

# **TOWN OF LUNENBURG**

## **FISCAL YEAR 2025**



### **FINANCE COMMITTEE REPORT**

**&**

### **ANNUAL TOWN MEETING WARRANT**

**Annual Town Meeting**  
**May 4, 2024- 9:00 A.M.**  
**Lunenburg Middle/High School Auditorium**

**Annual Town Election**  
**May 18, 2024**  
**T.C. Passios Building**  
**Polls open at 7:00 A.M. and close at 5:00 P.M.**

**PLEASE BRING THIS WARRANT WITH YOU TO TOWN MEETING**

**TOWN OF LUNENBURG**  
**2024 ANNUAL TOWN ELECTION WARRANT**  
**May 18, 2024**

Worcester, ss:

To John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Thomas C. Passios Building in said Lunenburg on Saturday, the 18th day of May next, at 7:00 o'clock in the forenoon, and then and there to act on the following:

\*\*\*\*\*  
**POLLS OPEN AT 7:00 A.M. POLLS SHALL BE CLOSED AT 5:00 P.M.**  
\*\*\*\*\*

Shall the Town vote to choose by ballot the following officers?

MODERATOR	3 YEARS
SELECT BOARD MEMBER	3 YEARS
SEWER COMMISSIONER	3 YEARS
SEWER COMMISSIONER	3 YEARS
BOARD OF HEALTH MEMBER	3 YEARS
BOARD OF HEALTH MEMBER	3 YEARS
ASSESSOR	3 YEARS
ASSESSOR	1 YEAR
SCHOOL COMMITTEE MEMBER	3 YEARS
PARK COMMISSIONER	3 YEARS
PARK COMMISSIONER	2 YEARS
COMMISSIONER OF TRUST FUNDS	3 YEARS
CEMETERY COMMISSIONER	3 YEARS
CEMETERY COMMISSIONER	2 YEARS
LIBRARY TRUSTEE	3 YEARS
LIBRARY TRUSTEE	3 YEARS
LIBRARY TRUSTEE	3 YEARS
PLANNING BOARD MEMBER	5 YEARS
HOUSING AUTHORITY	5 YEARS

**QUESTION 1. OVERRIDE**

Shall the Town of Lunenburg be allowed to assess an additional \$948,136 in real estate and personal property taxes for the purpose of funding the Lunenburg Public School Department for the fiscal year beginning July first two thousand and twenty four?

Yes\_\_\_\_ No\_\_\_\_

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, seven (7) days at least before the day appointed for said meeting, one of which places shall be at the Town Hall, one at Whalom Variety Store in the Whalom-Bakerville District, one at Powell's, and one at Jaxx Variety and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least seven (7) days prior to such election.

Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands, this 9th day of April in the year two thousand and twenty four

A True copy attest:

Kathryn M. Herrick, Town Clerk

Michael Ray Jeffreys, Chairman  
Louis J. Franco, Vice-Chairman  
Caesar J. Nuzzolo, Clerk  
Thomas A. Alonzo, Member  
Renee Emkey, Member

## **FINANCIAL TERMS**

**CAPITAL IMPROVEMENT PROGRAM**- A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development.

**CHERRY SHEET/STATE AID** – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the “Cherry Sheets”. Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

**DEBT EXCLUSION**- An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy but outside of the limits under Proposition 2 ½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2 ½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

**EXCESS LEVY CAPACITY**- The difference between the levy limit and the amount of real and personal property taxes actually levied in a given year. Annually, the Selectmen must be informed of excess levy capacity at the Tax Rate Hearing and this is submitted to DLS when setting the tax rate.

**FREE CASH** – Remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the previous year, actual receipts in excess of revenue estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the Town Accountant. Free Cash is not available for appropriation until certified by the Director of Accounts.

**LOCAL RECEIPTS**- Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, meals tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

**OVERLAY** – (Allowance for Abatements and Exemptions) An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year.

**RESERVE FUND** - This fund is used by the Finance Committee to provide for extraordinary or unforeseen expenditures. The total amount appropriated in any one year may not exceed 5% of the tax levy. No direct drafts against this fund can be made, but transfers from the fund can be authorized by the Finance Committee.

**RETAINED EARNINGS**- An equity account reflecting the accumulated earnings of an enterprise fund, which may be used to fund capital improvements, reimburse the general fund for prior year subsidies, reduce user charges, or provide for enterprise revenue deficits (operating losses).

**STABILIZATION FUND** – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. Communities may establish one or more stabilization funds for different purposes and may appropriate any amounts into them. A two-thirds vote of town meeting is required to establish, amend the purpose of, or appropriate money from a stabilization fund. A majority vote of town meeting is required to appropriate money into a stabilization fund.

## **DEFINITIONS OF RECOMMENDATIONS UNDER EACH ARTICLE**

**RECOMMEND APPROVAL:** The board voted to recommend passage by Town Meeting.

**NOT RECOMMENDED:** The board voted to not recommend passage by Town Meeting.

**NO RECOMMENDATION:** The board voted to make no specific recommendation to Town Meeting.

**NO DIRECT FINANCIAL IMPACT:** The Finance Committee votes this article does not have a financial impact.

**DEFERRED:** A recommendation will be announced by this board when the article is considered at Town Meeting.

## CAPITAL PLANNING REPORT

### Fiscal Year 2025 Capital Plan

The Capital Planning Committee began the capital planning process for Fiscal Year 2025 in August 2023. The Capital Planning documents were sent to departments in early September and the Capital Planning Committee met the departments throughout November and finalized their review of all the capital projects requests as a group in December. The Capital Planning Committee prioritized 35 capital projects for a total of \$3,474,767. The Committee presented the prioritized list to the Town Manager in January as required by the Town Charter and the Town Manager is recommending funding 10 of the prioritized projects totaling \$1,317,119 using a combination of Free Cash and unexpended funding from previous capital projects.

Below is the FY 2025 Capital Plan being recommended for approval at the Annual Town Meeting:

TM Priority #	CPC Priority #	Collins Score	Project Number	Department	Project Title	FY2025
1	1	35	FD23-02	Fire	Public Safety Radio System - Replace update obsolete equipment- Phase 2	\$ 315,263.00
2	2	43	FM23-17	Facilities and Parks	Town Wide Keying, Card Access & Alarm System Upgrades	\$ 185,000.00
3	7	44	INFRA21-03	Infrastructure	Northfield Culvert (Kelly's Pond) Construction	\$ 200,000.00
4	4	44	LPS16-14	School	THES. ADA Study for Renovations and Assessment and Schematic Design	\$ 275,000.00
5	3	34	PD19-01	Police	Marked Police Vehicle, replacement for K9 cruiser	\$ 92,211.00
6	6	41	IT24-02	IT	Library Security Cameras Phase I	\$ 36,000.00
7	5	36	PD19-02-A	Police	Marked Police Vehicle, replacement for Traffic vehicle	\$ 73,626.98
8	8	22	LPS23-07-A	School	THES. Installation of 3M Window Safety Film	\$ 33,569.00
9	9	27	IT24-01	IT	Security Camera Upgrades at Town Buildings	\$ 36,450.00
10	10	29	FM23-15	Facilities and Parks	Parks, Wallis Park Basketball and Tennis Courts	\$ 70,000.00
						<b>\$ 1,317,119.98</b>
				Funding:	Raise and Appropriate	\$ -
					Free Cash	\$ 1,016,722.36
					Unexpended Capital	\$ 300,397.62
					Special Purpose Stabilization	\$ -
						<b>\$ 1,317,119.98</b>

More information on the individual capital requests can be found on the town website at:  
<https://www.lunenburgma.gov/552/FY25-FY34-Capital-Planning-Documents>

#### **Capital Planning Committee Members:**

Tom Alonzo, Chair, Select Board Representative

Chris Menard, Vice-Chair, Finance Committee Representative

Peter Beardmore, Clerk, School Committee Representative

Matthew Brenner, Planning Board Representative

George Martin, Member At Large

## INDEX OF MAY 4, 2024 ANNUAL TOWN MEETING ARTICLES

Article	Description	Cost	Source
1	Reports from Committees	N/A	N/A
2	Re-Authorize Revolving Funds	\$266,000	Various Revenue Sources
3	Creation of Wetland Revolving Fund	\$50,000	Fees collected under Wetlands Protection Bylaw and regulations
4	Payment of Prior Year Expenses	\$1,994.55	Transfer from Free Cash
5	Amendments to Appropriations and Sources of Funds for FY 2024	N/A	Transfer from Available Funds
6	FY 2025 Capital Improvement Plan	\$1,317,119.98	Transfer from Available Funds
7	FY 2025 Omnibus Budget	\$44,024,349.19	Raise & Appropriate, Transfer from Available Funds
8	FY 2025 Proposition 2 ½ for the purpose of supplemental funding for the Lunenburg School Department	\$948,136	Raise & Appropriate
9	Amendment to Code of Lunenburg, Chapter 70, Schedule A for adding, changing, and amending position titles/grades	N/A	N/A
10	Amendment to Code of Lunenburg, Chapter 70, Schedule A-Salary Administration Plan FY24 and FY25 Wage Schedule	FY24: \$89,771.61 FY25: \$110,948.87	Transfer from Available Funds
11	Amendment to Code of Lunenburg, Chapter 70, Section 20 “Sick Leave”	N/A	N/A
12	Regular Stabilization Fund	\$100,000	Transfer from Free Cash
13	Special Purpose Stabilization Fund	\$250,000	Transfer from Free Cash
14	OPEB Trust Fund (Town and Sewer Enterprise)	\$187,061 \$1,500	Transfer from Free Cash and Transfer from Sewer Retained Earnings
15	FY 2025 Sewer Enterprise Budget	\$1,712,419.87	Anticipated Receipts and Retained Earnings & Transfer from available funds

