



Lunenburg Police Department

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| Policy Number: 4.06 | Subject: Authorized Weapons |
| Issue Date: 11/28/2012 Revision Date: 10/23/2021; 12/15/2021; 2/1/2022 Effective Date: 11/28/2012 | Massachusetts Police Accreditation Standards Referenced: 1.2.2; 1.3.9; 1.3.10; 1.3.11; 1.3.12 |
| Issuing Authority: <i>Chief Thomas L. Gammel</i> | |

I. GENERAL CONSIDERATIONS AND GUIDELINES

Police officers in Massachusetts are authorized to carry and use a variety of weapons. G.L. c. 41, s. 98, for example, permits officers to carry firearms as authorized by the Chief of Police. While no statute addresses the possession and use of other weapons by officers, court decisions make it clear that the Chief may both authorize and regulate such activities.

II. POLICY

It is the policy of the department to require that all personnel authorized to carry or use firearms or other weapons in the performance of their duties shall:

- A. Carry or use only firearms, ammunition and other weapons that are issued or authorized by this department; and
- B. Be properly trained and/or certified in the use of any firearm or other weapon used in the performance of their duties prior to being authorized to carry or use such weapon, and
- C. Demonstrate proficiency in handling, operating, and using such weapon.

III. DEFINITIONS

- A. Primary Duty Firearm: the firearm primarily carried and used in the performance of department duties.
- B. Service Weapon: any weapons carried in the performance of normal duties.
- C. Special Weapon: Rifles, scoped rifles, shotguns, and firearms other than the primary duty firearm.
- D. Less Lethal Weapon: Devices used to stop, control and restrain individuals while causing less harm than deadly force. Less lethal weapons are not designed or intended to be deadly force weapon.

IV. PROCEDURES

A. Authorized Weapons and Ammunition

1. GENERALLY

- a. Personnel authorized to be armed with a firearm or other weapon, on or off duty, shall carry only those weapons and ammunition issued by this agency or authorized by the Chief of Police. This includes firearms and ammunition authorized for tactical team members and other specialized personnel (detectives, etc.) Detective(s) authorized to carry a firearm while on duty may carry a back-up firearm as well, provided that the firearm and ammunition are approved by the department or authorized by the Chief. Backup firearms must be carried in a concealed location on the detective's person.
- b. Sworn, off duty officers who activate themselves and act as a police officer may carry firearms for that purpose, only if the firearm and ammunition is issued by this agency or authorized by the Chief of Police.

2. AUTHORIZED WEAPONS AND AMMUNITION ROSTERS [1.3.9(a); 1.3.9(b)]

- a. Firearms and ammunition authorized for both on and off duty use by members of this department are set forth in Appendix A of this policy. This roster includes firearms and ammunition authorized for the detective(s).
- b. Firearms and ammunition authorized for off duty use only by members of this department are set forth in Appendix A of this policy.
- c. Less Lethal and other weapons and ammunition authorized for use by members of this department are set forth in Appendix A of this policy. This roster includes less lethal and other weapons authorized for tactical team members and specialized personnel (detectives).

3. APPROVAL OF NEW DUTY WEAPONS

- a. All weapons considered for use by department employees must be approved by the chief of police.
- b. Firearms must be submitted to a department armorer who shall review the weapon specifications and consider at a minimum, the quality of manufacture, reliability, and ballistic effectiveness.
- c. Less lethal weapons will be reviewed by an instructor trained or certified in the use of the general weapons type, who shall review the weapon specifications and consider at a minimum, the quality of manufacture, reliability, and effectiveness of the weapon.

4. INSPECTION OF WEAPONS PRIOR TO ISSUE

- a. Prior to being issued or authorized for use, each weapon shall be inspected by a department armorer or qualified weapons instructor familiar with the weapon being inspected.
- b. The inspector shall not approve the weapon for duty use unless the inspector determines that it is in good working order. Failed weapons shall be removed from service and repaired or replaced.
- c. The weapons inspector shall complete a Weapons Inspection and Maintenance Record, for each weapon. Weapons inspections, maintenance and modifications shall

be noted, including the date and initials of the inspector. These records shall be kept by the department armorer in the armory.

