a member of the Fire Department, who is also on the Conservation Commission, inspected the site and took a number of pictures which were forwarded to the Board. It appeared to them that it was all old farm equipment and materials left by the previous owner and not new material since the town purchased the property in 1999. Since then we have engaged a consultant to perform an Environmental Site Assessment of the property to determine if the materials in the ravine are hazardous and to provide a report on the likely ongoing environmental impact of the materials, recommendations on removal/site restoration work, and preliminary cost estimate for site clean-up. The consultant will be performing the assessment as soon as the snow is gone. I will update the Board once the work is complete.

## Fuel Tank Update:

The fuel tanks at the DPW are up and running and Departments who use the facility for fueling their town/school vehicles have begun to do so.

The Spill Prevention, Control and Countermeasure Plan (SPCC) for the site prepared by our Engineer





for the project has been sent to the Board and has been filed with the Conservation Commission. The purpose of this SPCC Plan is to minimize the potential for a discharge of oil from any associated oil storage or handling activities at the DPW facility. The DPW Director will be carrying out the recommendations in the plan for inspections, training, etc. going forward, with training likely to be done in the couple of weeks.

## Meetings, Events and Other Announcements:

- I will be attending the TCP Building Design Committee meeting on Zoom on Wednesday, March 3rd at 5:30 p.m. and then a Focus Group meeting for the Library's Strategic Plan at 7 p.m.
- The School Committee is meeting on Zoom on Wednesday, March 3rd at 6:00 p.m.
- I will be attending the Capital Planning Committee meeting at 5:15 p.m. on Zoom on Thursday, March 4th and then the Finance Committee meeting on Zoom on at 7 p.m. to hear presentations from Monty Tech and the DPW
- The Planning Board is meeting on Zoom on Monday, March 8th at 6:30 p.m.
- Green Leaf Botanicals will hold another Community Outreach Meeting on Wednesday, March 10th at 7 pm through Zoom. The information for this meeting is posted on the town website, was advertised in the Ledger, posted on Facebook, and on Public Access.