16	Sewer Capital Reserve Stabilization Fund	\$35,000	Transfer from Retained Earnings
17	FY 2025 Solid Waste Disposal Program Enterprise Budget	\$500,000	Solid Waste Disposal Enterprise Revenues and Retained Earnings
18	FY 2025 Water Enterprise Budget	\$45,000	Water Enterprise Revenues
19	FY 2025 PEG Access Budget	\$180,843.03	PEG Access Anticipated Receipts and Retained Earnings
20	Care, Improvement and Embellishment of Town Cemeteries	\$10,000	Transfer from Sale of Cemetery Lots
21	Decrease the age of exemption as allowed by G.L. c. 59, section 5 (41C) from 70 to 65, exemption amount, and income and asset limits according to the statute		
22	Re-adopt provisions of Section 20 of Chapter 32B of G.L., as amended by Section 15 of Chapter 218 of the Acts of 2016 establishing an Other Post-Employment Benefits Liability Trust Fund		
23	Amend Code of Lunenburg, Chapter 12, “Boards, Commissions and Committees” by adding new Article IV “Historical Commission” codifying affirmed May 1979 and May 2008 ATM votes		
24	Amend Code of Lunenburg, Chapter 250, Section 4.G “Use Table” and Section 4.13 “Solar energy systems” for Battery Energy Storage Systems		
25	Amendment to Code of Lunenburg, Section 250-4.9, Protective Bylaw “Water Supply Protection District”		

**TOWN OF LUNENBURG**  
**ANNUAL TOWN MEETING WARRANT**  
**May 4, 2024**

Worcester, ss:

**To: John E. Baker, Constable of the Town of Lunenburg, in the County of Worcester, Greetings:**

**In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants to the Town of Lunenburg, qualified to vote in elections and town affairs, to meet in the Lunenburg Middle/High School Auditorium in said Lunenburg on Saturday, the 4th day of May next, at 9:00 o'clock in the morning (9:00 A.M.), for the purpose of taking action on the Town Meeting Warrant, and then and there to act on the following articles, viz:**

**ANNUAL TOWN MEETING ARTICLES**

**ARTICLE 1.** To see if the Town will vote to hear and/or accept the regular written reports of the Town Officers and Committees; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: No Direct Financial Impact

SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 2.** To see if the Town will vote to authorize revolving funds for various departments, boards, committees, agencies or officers pursuant to Massachusetts General Law Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2024 to be expended in accordance with Chapter 138 of the Town's General Bylaws; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

SELECT BOARD RECOMMENDATION: Recommend Approval

<b><i>Revolving Fund</i></b>	<b><i>FY25 Spending Limit</i></b>
Ambulance Billing	\$100,000
Timber Rights	\$10,000
School Custodial Special Details	\$13,000
Green Thumb	\$5,000
Library Revolving	\$12,000
Council on Aging/MART Revolving	\$45,000
Stormwater Task Force	\$5,000
Electrical, Gas, Plumbing Inspector Revolving	\$46,000
Technology Revolving	\$30,000

**ARTICLE 3.** To see if the Town will vote, pursuant to the provisions of G.L. c. 44, § 53E½, to amend the General Bylaws of the Town of Lunenburg, Chapter 138, entitled "Departmental Revolving Funds," Subsection 5, entitled "Authorized revolving funds," further Subsection D, by adding thereto the following revolving fund, and by identifying the authority designated to spend said fund, its source of revenue, its authorized uses and any restrictions or conditions thereon:

<i><b>Revolving Fund</b></i>	<i><b>Department, Board, Committee, Agency or Officer Authorized to Spend from the Fund</b></i>	<i><b>Fees, Charges or Other Receipts Credited to the Fund</b></i>	<i><b>Program or Activity Expenses Payable from Fund</b></i>	<i><b>Restrictions or Conditions on Expenses Payable from Fund</b></i>	<i><b>Fiscal Years</b></i>
Local Wetlands Protection Bylaw Fees	Conservation Commission	Fees collected under the Wetlands Protection Bylaw and accompanying regulations	Costs related to the administration and enforcement of the Wetlands Protection Bylaw and accompanying regulations	None	Fiscal Year 2025 and subsequent years

and, further, to authorize a spending limit of \$50,000 for said fund for the fiscal year beginning July 1, 2024, to be expended in accordance with the aforementioned Chapter 138, as now amended; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
 SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for payment of prior year expenses; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred  
 SELECT BOARD RECOMMENDATION: Deferred

**ARTICLE 5.** To see if the Town will vote to transfer from available funds, all sums of money necessary to amend the amounts voted for the Town's FY 2024 Budget, under Article 7 of the May 6, 2023 Annual Town Meeting and Article 1 of the November 14, 2023 Special Town Meeting; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Deferred  
 SELECT BOARD RECOMMENDATION: Deferred

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money for the FY 2025 Capital Plan, as appearing in the Capital Planning Committee Report; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval 6-1  
 SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to defray the charges and expenses of the Town for FY 2025 and to fix the salaries and compensation of all elected officials of the Town and any other items included in the budget of the Town Manager; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval 5-1-1

SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 8.** To see if the Town will vote to raise and appropriate \$948,136 to supplement the Lunenburg Public School's budget for Fiscal Year 2025, contingent upon the passage of a Proposition 2 ½ ballot question; or take any other action relative thereto. (Submitted by the Select Board)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval 4-2

SELECT BOARD RECOMMENDATION: Recommend Approval 3-2

**ARTICLE 9.** To see if the Town will vote to amend the Code of Lunenburg, Chapter 70, entitled "Salary Administration Plan," Section 70-8, entitled "Salary Schedule," Subsection A, and specifically Schedule A as referenced therein, being the Classification and Salary Schedule of the Town of Lunenburg for FY 2025, as follows: the position of Library Page to be assigned to Grade 2; the position of Council on Aging Meal Site Manager to be assigned to Grade 7; the position of Outreach Coordinator to be assigned to Grade 8; the position of PAC Manager to be assigned to Grade 12; the position of Police Executive Assistant to be added and assigned to Grade 10; and to rename the Reserve Officer position title to Police Reserve Officer; or take any other action relative thereto. (Submitted by Personnel Committee)

FINANCE COMMITTEE RECOMMENDATION: No Direct Financial Impact 6-0-1

SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 10.** To see if the Town will vote to replace the current Salary Schedule in the Code of Lunenburg, Chapter 70, entitled "Salary Administration Plan," Section 70-8, entitled "Salary Schedule," Subsection A, and specifically Schedule A as referenced therein, as amended, with a FY 2024 Salary Schedule and FY 2025 Salary Schedule as recommended by the Personnel Committee, which authorizes wage increases for Fiscal Year 2024 and Fiscal Year 2025, for permanent employees not covered by a collective bargaining unit agreement or individual contract; and, further, to transfer a sum of money from available funds to fund the wage increase for FY2024 and transfer a sum of money from available funds to fund the wage increases for FY2025, for Salary Administration Plan employees; or take any other action relative thereto. (Submitted by Personnel Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval

SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 11.** To see if the Town will vote to amend the Code of Lunenburg, Chapter 70, entitled "Salary Administration Plan," Section 20, entitled "Sick Leave," as follows, with additions underlined : F. Sick Time can be used for any of the following reasons:

1. Care for the employee's own physical or mental illness, injury or medical condition that requires home care or rest, professional medical diagnosis or care, or preventative medical care;
2. Care for the employee's child, spouse, parent or parent of a spouse, who is suffering from a physical or mental illness, injury, or medical condition that requires home care, professional medical diagnosis or care, or preventive medical care;
3. Attending the employee's routine medical appointment or a routine medical appointment for the employee's child, spouse, parent, or parent of spouse;

4. If an employee becomes a parent with or without giving birth (e.g. because the employee's spouse gives birth to a baby, or the employee adopts a child). Employees may access up to 8 weeks (40 days) of sick leave. All other available accrued time such as vacation and personal time, must be exhausted first however, employees are able to retain up to one week of vacation/personal time for use during the fiscal year.

with such amendment to be effective as of July 1, 2024; or take any other action relative thereto. (Submitted by Personnel Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval 5-0-1  
SELECT BOARD RECOMMENDATION: Deferred

