

**MEMORANDUM – OFFICE OF THE TOWN MANAGER**

17 Main Street \* Lunenburg, MA 01642 \* (978) 582-4144

[cterenzini@lunenburgma.gov](mailto:cterenzini@lunenburgma.gov) \* [www.lunenburgma.gov](http://www.lunenburgma.gov)

**TO:** Select Board

**FROM:** Carter Terenzini, Interim Town Manager

**RE:** Supplemental ARPA Report

**DATE:** October 1, 2024

**CC:** Finance Director; J. Belliveau; file

*Carter*



As a follow-up to the revised agenda for this evening, you have asked for a plan to ensure we use all ARPA dollars as required by statute. At this point I can only give you my thoughts in broad strokes as there are still numerous unknowns. Those are primarily the results of project bidding:

Tree Trimming	\$25,000	Due	10/10
DPW Roof	\$65,000	Due	10/23
DPW Floor	\$60,000	Due	10/23
Sewer Manhole Repair	\$100,000	Due	10/23
Mun. Bldng. Design Comm.	\$225,000	Target	10/28
Library Teen Room	\$120,000	Target	11/04
Library Exterior Envelope	\$60,000	Bid Result	\$38,000 (w/+15%)

Some of these (see Library) *may* have underruns which then need to be applied elsewhere and the wildcard of getting to contract for the municipal building design committee. While steering a bit off ARPA projects, I do want to also remind you that also have a number of Capital Projects which appear to be underfunded (Adult Activity Center roof by \$10k+/-).

In order to ensure we fully expend the funds it is my proposal that, to the extent needed, we:

- 1.) Purchase all DPW trucks w/ARPA reallocating unused funds to capital projects;
- 2.) Apply ARPA underruns to ARPA project over-runs and then capital over-runs;
- 3.) Adjust any quantity contracts upwards (Tree Trimming and Manhole Repairs); and
- 4.) Consider directing funding to foodstuffs for the local food pantry.