5. WEAPONS MAINTENANCE INSPECTIONS

- a. Each weapon used on or off duty, whether department owned or authorized, shall be inspected annually by a department armorer or qualified weapons instructor familiar with the weapon being inspected. Whenever possible, inspections will be done in conjunction with qualification on that weapon.
- b. The inspector shall not approve the weapon for use unless the inspector determines that it is in good working order. Failed weapons shall be removed from service and may be repaired or replaced. Repaired weapons must be inspected prior to use.
- c. The weapons inspector shall complete a Weapons Inspection and Maintenance Record for each weapon. Weapons inspections, maintenance and modifications shall be noted, including the date and name of the inspector. The records will be stored in the armory. Weapons inspections will be conducted following the inspection procedure for the weapon being inspected in Appendix A of this policy.

6. ACCOUNTABILITY FOR WEAPONS

- a. An inventory control roster of all weapons owned by this department or authorized for use on or off duty shall be maintained by an armorer. Weapons shall be categorized by manufacturer and model and listed by serial number, if so marked, and will indicate whether the weapon is being stored, assigned to a vehicle, or to whom the weapon is issued. The record shall be stored in the armory. [1.3.9(e)]
- b. A physical inventory of all agency owned weapons shall be conducted at least annually by a department armorer and recorded.
- c. A roster of all privately owned, authorized weapons shall be maintained separate from department owned records, by a department armorer. The record must identify the make, model, caliber (if applicable) and owner. The roster will be kept in the armory. [1.3.9(e)]

B. Off Duty Weapons

1. AUTHORIZATION GENERALLY

- a. Any personal weapon that an employee carries on his/her person while off duty for the purpose of protection or to enable him/her to take action as a police officer (especially a firearm carried by an officer to and from an assigned tour of duty) will be considered an off-duty weapon.
- b. Firearms carried off duty for sporting purposes shall not be considered off duty weapons.
- c. Only employees qualified in the use of department authorized off-duty weapons may carry such weapons. [1.3.10]
- d. Any employee who has not qualified with his/her approved off-duty weapon shall not be indemnified by the department for any use of such weapon until such time as the employee has qualified. A sworn officer may, however, carry his/her service firearm while off duty (if [s]he has qualified with it). This does not apply to sporting firearms.

2. APPROVAL OF PERSONAL AND/OR OFF DUTY WEAPONS

- a. All personal weapons considered for use by department employees must be approved by the chief of police.
- b. Weapons already approved (make/model) do not need to be reviewed by a department armorer or instructor.
- c. Firearms must be submitted to the department armorer, Request for Approval of Privately Owned Weapon/Ammunition. The armorer shall review the weapon specifications and consider, at a minimum, the quality of manufacture, reliability, and ballistic effectiveness.
- d. Less lethal weapons will be reviewed by an instructor trained or certified in the use of the general weapons type.
- e. The reviewing official shall review the weapon specifications and consider at a minimum, the quality of manufacture, reliability, and effectiveness of the weapon. The reviewing official shall forward a written communication to the Chief of Police advising of recommendations for acceptance or denial of the weapon.
- f. The Chief of Police shall make the final determination.
- g. If accepted, the armorer or weapons instructor shall update the roster of approved weapons to include the newly included weapon and/or ammunition.

C. Training and Qualification

1. Only agency personnel demonstrating proficiency in the use of agency authorized weapons shall be approved to carry such weapons. This applies to lethal and electronic control weapons carried on or off duty. [1.3.10]
 - a. In-service training and testing shall be conducted annually for:
 - i. Lethal weapons; and
 - ii. Electrical weapons.
 - b. In-service training and testing shall be conducted at least every two years for:
 - i. All other less lethal weapons; and
 - ii. Weaponless control techniques.
 - iii. Qualification requirements shall meet or exceed the minimum standards established by the Massachusetts Municipal Police Training Committee.
2. No member of this Department will be authorized to be armed with any weapon until [s]he has been issued a copy of the department's Use of Force policy, received instruction and successfully passed a written examination on same. Use of force refresher training shall be conducted at least annually. [1.3.11]
3. Training and qualifications shall be monitored under the direction of a certified instructor for the weapon being qualified with. [1.3.11(a)]
4. Employees who fail to qualify with a weapon shall not be authorized to be armed with that weapon. The employee will receive additional instruction and will be given a reasonable opportunity to qualify. An employee may be assigned to administrative duty, if available, or placed on an unpaid leave of absence during the time that they are not qualified to be armed. [1.3.11(c)]
5. When new employees receive initial training on a weapon, or when veteran employees receive training on a new weapon, they shall be provided with and receive training on the

department Use of Force policy as well as policies relating to the carrying and use of that weapon. [1.3.12]