**ARTICLE 12.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to the Stabilization Fund; or take any other action relative thereto. (Submitted by Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 13.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to the Special Purpose Stabilization Fund; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 14.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money into the OPEB Trust Fund that was created at the November 10, 2010 Special Town Meeting; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 15.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to operate the Sewer Enterprise Fund for FY 2025; or take any other action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 16.** To see if the Town will vote to transfer from available funds \$35,000 into the Sewer Capital Reserve Stabilization Fund; or take any other action relative thereto. (Submitted by the Sewer Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 17.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Disposal Program Enterprise Fund for FY 2025; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 18.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Enterprise Fund for FY 2025; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 19.** To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund the FY 2025 Public Educational Government (PEG) Access Enterprise operating and capital budgets; or take any other action relative thereto. (Submitted by the PAC Committee)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 20.** To see if the Town will vote to appropriate the sum of \$10,000 from the Sale of Cemetery Lots account to be used for the care, improvement, and embellishment of the Town Cemeteries; or take any other action relative thereto. (Submitted by the Cemetery Commission)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 21.** To see if the Town will vote to amend the vote of Article 33 of the May 6, 2006 Annual Town Meeting to decrease the age of the exemption as allowed by M.G.L. c. 59, § 5 (41C), from 70 to 65, to amend the reimbursement amount up to 100 percent of the exemption, and further to adjust the income and asset limits according to the statute; or take any other action relative thereto. (Submitted by the Board of Assessors)

FINANCE COMMITTEE RECOMMENDATION: Recommend Approval  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 22.** To see if the Town will vote to re-adopt and accept the provisions of Section 20 of Chapter 32B of the Massachusetts General Laws, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits (OPEB) Liability Trust Fund; to authorize the Select Board and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund accordance with the Prudent Investor Rule established under Chapter 203C of the Massachusetts General Laws; or take any other action relative thereto. (Submitted by the Town Manager)

FINANCE COMMITTEE RECOMMENDATION: No Direct Financial Impact  
SELECT BOARD RECOMMENDATION: Recommend Approval

**ARTICLE 23.** To see if the Town will vote to amend the Code of Lunenburg, Chapter 12, entitled "Boards, Commissions and Committees," by adding a new Article IV thereto, thus codifying the affirmed

votes of the May 1979 Annual Town Meeting (Articles 21 and 22) and the May 2008 Annual Town Meeting (Article 18), as follows:

#### **Article IV Historical Commission**

##### **§ 12-7 Establishment, membership, terms and transition.**

There has been established, and its existence hereby acknowledged and ratified, an Historical Commission, pursuant to and under the provisions of Massachusetts General Laws Chapter 40, Section 8D. The Historical Commission shall be composed of five (5) members appointed by the Select Board for terms of three years each with said terms staggered so that as nearly an equal number of members shall be appointed each year.

##### **§ 12-8 Powers and duties.**

The Historical Commission shall exist for the purposes and with the rights and duties provided by law. The local Historical Commission is the agency responsible for identifying and recording the historic assets of its community and for developing and implementing a program for their preservation. The Historical Commission cooperates with other municipal agencies such as the Planning Board and Conservation Commission to ensure that the goals of historic preservation are considered in planning the future development of the community. The Historical Commission also coordinates the activities of local groups with interests involving history or historic preservation, such as local historical societies and private preservation organizations, serving as a liaison between these groups and the state and federal agencies and preservation organizations.

or take any other action relative thereto. (Submitted by the Select Board)

FINANCE COMMITTEE RECOMMENDATION: No Direct Financial Impact

SELECT BOARD RECOMMENDATION: Recommend Approval 4-1

**ARTICLE 24.** To see if the Town will vote to amend the Code of Lunenburg, to modify: (i) §250-4.1G, which is a Section of the Protective Bylaw entitled “Use Table,” by inserting a new use entitled “Battery Energy Storage Systems” and by noting the manner in which it is permitted or prohibited in the various zoning districts, as detailed below; and (ii) §250-4.13, which is a Section of the Protective Bylaw entitled “Solar energy systems,” by inserting a Subsection F entitled “Battery Energy Storage Systems” to reasonably regulate the installation of Battery Energy Storage Systems as part of a Solar Generating Facility and as a Standalone use, as detailed below; or take any other action relative thereto. (Submitted by the Planning Board)

##### **A. Proposed changes to §250-4.1G “Use Table”**

- (a) Insert “Small Standalone Battery Energy Storage Systems” into the Use Table and note that the use is permitted in all zoning districts.
- (b) Insert “Accessory Battery Energy Storage Systems” into the Use Table and note that the use is permitted in all zoning districts as an accessory use.
- (c) Insert “Medium-Scale Standalone Battery Energy Storage Systems” and “Large-Scale Standalone Battery Energy Storage Systems” into the Use Table and note that the uses are permitted as follows:
  - (1) by right or by Site Plan Approval in the Solar Overlay District as provided.
  - (2) by Site Plan Approval in the Commercial District and the Office Park/Industrial District.

- (3) by Special Permit from the Planning Board in the RA, RB, O, LB/R, R, VCD, SS, and W districts.
- (d) Insert a footnote applicable to “Small Standalone Battery Energy Storage Systems”, “Accessory Battery Energy Storage Systems”, “Medium-Scale Standalone Battery Energy Storage Systems”, and “Large-Scale Standalone Battery Energy Storage Systems” indicating the uses are permitted as provided in §250-4.13F.

## **B. Proposed §250-4.13F**

### **(1) Purpose**

The purpose of this subsection is to reasonably regulate the development and operation of Battery Energy Storage Systems (BESS) by providing standards for the placement, design, construction, operation, monitoring, modification, and removal of such systems that address public safety, minimize impacts on scenic, natural, and historic resources and to provide adequate financial assurance for the decommissioning of such systems in a manner which fulfills the following objectives:

- (a) To designate properties suitable for the location, construction and operation of BESS;
- (b) To ensure compatible land uses in the vicinity of the areas affected by BESS;
- (c) To mitigate the impacts of BESS on environmental resources, other protected resources, and private property; and
- (d) To create synergy between BESS development and the Commonwealth of Massachusetts Act to Advance Clean Energy that established the Clean Peak Standard Energy Storage System.

### **(2) Applicability**

Provisions of this subsection §250-4.13F shall apply as follows:

- (a) To all Battery Energy Storage Systems as defined herein, which are permitted, installed, or modified in the Town of Lunenburg excluding general maintenance and repair.
- (b) To modifications, retrofits or replacements of an existing BESS that increase the total battery energy storage.
- (c) Except as an accessory to an approved solar generating facility, BESS facilities shall not be constructed or installed prior to the effective date of this by-law.

### **(3) Definitions:**

The definitions below are specific to the requirements of this subsection §250-4.13F and are intended to supplement the standard definitions of the Zoning Bylaws, Article II (§250-2.1).

- (a) **Battery Energy Storage Management System:** A system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected.
- (b) **Battery Energy Storage System:** One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time to the local power loads, to the utility grid, or for grid support. For the purposes of this definition, a BESS shall not be considered a Public Utility and Facility.

- (c) Battery Energy Storage System, Accessory: A Battery Energy Storage System installed and operated to support an on-site Solar Generating Facility. This would include a Solar Parking Canopy as defined in §250-4.5A and §250-4.6A.
- (d) Battery Energy Storage System, Standalone: A system that is capable of absorbing energy from the electric grid, storing it for a period of time and thereafter distributing electricity.
- (e) Battery Energy Storage System, Small scale: A system which serves
  - [1] a residential, commercial, industrial, or institutional development or
  - [2] a parking facility which is not a solar generating facility but has one or more Electric Vehicle Charging stations and the BESS is primarily associated with the Electric Vehicle Charging station functions.
- (f) Battery Energy Storage System, Medium scale: A pad site or sites no more than 10,000 square feet on a single parcel of land.
- (g) Battery Energy Storage System, Large scale: Pad site(s) larger than 10,000 square feet on a single parcel of land.
- (h) Pad compound: The enclosure (including the fence) in which one or more pads are installed upon which standalone Battery Energy Storage Systems are installed.
- (i) Pad site: Locations within a pad compound on which Battery Energy Storage Systems equipment are positioned.
- (j) Site Safety Plan: A plan which demonstrates the safe development, operation, and access to/from the facility taking into consideration such factors as, but not limited to, means of access, roadway conditions, proximity to residential and other populated structures, hazardous materials, and monitoring protocols, etc.
- (k) Site Security Plan: A plan which details how the BESS will be secured from unauthorized entry and details the method of monitoring of entry.

(4) Permitted Locations

- (a) Small BESS facilities may be located as part of the residential, commercial, industrial, or institutional development or parking facility it is serving provided it is included on the site plan or permit application approved by the Town of Lunenburg for such facility.
- (b) Accessory Battery Energy Storage Systems may be located as a part of any large-scale solar energy generating facility permitted and developed in accordance with Section 250-4.13 of the Zoning Bylaw, provided the BESS is depicted on the plans for which the solar energy generating facility is permitted.
- (c) Medium- or Large-scale Standalone Battery Energy Storage Systems may be allowed by right within the Solar Overlay District provided they are to be located on parcels meeting the following minimum parcel sizes and spacing:
  - [1] Medium-scale Standalone BESS installation: 6 acres and no less than 200 feet from residentially developed property.
  - [2] Large-scale Standalone BESS installation: 20 acres and no less than 200 feet from residentially developed property.
- (d) Medium- or Large-scale Standalone Battery Energy Storage Systems may be permitted to be located within the Solar Overlay District by Site Plan Approval in accordance with section

250-8.4 of the Zoning Bylaw where the site does not conform to the size or spacing restrictions in Section 250-4.13F(4)(c) above.

(e) Medium- or Large-scale Standalone Battery Energy Storage Systems may be allowed following Zoning Districts only upon Site Plan Approval granted by the Planning Board:

- [1] Commercial District
- [2] Office Park/Industrial District

(f) Special Permit Required. Outside of the Solar Overlay District, Commercial District, and Office Park/Industrial District, medium- and large-scale Standalone Battery Storage Systems may be located on any lot containing more than 20 acres by special permit issued by the Planning Board.

(5) Project Approval Criteria – Medium- and Large-Scale Standalone BESS projects

(a) Standards – Site Plan Approval. In granting the Site Plan Approval, the Planning Board shall find that the permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of this bylaw, and shall find that:

- [1] The project conforms to the standards for Site Plan Approval set forth in § 250-8.4E.
- [2] The granting of Site Plan Approval will not reasonably diminish the available light, air, sunlight, and other amenities.
- [3] There will be no nuisance or serious hazard to vehicles or pedestrians.
- [4] Environmental features of the site are protected, and surface runoff will not cause damage to surrounding properties or increase soil erosion and sedimentation of nearby streams and ponds.

(b) Standards – Special Permit. In granting the Special Permit, the Planning Board shall find that the permit may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of this bylaw, and shall find that:

- [1] The project conforms to the standards for Site Plan Approval set forth in § 250-8.4E.
- [2] The specific site is an appropriate location for such an installation.
- [3] The proposed installation will not adversely affect the existing neighborhood by the following:

- [a] Historical significance,
- [b] Scenic vistas,
- [c] Natural and rural character, or
- [d] Public safety.

[4] The granting of the Special Permit will not reasonably diminish the available light, air, sunlight, and other amenities.

[5] There will be no nuisance or serious hazard to vehicles or pedestrians.

[6] Environmental features of the site are protected, and surface runoff will not cause damage to surrounding properties or increase soil erosion and sedimentation of

nearby streams and ponds.

- (c) The Planning Board may also impose conditions as it finds reasonably appropriate to safeguard the town or neighborhood including, but not limited to, screening, lighting, noise, fences, modification of the exterior appearance of electrical cabinets, battery storage systems, or other structures, limitation upon system size, and means of vehicular access or traffic features.

(6) General Requirements – All BESS facilities

- (a) Building and Electrical Permits. Unless the Building Commissioner determines otherwise, a building permit and electrical permit are required prior to installation of the BESS facility.
- (b) Dimensional requirements. For purposes of dimensional requirements, facilities containing BESS equipment shall be treated as a building and subject to the more stringent requirements of the Zoning District in which it is located or this Section 250-4.13(F).

(7) General Requirements – Accessory, Medium- and Large-Scale BESS facilities

- (a) Containment. In the event an Accessory, Medium- and Large-Scale BESS facility failure may result in dispersal of chemicals, liquids, etc. which could be hazardous to the environment – particularly the ground water supply, BESS equipment storage/operations facilities shall be constructed with a means of properly containing such unplanned dispersals. Any such containment shall be provided, sized, and constructed as deemed appropriate and necessary by the Lunenburg Fire Chief or their designee.

[1] If the Fire Chief or their designee determines that the facility does not require a containment structure, they shall state such in their Letter of Review of the Site Safety Plan which is to be included the proponent's application to the Planning Board (Section 250-4.13F(13)).

- (b) Security. A site security plan detailing all security measures and providing for an active security system monitored 24 hours per day shall be developed for each proposed Accessory, Medium- and Large-Scale BESS. Pursuant to 250-4.13F(15), this plan shall be submitted to and approved by the Lunenburg Police Chief prior to submission of an application for project approval to the Planning Board. A copy of the Police Chief's letter of approval must be included in the proponent's application.
- (c) Inspection. All medium and large-scale BESS facilities shall be open to inspection by the Fire Department, Police Department, and Building Commissioner during regular business hours with 24 hours' notice of request for such inspection to be made by the Town department or official. A property contact shall be available to such Town department or official 24 hours a day, seven days a week.
- (d) Maintenance and Operations

- [1] The owner/operator shall be responsible for maintenance of the facility including but not limited to the site, access, stormwater management system, structures, and security system. The owner/operator shall be solely responsible for the cost of maintaining the installation.
- [2] The applicant shall submit, as part of an application for Site Plan Approval and Special Permit for an Accessory, Medium- and Large-Scale BESS, a maintenance and operations plan.

(e) Hazardous Materials

- [1] Hazardous materials that are stored, used or generated on site shall not exceed the amount for a "Very Small Quantity Generator of Hazardous Waste" as defined by the Department of Environmental Protection (DEP) pursuant to 310 CMR 30.000 and shall meet all requirements of the DEP and Massachusetts Contingency Plan, including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment.

[A] If hazardous materials are utilized within the energy storage equipment, then impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater are required.

(f) Safety Standards

- [1] At a minimum, all Accessory, Medium- and Large-Scale BESS installations including equipment shall comply with the following:

- [a] NFPA-855
- [b] UL9540
- [c] UL9540A
- [d] UL1973
- [e] 527 CMR 1 (Massachusetts Fire Code)

(8) Design Standards – Accessory, Medium- and Large-Scale BESS

(a) The design standards specified below shall be applicable to all Accessory, Medium-scale, and Large-scale BESS projects.

[1] Lighting and security. Lighting of applicable BESS facilities shall be sufficient for security and safe operational purposes and consistent with local, state and federal law. Lighting shall be reasonably shielded from abutting properties. Where feasible, any required lighting shall be directed downward and shall incorporate full-cut-off fixtures to reduce light pollution. Surveillance and security cameras shall be shielded from viewing abutting private property or invading the privacy of any abutting residential property owner.

[2] Signage. Signage shall be consistent with local, state, and federal law. Signs shall be located and sized compliant with § 250-6.5 of the Zoning Bylaw and shall not be used for displaying any advertising except to identify the owner and/or operator of the solar installation and a twenty-four-hour emergency contact telephone number.

[3] Vegetation and Land clearing. Clearing of natural vegetation shall be limited to what is necessary for construction, operation, and maintenance of the installation. Any land disturbance, including earth removal of land cleared greater than one acre is subject to § 204-1 of the Code of Lunenburg regarding stormwater management and as otherwise prescribed by applicable laws, regulations, and bylaws. In approving an applicable BESS project, the Planning Board may require clearing of combustible materials within proximity to the proposed BESS equipment facilities if advised that such clearance is warranted by the Lunenburg Fire Department.

[4] Safety, emergency service and environmental standards. Design of the layout of the BESS facility shall be consistent with the

- [a] Site Safety Plan approved by the Lunenburg Fire Chief
- [b] Emergency Response Plan approved by the Lunenburg Fire Chief and Police Chief
- [c] Site Security Plan approved by the Lunenburg Police Chief.

[5] Visual impact. Any applicable BESS installation shall be designed to minimize visual impacts, particularly as viewed from public roadways, and adjoining or nearby residential properties. Examples of methods of minimizing such impacts include preserving natural vegetation to the maximum extent possible, using architectural features, blending in equipment with the surroundings, incorporating earth berms, and adding vegetative buffers to screen abutting residential properties, whether developed or not. Siting of installations shall be such that the view of the installation from other areas of Town shall be as minimal as possible. Buffer strips shall surround the proposed project.

- [a] A screening plan, which assures the facility is shielded to greatest extent possible from public view, should be included in the submission for Site Plan Approval or Special Permit whichever is required.
- [b] The Planning Board may require development of a screening plan with specified features prior to acting upon an application for Site Plan Approval or Special Permit.

[6] Buffer strips in all districts. All applicable accessory, medium-scale, and large-scale BESS installations shall be surrounded by a buffer strip.

- [a] If it abuts a residential use or a Residential or Recreation District, the buffer strip shall be at least 200 feet deep.
- [b] If it does not abut a residential use or a Residential or Recreation District, the buffer strip shall only be required to 50 feet deep.
- [c] The buffer strip shall be measured along the entirety of the common property lines.
- [d] However, if the applicant can demonstrate to the Planning Board's satisfaction that adequate buffering can be provided in a narrower buffer strip, the Planning Board may waive the aforementioned depths and approve a narrower buffer strip,

[7] Height. The height of any structure (includes elements containing equipment) associated with an installation shall not exceed 20 feet.

[8] Roads/Access.

[a] Sufficient access for operation, maintenance, and emergency response must be provided and maintained to each of the equipment structures included with each installation.

[b] All access roads and interior roads shall be constructed to minimize grading, removal of stone walls or trees and to minimize impacts to environmental or historic resources.

[c] Spacing between equipment containers or structures shall be in accordance with applicable Fire Codes and addressed as part of the Site Safety Plan review by the Lunenburg Fire Chief and during the Site Plan Approval process.

[9] Hazardous materials. Storage of hazardous materials, if any, must be consistent with 250-4.13F(7)(e) herein.

[10] Noise. Noise generated by an Accessory, Medium-scale, or large-scale BESS installation, and by any associated equipment and machinery, shall conform to applicable state and local noise regulations, including the Department of Environmental Protection's Division of Air Quality noise regulations, 310 CMR 7.10.

[a] The site shall not produce any other vibration, harmonics, or interference which would be perceived or impact the normal function of electronics off site.

[b] As general rule, noise levels measured greater than 60dBA as measured at any property line upon which residential buildings are located shall be deemed to be excessive and the operator/owner of the installation shall take efforts to reduce noise to levels not greater than 60dBA.