6. Weapons training, proficiency results, issuance of Use of Force policy, and accompanying examination results shall be documented by the instructor. For further information, see the department policy regarding Training and Career Development. [1.3.11(b); 1.3.12]
7. New personnel must qualify with any weapons they are to be armed with prior to being authorized to use that weapon in the field.

D. Firearms

1. TRAINING AND QUALIFICATION: [1.3.11]

- a. No member of this Department will be authorized to be armed with a firearm until [s]he has been issued a copy of the department's Use of Force policy, received instruction and successfully passed a written examination on same.
- b. All personnel authorized to use or carry firearms in the performance of their duties are responsible for maintaining a degree of proficiency in the use and handling of the firearms that they are authorized to use.
- c. New personnel must qualify with any firearms they are to be armed with prior to being authorized to use that firearm in the field.
- d. Qualification shall include an inspection, conducted by a department armorer or firearms instructor, of the firearm to be qualified with to ensure that it is in good working condition. Unsafe or defective firearms will be removed from service.
- e. At a minimum, personnel must qualify on a qualification course approved by the Massachusetts Police Training Committee at least twice each year and obtain a passing score.

2. FAILURE TO QUALIFY

- a. In the event an employee fails to qualify with a firearm, the employee will lose the authority to be armed with that firearm for other than training purposes. The employee may continue to be armed with firearms with which they remain qualified.
- b. The firearms instructor for whom the employee failed to qualify shall notify the Chief of Police who will suspend the employee's authority to be armed with that firearm.
- c. If the employee fails to qualify with their primary duty firearm, the employee may be temporarily re-assigned to another position (if available) within the agency where being armed with that firearm is not required or placed on administrative leave.
- d. The employee will receive remedial training in the use of the firearm. When the employee passes qualification, the employee may be authorized to be armed with the firearm.
- e. Any employee who fails to qualify with a firearm after remedial training will be subject to being reevaluated as to their fitness to continue to perform their duties.
- f. Any sworn officer who, after remedial training has still failed to qualify with their primary duty firearm will be subject to reevaluation as to their fitness to continue to perform the duties of a police officer.

3. OFF DUTY FIREARMS

- a. Under Massachusetts General Laws, a police officer is authorized to carry an issued or authorized firearm at all times when on duty and may carry such firearm while off duty within the Commonwealth of Massachusetts.¹ [1.2.2]
- b. An officer may have to activate him/herself during off-duty situations where there is a need to draw a personal firearm and the possibility exists to use such weapon. Upon self-activation, the officer's actions are guided by all Departmental rules and regulations, hence there is a need to show familiarization with any personal firearm which is carried while off-duty.
- c. Members of the Department who are licensed to carry firearms pursuant to M.G.L. c. 140, § 131 and who may act in the capacity as a law enforcement officer while off duty, armed with a personal firearm must be qualified with that firearm on at least an annual basis. Qualification may be fired during regular qualification times and employees shall provide their own ammunition.
- d. Any officer who desires to carry an off-duty weapon must first submit a written request to the Chief of Police detailing a complete description of the firearm. If the weapon is approved by the Chief, the officer must qualify in the use of the weapon.
- e. Employees wishing to qualify with personal firearms while on duty will notify their supervisor of their intent to do so and shall be authorized to possess those firearm(s) for the sole purpose of qualifying. This authorization shall be temporary and will only allow the employee to carry the personal firearm to and from the range. The personal firearm(s) shall be secured prior and subsequent to completion of the familiarization course.
- f. Prior to carrying such weapon, it must be inspected and approved by a qualified weapons instructor or armorer, satisfactory to the Chief of Police. Weapons found by such instructor or armorer to be unsafe may not be used. A record of all approvals shall be maintained a department armorer and kept in the armory.
- g. All ammunition carried in an approved off-duty weapon must be of a type approved by the department.
- h. Carrying Firearms Outside of Massachusetts:
 - i. Many states have statutory exemptions from laws prohibiting the carrying or possession of firearms for law enforcement officers in the performance of their official duties.
 - ii. Officers may obtain non-resident concealed weapons permits from other states.
 - iii. While the Commonwealth of Massachusetts does not recognize as valid, permits from any other state, some states will honor Massachusetts License to Carry Firearms. Alaska, Arizona, Idaho, Indiana, Kentucky, Michigan, Missouri, Montana, Oklahoma, South Dakota, Tennessee, Texas, Utah, and Vermont.²
 - iv. The National Concealed Carry for Cops legislation, better known as HR 218 which was signed into law in 2004 allows active and retired police officers to carry firearms provided they meet the criteria below. Officers may carry concealed firearms generally, but are still subject to other state restrictions and local ordinances. Officers who carry concealed firearms under this statute:
 - 1) Must have a current department ID;