[11] Utility Lines. Reasonable efforts should be made to place all utility connections underground, depending on appropriate soil conditions, shape and topography of the site.

[12] Fencing Requirements. All mechanical equipment shall be within an enclosed structure which shall be shielded by a 7-foot-high fence.

(b) Waiver. The Planning Board may waive one or more of these requirements in its sole discretion under appropriate circumstances based on input from the Lunenburg Fire Department, Police Department, Building Commissioner, Conservation Commission, and a determination by the Planning Board that granting of the waiver will be consistent with the purpose of the Zoning Bylaw.

(9) Required Application Documents.

(a) In addition to the documents required for Site Plan Approval under the Planning Board's rules and regulations, the following will be required for applications for Site Plan Approval/Special Permit for a medium-scale or large-scale BESS installation:

- [1] Requirements set forth for project in section 250-4.13D(8) of the Zoning Bylaw
- [2] A copy of the letters from the Fire Chief and Police Chief regarding review and approval of the Site Safety Plan, Site Security Plan, and Emergency Response Plan.
- [3] Documentation that the proposed installation will conform to the Requirements and Design Standards of this section 250-4.13F.

(b) Waiver. The Planning Board may waive one or more of these requirements in its sole discretion under appropriate circumstances.

(10) Modifications. All modification requests for an accessory, medium-scale, or large-scale BESS installation, made after issuance of the required building permit shall require review through Site Plan Review in accordance with Section 250-8.4 of this Zoning Bylaw.

(11) Ownership/Operator Changes.

- (a) Prior to a change in ownership/operator of the Accessory, Medium-Scale, and Large-Scale BESS facility taking effect, the existing owner/operator shall notify the Zoning Enforcement Officer in writing of such pending change in Owner and/or Operator.
- (b) The existing owner/operator and the proposed owner/operator shall submit the notification of the pending changes and the proposed owner/operator shall certify that they are aware of and agree to adhere to the conditions of the Site Plan Approval and/or Special Permit and agree to adhere to said conditions and provide a new surety in accordance with the Board's approval.
- (c) Failure of the owner/operator to make the required notification shall mean that the Site Plan Approval and/or Special Permit will be void. Reinstatement of said Site Plan Approval/Special Permit shall follow the same process as a new Site Plan Approval/Special Permit application.

(12) Abandonment, removal, and site restoration – Accessory, Medium-Scale, and Large-Scale BESS

- (a) Absent notice of the proposed date of decommissioning or written notice of extenuating circumstances, the Battery Energy Storage System shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Board.
- (b) The owner or operator shall physically remove the installation and stabilize/restore the site to the condition specified in the "restoration plan" approved by the Planning Board when the Planning Board approved the subject facility. This restoration plan shall be implemented no more than 150 days after the date of abandonment or the proposed date of decommissioning operations, unless the Planning Board grants a waiver of this time requirement.
- (c) The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal and restoration. The notification shall consist of the methodology of physical removal of all structures, equipment, security barriers and transmission lines (located on the project site as part of the project operations), disposal of all solid and hazardous waste and stabilization or revegetation of the site.

- [1] The Planning Board shall either approve or reject the plan at their next meeting.
- [2] If the Planning Board rejects the plan, they shall do so only upon a finding that the plan fails to reasonably remove the facility and restore the site to a condition usable for purposes allowed within the zoning district in which the site is situated and shall state clear reasons for such rejection.

- (d) Landscaping, etc. may be left upon approval of the Planning Board.
- (e) If the owner or operator fails to remove the installation in accordance with the above criteria, the Town may, after the receipt of an appropriate court order or consent of the property owner, enter the property and physically remove the installation at the owner's expense.
- (f) As a condition of a project permit, the project operator and property owner shall agree to allow the Town entry to remove an abandoned or decommissioned installation in the event it is not removed pursuant to notice given by the Town.
- (g) The cost for the removal will be charged to the property owner in accordance with the provisions of MGL c. 139, § 3A as a tax lien on the property.

(13) Financial surety.

- (a) Proponents of medium and large-scale BESS projects shall provide a form of surety in a form acceptable to the Town (generally, either through an escrow account, bond or similar method), to cover the cost of removal and site restoration in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 125% of the cost of removal and compliance with the additional requirements set forth herein.
  - [1] The project proponent shall submit a fully inclusive estimate of the costs associated with removal and site restoration, prepared by a qualified engineer.
  - [2] The Town's consulting engineer on the project review shall review and confirm or modify the estimated costs and submit a recommendation to the Planning Board.
  - [3] The surety shall include a mechanism for calculating increased removal/restoration cost due to inflation.
  - [4] Site restoration shall be for the purpose of restoring the site to a condition which allows reuse of the site for a purpose permitted by right within the zoning district in which the site is located.

(14) Site Safety Plan. A site safety plan for an accessory, medium-, or large-scale BESS facility shall be developed and submitted to the Fire Chief for approval prior to submission of an application for Planning Board consideration. As part of the application to the Planning Board, the applicant shall provide a letter from the Fire Chief or his authorized representative approving the Site Safety Plan. Any changes/revisions to the Site Safety Plan shall be approved by the Fire Chief prior to implementation.

- (a) As part of the site safety plan submission to the Lunenburg Fire Department, the proponent shall provide:
  - [1] the proposed equipment's UL 9540A certification documentation.

[2] Sufficient information to demonstrate compliance with NFPA 855 and UL 9540

(15) Emergency Response Plan

- (a) Prior to submission of an application for an accessory, medium-, or large-scale BESS facility, all proponents for installation of a BESS facility shall
  - [1] Meet with the Lunenburg Fire Department and the Lunenburg Police Department to discuss and identify emergency plans/contingency plans for the site;
  - [2] Submit an Emergency Response Plan to the Lunenburg Fire Chief and Lunenburg Police Chief for approval.
- (b) As part of the application to the Planning Board, the applicant shall provide a letter from the Fire Chief and Police Chief or their authorized representatives approving the Emergency Response Plan.
- (c) Any changes/revisions to the Emergency Response Plan shall be approved by the Fire Chief and Police Chief prior to implementation.

(16) Site Security Plan. A Site Security Plan for an accessory, medium-, or large-scale BESS facility shall be developed and submitted to the Lunenburg Police Department through the Police Chief (or their authorized representative) for approval prior to submission of an application for Planning Board consideration.

- (a) The plan shall be in conformance with the requirements of the Lunenburg Police Department, to demonstrate that there is no undue burden on Town public safety officials as a result of the proposed business.
- (b) The security plan shall include the details of all security measures for the site to ensure the safety of employees and the public and to protect the premises property from theft or other criminal activity.
- (c) As part of the application to the Planning Board, the applicant shall provide a letter from the Police Chief or his authorized representative approving the Site Security Plan. Any changes/revisions to the Site Security Plan shall be approved by the Police Chief prior to implementation.

(17) Training

- (a) All developers/operators of Accessory, Medium, and Large-scale BESS facilities shall provide, at their expense, the Town of Lunenburg emergency response agencies with one training session regarding the Emergency Response Plan and appropriate procedures associated with the facility at a date and time to be agreed to by the Lunenburg Fire Chief in consultation with other appropriate emergency responding agencies.
- (b) If the Accessory, Medium, or Large-scale BESS facility is altered due to new technology which results in changes to the Emergency Response Plan and appropriate procedures, the

operator of the facility shall conduct a new training session regarding the Emergency Response Plan and appropriate procedures associated with the facility, if requested by the Lunenburg Fire Chief, at a date and time agreed to by the Lunenburg Fire Chief in consultation with other appropriate emergency responding agencies.

(18) Waiver. The Planning Board may waive one or more of the dimensional requirements specified under §250-4.13F(4)(c), §250-4.13F(6)(b), and §250-4.13F(8) in its sole discretion under appropriate circumstances based on input from the Lunenburg Fire Department, Police Department, Building Commissioner, Conservation Commission, and a determination by the Planning Board that granting of the waiver will be consistent with the purpose of the Zoning Bylaw.

FINANCE COMMITTEE RECOMMENDATION: No Direct Financial Impact

SELECT BOARD RECOMMENDATION: Deferred

**ARTICLE 25.** To see if the Town will vote to amend the Code of Lunenburg, to delete §250-4.9 Water Supply Protection District as written and replace by inserting §250-4.9 Water Supply Protection District as written below; or take any other action relative thereto. (Submitted by the Planning Board)

## **250-4.9 WATER SUPPLY PROTECTION DISTRICT**

### **A. PURPOSE OF DISTRICT**

The purpose of this Water Supply Protection District is to:

- (1). promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the Town of Lunenburg;
- (2). preserve and protect existing and potential sources of drinking water;
- (3). conserve natural resources in the Town of Lunenburg; and
- (4). prevent temporary and permanent contamination of the environment.

### **B. SCOPE OF AUTHORITY**

- (1). The Water Supply Protection District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities and uses in a portion of one of the underlying zoning districts that fall within the Water Supply Protection District must additionally comply with the requirements of this bylaw. Uses prohibited in the underlying zoning districts shall not be permitted in the Water Supply Protection District.
- (2). Nothing in 250-4.9 imposes regulation on parcels or portions of parcels located within Zone I.

### **C. DEFINITIONS**

Automobile Graveyard: An establishment that is maintained, used, or operated for storing, keeping, buying, or selling wrecked, scrapped, ruined, or motor vehicle parts as defined in

MGL c.140B, s.1.

**Aquifer:** A geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.

**CMR:** Code of Massachusetts Regulations.

**Commercial Fertilizer:** Any substance containing one or more recognized plant nutrients which is used for its plant nutrient content and which is designed for use, or claimed to have value in promoting plant growth, except un-manipulated animal and vegetable manures, marl, lime, limestone, wood ashes, and gypsum, and other products exempted by state regulations.

**Discharge:** The accidental or intentional disposal, deposit, injection, dumping, spilling, leaking, pouring, or placing of toxic or hazardous material or hazardous waste upon or into any land or water such that it may enter the surface or ground waters.

**Dry Well:** A subsurface pit with open-jointed lining or holes through which storm- water drainage from roofs, basement floors, foundations or other areas seep into the surrounding soil.

**Water Supply Protection District:** The land area consisting of aquifers, Zone II recharge areas, and Zone III areas, all as approved by MassDEP and identified on a map and adopted pursuant to this bylaw.

**Hazardous Material:** Any substance in any form which because of its quantity, concentration, or its chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with one or more substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment, when improperly stored, treated, transported, disposed of, used, or otherwise managed. Hazardous material includes, without limitation, synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious materials, and all substances defined as toxic or hazardous under MGL c. 21E. This term shall not include hazardous waste or oil.

**Historical High Groundwater Table Elevation:** A groundwater elevation determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey.

**Hazardous Waste:** A substance or combination of substances, which because of quantity, concentration, or physical, chemical or infectious characteristics may cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness or pose a substantial present or potential hazard to human health, safety, or welfare or to the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed.

This term shall include all substances identified as hazardous pursuant to the Hazardous Waste Regulations, 310 CMR 30.000.

**Impervious Surface:** Material or structure on, above, or below the ground that does not allow precipitation or surface water runoff to penetrate into the soil.

**Interim Wellhead Protection Area (IWPA):** The MassDEP designated protection radius around

a public water well that lacks a Zone II.

**Junkyard**: An establishment that is maintained, operated, or used for storing, keeping, buying, or selling junk, or for the maintenance or operation of an automobile graveyard, as defined in MGL c.140B, s.1.

**Landfill**: A facility established in accordance with a valid site assignment for the purposes of disposing solid waste into or on the land, pursuant to the Solid Waste Regulations, 310 CMR 19.006.

**MassDEP**: Massachusetts Department of Environmental Protection. **MGL**: Massachusetts General Law.

**Petroleum Product**: Includes, but not limited to, fuel oil; gasoline; diesel; kerosene; aviation jet fuel; aviation gasoline; lubricating oils; oily sludge; oil refuse; oil mixed with other wastes; crude oils; or other liquid hydrocarbons regardless of specific gravity. Petroleum product shall not include liquefied petroleum gas including, but not limited to, liquefied natural gas, propane or butane.

**Non-Sanitary Wastewater**: Wastewater discharges from industrial and commercial facilities containing wastes from any activity other than collection of sanitary sewage including, but not limited to, activities specified in 310 CMR 15.004(6).

**Open Dump**: A facility operated or maintained in violation of the Resource Conservation and Recovery Act 42 U.S.C. 4004(a)(b), or state regulations and criteria for solid waste disposal.

**Recharge Areas**: Land areas, such as a Zone II or an Interim Wellhead Protection Area, where precipitation and surface water infiltrates into the ground to replenish groundwater and aquifers used for public drinking water supplies.

**Septage**: The liquid, solid, and semi-solid contents of privies, chemical toilets, cesspools, holding tanks, or other sewage waste receptacles. This term shall not include any material that is a hazardous waste, as defined by 310 CMR 30.000.

**Sludge**: The solid, semi-solid, and liquid residue that results from a process of wastewater treatment or drinking water treatment including wastewater residuals. This term shall not include grit, screening, or grease and oil which are removed at the headworks of a facility

**Treatment Works**: Any and all devices, processes and properties, real or personal, used in the collection, pumping, transmission, storage, treatment, disposal, recycling, reclamation, or reuse of waterborne pollutants, but not including any works receiving a hazardous waste from off the site of the works for the purpose of treatment, storage, or disposal.

**Utility Works**: Regulated activities providing for public services, including roads, water, sewer, electricity, gas, telephone, transportation and their associated maintenance activities. This term shall include the installation of detention and retention basins for the purpose of controlling storm water.

**Very Small Quantity Generator**: Any public or private entity, other than residential, which produces less than 27 gallons (100 kilograms) a month of hazardous waste or waste oil, but not including any acutely hazardous waste as defined in 310 CMR 30.136.

**Waste Oil Retention Facility:** A waste oil collection facility for automobile service stations, retail outlets, and marinas which is sheltered and has adequate protection to contain a spill, seepage, or discharge of petroleum waste products in accordance with MGL c.21. s.52A.

**Zone I:** A protective radius around a public water supply well or wellfield as approved by MassDEP and defined under the Massachusetts Drinking Water Regulations 310 CMR 22.00. No parcels or portions of parcels within Zone I shall be subject to any regulations imposed by 250-4.9.

**Zone II:** The delineated recharge area to a public drinking water well as approved by MassDEP and defined under the Massachusetts Drinking Water Regulations 310 CMR 22.00. For the purposes of this § 250-4.9, Zone II shall not extend within that area included in Zone I. Accordingly, no parcels or portions of parcels located within Zone I are considered to be included within Zone II.

**Zone III:** An area beyond a Zone II recharge area, as approved by MassDEP and defined under the Massachusetts Drinking Water Regulations 310 CMR 22.00.

#### **D. ESTABLISHMENT AND DELINEATION OF WATER SUPPLY PROTECTION DISTRICT**

For the purposes of this bylaw, there are hereby established within the Town of Lunenburg certain water supply protection areas a Zone I, Zone II, and Zone III which consist of a protective radius around a public water supply well or wellfield (Zone I), aquifers or recharge areas (Zone II), and certain protected areas beyond those Zone II areas (Zone III). These areas are delineated on a map entitled *Lunenburg Water District Aquifer Protection Zones* dated July 2021 which is hereby made part of the Water Supply Protection District Bylaw and is on file in the office of the Town Clerk.

#### **E. DISTRICT BOUNDARY DISPUTES**

- (1). If the location of the Water Supply Protection District in relation to a particular parcel is in doubt, resolution of the boundary dispute shall be through a Special Permit application to the Special Permit Granting Authority. Any application for a special permit for this purpose shall be accompanied by adequate documentation.
- (2). Burden of proof shall be upon the landowner to demonstrate that the location of the Water Supply Protection District with respect to a particular parcel(s) of land is uncertain. At the request of the landowner, the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the Water Supply Protection District with respect to a particular parcel(s) of land, and may charge the owner for the cost of the investigation.
  - (a) Changes to the Water Supply Protection District require town meeting approval.
  - (b) Changes to the Zone II boundary require approval from the MassDEP.
- (3). Where the Zone II boundary line of the Water Supply Protection District divides a lot or parcel, the requirements established by this bylaw shall apply

to the land 20 feet beyond the Zone II boundary.

## **F. PERMITTED USES**

- (1). The following uses are permitted within Zone II and Zone III of the Water Supply Protection District, provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:
  - (a) conservation of soil, water, plants, and wildlife;
  - (b) outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
  - (c) foot, bicycle and/or horse paths, and bridges;
  - (d) normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;
  - (e) maintenance, repair, and enlargement of any existing structure, subject to § 250-4.9 G, § 250-4.9 H and § 250-4.9 J of this Zoning Bylaw;
  - (f) residential development, subject to § 250-4.9 G, § 250-4.9 H and § 250-4.9 J of this Zoning Bylaw;
  - (g) farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to § 250-4.9 G, § 250-4.9 H and § 250-4.9 J of this Zoning Bylaw;
  - (h) construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels; and
  - (i) any use permitted in the underlying zoning by-right or by special permit, except for those uses specifically prohibited in § 250-4.9 G, § 250-4.9 H and § 250-4.9 J of this Zoning Bylaw.
- (j)

## **G. PROHIBITED USES**

- (1). The following land uses and activities are prohibited in Zone II unless designed in accordance with the specified performance standards :
  - (a) landfills and open dumps;
  - (b) automobile graveyards and junkyards,;
  - (c) landfills receiving only wastewater residuals and/or septage, including those approved by MassDEP pursuant to MGL c. 21 s.26 through s.53, MGL c.111 s.17, and MGL c.83 s.6 and s.7;
  - (d) facilities that generate, treat, store, or dispose of hazardous waste that are subject to MGL c.21C and 310 CMR 30.000, except for:
    - [1] very small quantity generators as defined under 310 CMR 30.000;
    - [2] household hazardous waste centers and events under 310 CMR 30.390;

- [3] waste oil retention facilities required by MGL c. 21, s.52A; and
- [4] water remediation treatment works approved by MassDEP for the treatment of contaminated waters.