¹ M.G.L. c. 41, §98

² National Rifle Association Right-to-Carry Reciprocity and Recognition Guide, 2007

- 2) Must be authorized to carry a firearm by their agency in the performance of their duties;
- 3) Must not be subject to any disciplinary action by the department;
- 4) Must have met department firearms qualification standards;
- 5) Must not under the influence of drugs or alcohol; and
- 6) Must not prohibited by general law.

4. CARE AND CONDITIONS OF FIREARMS

- a. Officers are responsible for keeping their issued weapons clean and in good working order. A weapon which malfunctions shall be returned to the department Armorer forthwith.
- b. No employee shall alter or modify his/her firearm or ammunition in any way without the express permission of the Chief of Police. General Modifications authorized at this time are: **NONE LISTED**

5. FIREARMS SECURITY

- a. Members of the department shall take all reasonable precautions to ensure that weapons issued to them by the department are protected from loss, misuse, or theft.
- b. Firearms assigned to vehicles must be removed and properly stored prior to the vehicle being sent out for maintenance.

6. FIREARMS STORAGE [1.3.9(f)]

- a. Firearms not under an officer's direct control must be secured in a locked container or equipped with an approved trigger lock.³
- b. Firearms issued to an individual employee, when stored at the police department must be stored in a locked, designated arms locker, locked employee locker, locked desk or locked file cabinet.
- c. Firearms that are not issued to an individual employee, when stored at the police department, must be stored in a designated arms locker or rack. The firearm must be unloaded with the magazine, if any, removed.
- d. Firearms assigned to vehicles shall be stored in a locked, rack or locked, secure container approved for use by the Chief of Police.
- e. Rifles and shotguns left unattended in a vehicle for an operation should be locked in the vehicles trunk.

7. HANDLING FIREARMS

- a. Drawing or displaying: An officer shall avoid the unnecessary display of firearms and not draw a firearm except when there is justification for its use to accomplish a proper police purpose.
- b. In responding to any potentially dangerous situation (e.g., searching a building pursuant to a burglar alarm or approaching a business establishment on a report of a robbery in progress etc.) the officer may carry a firearm in a position that will facilitate its speedy, effective, and safe use.
- c. Officers shall not point firearms at persons in circumstances which are clearly unjustifiable.

³ M.G.L. c. 140, §131L

E. Special Weapons

1. SPECIAL WEAPONS GENERALLY

- a. All special weapons and ammunition authorized for use by department employees shall be listed in Appendix A of this policy.
- b. If the Chief of Police authorizes special weapons, such as shotguns and patrol rifles, to be carried in the police vehicle on routine patrol, all members of the department should be qualified in the use of the authorized special weapon. Failure to qualify with a special weapon does not necessarily exclude an employee performing duties without that weapon. The determination may be made by the Chief.
- c. When not assigned to a vehicle, special weapons will only be issued, with the knowledge and permission of the officer-in-charge of the police station, to employees who have qualified with them.
- d. A listing of all officers who have qualified with each special weapon will be maintained by the department armorer and kept in the armory.
- e. Special weapons may be selectively issued by the officer-in-charge of the police station if, in his/her opinion, they are necessary to ensure the safety and effectiveness of police operations. Officers armed with special weapons in such circumstances shall use those weapons in accordance with the provisions of applicable departmental policies and procedures as well as any additional guidelines issued at the time.
- f. Prior to issuing any special weapon, the officer-in-charge of the police station may inquire of any officer to whom [s]he intends to issue the weapon whether or not that officer is currently qualified in its use. It is the responsibility of a police officer not to accept a special weapon unless [s]he is qualified in its use.

2. CHEMICAL WEAPONS

- a. Chemical spray is authorized for use by employees trained in its use and may be carried and used by those employees.
- b. Employees must receive training and demonstrate proficiency in use of this weapon.
- c. It is the responsibility of the user to inspect the dispenser to ensure that it is not expired and appears to be in good working order. The spray should be replaced prior to its expiration date.
- d. The dispenser should be shaken at least once per week and prior to use (when feasible) to ensure that the propellant and active ingredients are mixed and will deploy when needed.

3. IMPACT WEAPONS

- a. Batons are authorized for use by employees trained in their use and may be carried and used by those employees.
- b. Flashlights are not designed as an impact weapon but may be used as a baton if the use of a baton would otherwise be appropriate and a baton is not immediately available.
- c. Employees must receive and complete refresher training and demonstrate proficiency in use of impact weapons.

4. ELECTRONIC CONTROL WEAPONS

See the Department Policies & Procedures *1.01 Use of Force*.

5. LESS LETHAL SHOTGUN BASED IMPACT PROJECTILES

- a. The department shall designate specific shotguns to be used to fire authorized kinetic energy projectiles. These shotguns shall be so marked or fitted with an orange stock for quick identification. Shotguns so designated shall not be used to fire conventional shotgun ammunition. Non-designated shotguns shall not be used to fire kinetic energy projectiles.
- b. Less lethal shotguns shall be stored with an empty chamber and magazine. Each round of kinetic energy ammunition must be inspected by the user prior to being inserted into the weapon to ensure that it is not conventional shotgun ammunition. If the weapon is handed to another user, it must be unloaded and the ammunition inspected by the new user.
- c. Employees must be qualified in the use of the shotgun as well as the kinetic energy ammunition prior to its use.

6. PEPPER BALL SYSTEM

- a. Pepper Ball launchers and ammunition shall be stored in the armory when not use or when use is not anticipated.
- b. The air bottle shall not be attached to the launcher during non-use storage. Air bottle pressure shall be inspected by a trained, Pepper Ball system instructor at least quarterly to ensure operational readiness.
- c. Ammunition shall be stored in its original container to ensure that only the proper ammunition is used for the deployment at hand. Ammunition shall not be stored in ammunition feeding devices.

F. Authorization of Employees to be Armed [1.2.2]

1. POLICE OFFICERS: Police Officers may be armed with and use weapons in the performance of their duties under the authority granted in M.G.L. c. 41, §98. They may carry such weapons as authorized by the Chief of Police, provided that they are qualified in the use of such weapon. Authorized weapons and ammunition are specified in Appendix A of this directive.
2. The following represents general arming categories for department employees. Nothing in this directive shall prohibit the Chief of Police from authorizing or restricting the arming of an employee in a manner other than as specified in these general categories:
 - a. Full Time Permanent Police Officers: All FTPPO are authorized to be armed with:
 - i. Duty side arm;
 - ii. Shotgun;
 - iii. Patrol Rifle;
 - iv. Chemical spray;
 - v. Baton;
 - b. Reserve Police Officers: All reserve officers are authorized to be armed with:
 - i. Duty side arm;

- ii. Shotgun;
 - iii. Patrol rifle;
 - iv. Chemical spray;
 - v. Baton;
- c. Detectives and Administrative Officers: Such employees may additionally be armed with:
 - i. Compact duty sidearm;
 - ii. Compact Chemical Spray.