- (e) petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under North American Industry Classification System (NAICS) Codes 424710 and 454311, except for liquefied petroleum gas.
- (f) storage of liquid hazardous materials and/or liquid petroleum products unless such storage is above ground level and on an impervious surface and either:
  - [1] in container(s) or above ground tank(s) within a building; or
  - [2] outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either; 10% of the total possible storage capacity of all containers or 110% of the largest container's storage capacity, whichever is greater.however, these storage requirements shall not apply to the replacement of existing tanks or systems for the keeping, dispensing or storing of gasoline provided the replacement is performed in a manner consistent with state and local requirements;
- (g) storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;
- (h) storage of deicing chemicals, with the exception of small quantities stored in containers and ready for application, unless such storage, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- (i) storage of animal manure, with the exception of small quantities stored in containers and ready for application, unless contained within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- (j) storage of commercial fertilizers, with the exception of small quantities stored in containers and ready for application, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- (k) stockpiling and disposal of snow and ice containing deicing chemicals brought in from outside the Water Supply Protection District;
- (l) earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, utility works or wetland restoration work conducted in accordance with a valid Order of Condition issued pursuant to MGL c. 131, s.40; and
- (m) treatment or disposal works subject to 314 CMR 5.00, for non-

sanitary wastewater, including those activities listed under 310 CMR 15.004(6), except for:

- [1] treatment works approved by MassDEP designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13); and
- [2] publicly owned treatment works.

## **H. USES AND ACTIVITIES REQUIRING A SPECIAL PERMIT**

- (1). In Zone II the following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:
  - (a) enlargement or alteration of existing uses that do not conform to the Water Supply Protection District;
  - (b) except as prohibited under § 250-4.9 G of this bylaw, activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use and which are permitted in the underlying zoning district;
  - (c) rendering impervious any lot or parcel more than 15% or 2,500 square feet, whichever is greater; unless artificial recharge, that will not degrade water quality, is provided using methods demonstrated to be capable of removing contaminants from storm water and which are consistent with methods described in MassDEP's Stormwater Handbook, Vol. I, II and III, as amended.

## **I. PROCEDURES FOR ISSUANCE OF SPECIAL PERMIT**

- (1). The Special Permit Granting Authority (SPGA) under this bylaw shall be the Planning Board. A special permit shall be granted if the SPGA determines, with advisement from the Lunenburg Water District, Building Commissioner, Conservation Commission, Department of Public Works, and Board of Health, that the intent of this bylaw, as well as its specific criteria, are met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section. The SPGA shall document the basis for any departures from the recommendations of the other municipal boards, departments or commissions in its decision.
- (2). Upon receipt of the special permit application, the SPGA shall transmit one copy to the Lunenburg Water District, Building Commissioner, Conservation Commission, Department of Public Works, Board of Health, and Lunenburg Fire Department. Failure to respond in writing within 35 days of receipt shall be considered as no desire to comment. The necessary number of copies of the application shall be furnished by the applicant.
- (3). The SPGA may grant the required special permit upon finding that the proposed use meets the following standards, those standards and requirements

specified in § 250-4.9 G of this bylaw, and any regulations or guidelines adopted by the SPGA. The proposed use must:

- (a) in no way, during construction or thereafter, materially adversely affect the quality or quantity of the water supplies protected by the Water Supply Protection District; and
- (b) be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed, except as depicted on an approved site plan.

(4). The SPGA may adopt controls to govern design features of projects. Such controls shall be consistent with the Town's subdivision regulations, Site Plan Approval, and Stormwater Bylaws.

(5). The applicant shall file 10 copies of a site plan and attachments. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and all supporting materials must meet the requirements outlined in the Planning Board Rules & Regulations for Site Plan Approval and Special Permit and at a minimum include the following information where pertinent:

- (a) a complete list of the categories of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use; and
- (b) for activities using or storing hazardous materials or wastes, a management plan shall be prepared and filed with the Fire Chief and the Board of Health. The plan will be consistent with the standards and requirements set forth in § 250-4.9 G above and shall include:
  - [1] provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures;
  - [2] provisions for indoor, secured storage of hazardous materials or wastes with impervious floor surfaces;
  - [3] evidence of compliance with the Massachusetts Hazardous Waste Regulations 310 CMR 30.000; and
  - [4] proposed down-gradient location(s) for groundwater monitoring well(s), should the SPGA deem the activity a potential groundwater threat.

(6). The SPGA shall hold a hearing, in conformity with the provision of MGL c.40A s. 9, within 65 days after the filing of the application. Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL c.40A s.11. The decision of the SPGA and any extension, modification, or renewal thereof shall be filed with the SPGA and Town Clerk within 90 days following the closing of the

public hearing. Failure of the SPGA to act within 90 days shall be deemed as a granting of the permit.

- (7) If there are material changes to the categories of potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use after the Special Permit has been granted, the owner/operator will file updated information on those categories of hazardous materials with the Fire Department, the Board of Health, and the Planning Board.

## **J. USES AND ACTIVITIES PERMITTED BY SITE PLAN REVIEW**

- (1). In Zone III, the following uses and activities (these are the same uses and activities which are permitted only by Special Permit in Zone II as detailed in § 250-4.9 H) are permitted only upon the issuance of Site Plan Approval by the Planning Board under such conditions as they may reasonably require.
  - (a) enlargement or alteration of existing uses that do not conform to the Water Supply Protection District;
  - (b) except as prohibited under § 250-4.9 G of this bylaw, activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use and which are permitted in the underlying zoning district;
  - (c) rendering impervious any lot or parcel more than 15% or 2,500 square feet, whichever is greater; unless artificial recharge, that will not degrade water quality, is provided using methods demonstrated to be capable of removing contaminants from storm water and which are consistent with methods described in MassDEP's Stormwater Handbook, Vol. I, II and III, as amended.
- (2). Site Plan Approval will be granted, with the input of the Building Commissioner, Board of Health, Conservation Commission, and Department of Public Works, and a determination by the Planning Board that the intent of the Bylaw, as well as its specific criteria, are met.
- (3). The submitted Site Plan Approval application will comply with the requirements of § 250-8.4 of this Bylaw.
- (4). If there are material changes to the categories of potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use after Site Plan Approval is granted, the owner/operator will file updated information on those categories of hazardous materials with the Fire Department, Board of Health, and the Planning Board.

## **K. ENFORCEMENT**

- (1). Written notice of any violations of this bylaw shall be given by the Building Commissioner to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall

specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and a schedule of compliance.

- (2). A copy of such notice shall be submitted to the Land Use Director, Building Commissioner, Conservation Commission, Department of Public Works, and Board of Health. The cost of containment, clean-up, or other action of compliance shall be borne by the owner/operator of the premises.
- (3). The Building Commissioner may use any portion of Section 250-8.2 of these Zoning Bylaws to assist in the enforcement of the requirements of this Bylaw.

FINANCE COMMITTEE RECOMMENDATION: No Direct Financial Impact  
SELECT BOARD RECOMMENDATION: Deferred

And you are directed to serve this Warrant by posting attested copies thereof in four or more public places in the Town, seven (7) days at least before the day appointed for said meeting, one of which places shall be the Town Hall, one at Baker's Whalom Variety in the Whalom-Bakerville District, one at Powell's and one at Jaxx Country Variety, and by mailing a copy to each dwelling unit in the Town in which a registered voter resides at least seven (7) days prior to such meeting. Hereof, fail not and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place aforesaid.

Given under our hands this 9th day of April in the year Two Thousand and Twenty-Four.

A true copy, Attest:

Kathryn M. Herrick, Town Clerk

LUNENBURG SELECT BOARD

Michael-Ray Jeffreys, Chairman

Louis J. Franco, Vice Chairman

Caesar Nuzzolo, Clerk

Tom Alonzo, Member

Renee Emkey, Member

## Article 7: FY 2025 Omnibus Budget

Line No.		Expended FY2020	Expended FY2021	Expended FY22	Budgeted FY23	Budgeted FY24	FY25 TM Rec Budget		
<b><i>FY 2025 Projected Omnibus Budget</i></b>									
1	Principal-Loans	\$ 3,094,944.33	\$ 3,226,042.07	\$ 3,178,668.94	\$ 3,220,578.72	\$ 2,335,199.75	\$ 1,832,252.62		
2	Interest -Loans	\$ 1,523,597.55	\$ 1,460,268.79	\$ 1,376,939.69	\$ 1,272,700.60	\$ 1,169,576.83	\$ 1,101,717.02		
3	Interest-Temporary Loans	\$ 57,794.48	\$ 8,844.48	\$ 3,588.98	\$ 1,824.90	\$ 11,405.65	\$ 5,986.48		
3A	Administrative Fees - Loans	\$ 5,335.23	\$ 4,366.12	\$ 3,395.97	\$ 2,619.13	\$ 1,830.58	\$ 1,365.38		
3B	Bond Issuance Costs		\$ -	\$ -	\$ -	\$ -	\$ -		
	<b>Total Maturing Debt</b>	<b>\$ 4,681,671.59</b>	<b>\$ 4,699,521.46</b>	<b>\$ 4,562,593.58</b>	<b>\$ 4,497,723.35</b>	<b>\$ 3,518,012.81</b>	<b>\$ 2,941,321.50</b>		
	<i>Unclassified</i>								
4	Liability Insurance	\$ 188,702.67	\$ 193,224.64	\$ 184,061.00	\$ 225,644.23	\$ 248,986.44	\$ 249,188.81		
5	Workers Compensation	\$ 126,497.00	\$ 115,293.00	\$ 141,492.00	\$ 154,173.60	\$ 161,882.28	\$ 169,976.39		
6	Group Health Insurance	\$ 2,103,153.63	\$ 2,080,164.63	\$ 2,170,118.63	\$ 2,455,674.99	\$ 2,957,469.53	\$ 3,059,912.01		
7	Group Life Insurance	\$ 10,776.25	\$ 10,523.75	\$ 11,539.16	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		
8	Physicals	\$ 5,245.33	\$ 4,575.00	\$ 4,925.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00		
9	Print Town Reports	\$ 10,411.96	\$ 11,634.48	\$ 14,480.69	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00		
10	Mont Reg Planning Assess	\$ 3,529.37	\$ 3,617.60	\$ 3,708.04	\$ 4,158.25	\$ 4,262.20	\$ 4,368.76		
11	Historical Commission	\$ 450.00	\$ 40.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		
12	Band Concerts	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00		
12A	Agricultural Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
13	Reserve Fund	\$ 16,890.00	\$ -	\$ 20,000.00	\$ 75,000.00	\$ 275,000.00	\$ 200,000.00		
13A	Salary Reserve Fund	\$ 34,402.04	\$ 48,693.40	\$ 94,000.00	\$ 13,379.78	\$ 106,197.88	\$ 185,000.00		
14	Unemployment Expense	\$ 7,752.00	\$ 5,030.39	\$ (4,352.00)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		
14A	Unemployment Expense - Stab Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
15	Medicare - Town's Share	\$ 276,529.29	\$ 291,878.53	\$ 315,513.36	\$ 320,560.00	\$ 341,070.00	\$ 375,177.00		
	<b>Total Gen Gov Unclassified</b>	<b>\$ 2,788,539.54</b>	<b>\$ 2,764,675.42</b>	<b>\$ 2,962,685.88</b>	<b>\$ 3,298,090.85</b>	<b>\$ 4,144,368.33</b>	<b>\$ 4,293,122.97</b>		
	<i>General Government</i>								
16	Finance Committee Expense	\$ 980.07	\$ 380.99	\$ 343.98	\$ 800.00	\$ 1,300.00	\$ 1,800.00		
17	Annual Town Audit	\$ 44,750.00	\$ 41,900.00	\$ 41,900.00	\$ 42,100.00	\$ 44,100.00	\$ 44,100.00		
18	Charter Review Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
19	Selectmen's Administration	\$ 98,756.60	\$ 121,997.37	\$ 132,934.61	\$ 145,003.84	\$ 156,488.18	\$ 152,792.68		
20	Selectmen Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
21	Town Manager Salary	\$ 132,713.79	\$ 135,675.60	\$ 152,534.54	\$ 157,232.16	\$ 165,043.60	\$ 165,043.60		
22	Town Manager Expense	\$ 4,289.61	\$ 1,760.19	\$ 2,905.66	\$ 16,000.00	\$ 16,000.00	\$ 16,200.00		
23	Town Accountant	\$ 210,550.68	\$ 215,009.99	\$ 229,536.73	\$ 246,124.75	\$ 248,150.00	\$ 260,802.01		
24	Treasurer's Administration	\$ 83,602.74	\$ 88,548.64	\$ 88,373.26	\$ 95,695.50	\$ 111,237.90	\$ 115,793.88		
25	Banking Charges	\$ 30.00	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		
26	Tax Collector's Admin	\$ 83,080.35	\$ 87,659.26	\$ 101,195.43	\$ 111,055.66	\$ 122,299.62	\$ 126,599.48		
27	Assessor's Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
28	Assessor's Administration	\$ 190,363.38	\$ 172,520.74	\$ 178,901.61	\$ 240,633.44	\$ 236,950.96	\$ 289,822.16		
29	Information Technology Dept	\$ 211,533.37	\$ 180,982.76	\$ 298,008.91	\$ 316,022.89	\$ 402,881.35	\$ 402,222.25		
30	Legal Expenses	\$ 94,361.05	\$ 99,950.08	\$ 96,410.20	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00		
31	Town Clerk Salary	\$ 50,418.00	\$ 51,678.45	\$ 53,228.80	\$ 54,560.00	\$ 77,500.00	\$ 79,437.50		
32	Town Clerk's Administration	\$ 33,177.91	\$ 39,000.27	\$ 53,930.20	\$ 53,072.72	\$ 57,607.76	\$ 60,959.80		
33	Elections	\$ 15,079.07	\$ 25,870.70	\$ 5,185.96	\$ 16,353.00	\$ 16,735.00	\$ 18,525.00		
34	Registration & Census	\$ 9,587.15	\$ 16,212.88	\$ 12,883.79	\$ 24,450.00	\$ 24,450.00	\$ 25,950.00		
35	Planning Board	\$ 150,963.57	\$ 154,338.95	\$ 155,668.18	\$ 166,871.32	\$ 164,509.80	\$ 162,677.24		
35A	APDC Expenses	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00		
35B	Grant Writing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00		
36	Zoning Board of Appeals	\$ 1,461.10	\$ 2,154.03	\$ 1,194.78	\$ 3,900.00	\$ 3,900.00	\$ 4,500.00		
37	Conservation Commission	\$ 55,119.83	\$ 56,941.71	\$ 63,996.98	\$ 73,621.44	\$ 64,393.71	\$ 84,738.30		
	<b>Total General Government</b>	<b>\$ 1,470,818.27</b>	<b>\$ 1,492,582.61</b>	<b>\$ 1,669,133.62</b>	<b>\$ 1,874,496.72</b>	<b>\$ 2,029,547.88</b>	<b>\$ 2,177,963.90</b>		

<b><i>FY 2025 Projected Omnibus Budget</i></b>						
<b>Line No.</b>		<b>Expended FY2020</b>	<b>Expended FY2021</b>	<b>Expended FY22</b>	<b>Budgeted FY23</b>	<b>Budgeted FY24</b>
<i>Central Purchasing</i>						
38	Central Purchasing	\$ 48,926.62	\$ 45,868.43	\$ 62,398.99	\$ 77,800.00	\$ 80,300.00
	<b>Total Central Purchasing</b>	<b>\$ 48,926.62</b>	<b>\$ 45,868.43</b>	<b>\$ 62,398.99</b>	<b>\$ 77,800.00</b>	<b>\$ 80,300.00</b>
<i>Protection</i>						
39	Police Department	\$ 1,648,174.04	\$ 1,796,266.73	\$ 1,901,809.69	\$ 2,106,792.23	\$ 2,313,544.21
40	Police Lock Up	\$ 28,872.06	\$ 26,015.31	\$ 13,844.52	\$ 50,600.00	\$ 25,600.00
41	Injury Leave	\$ -	\$ 9,179.06	\$ -	\$ 4,000.00	\$ 4,000.00
42	Police/Fire Medical Expenses	\$ 1,617.50	\$ 2,500.00	\$ 1,160.00	\$ 4,000.00	\$ 4,000.00
	<b>Subtotal Police</b>	<b>\$ 1,678,663.60</b>	<b>\$ 1,833,961.10</b>	<b>\$ 1,916,814.21</b>	<b>\$ 2,165,392.23</b>	<b>\$ 2,347,144.21</b>
43	Fire Department	\$ 1,086,726.58	\$ 1,165,755.61	\$ 1,325,964.95	\$ 1,520,274.20	\$ 1,585,259.90
43A	Capital - Fire Dept.	\$ 12,258.48	\$ 14,350.32	\$ 25,490.49	\$ 30,000.00	\$ 30,000.00
44	Fire Hydrant Expense	\$ 15,121.00	\$ 14,644.00	\$ 13,000.00	\$ 15,194.00	\$ 17,000.00
45	Radio Equipment Mtc.	\$ 4,395.01	\$ 2,105.00	\$ 6,192.77	\$ 10,000.00	\$ 10,000.00
	<b>Subtotal Fire Dept.</b>	<b>\$ 1,118,501.07</b>	<b>\$ 1,196,854.93</b>	<b>\$ 1,370,648.21</b>	<b>\$ 1,575,468.20</b>	<b>\$ 1,642,259.90</b>
46	Radio Watch	\$ 279,835.00	\$ 304,130.90	\$ 305,162.53	\$ 312,144.71	\$ 312,993.24
	<b>Subtotal Radio Watch</b>	<b>\$ 279,835.00</b>	<b>\$ 304,130.90</b>	<b>\$ 305,162.53</b>	<b>\$ 312,144.71</b>	<b>\$ 312,993.24</b>
47	Emergency Management	\$ 5,000.00	\$ 6,000.00	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00
48	Sealer of Weights & Measures	\$ 4,110.00	\$ 4,000.00	\$ 4,736.88	\$ 4,300.00	\$ 4,300.00
49	Wiring Inspector	\$ -	\$ -	\$ -	\$ -	\$ -
50	Building Inspector	\$ 128,696.07	\$ 148,146.55	\$ 154,062.64	\$ 161,942.40	\$ 168,529.03
51	Municipal Hearing Officer	\$ -	\$ -	\$ -	\$ -	\$ -
52	Plumbing/Gas Inspector	\$ -	\$ -	\$ -	\$ -	\$ -
53	Animal Control	\$ 40,000.00	\$ 40,000.00	\$ 39,997.67	\$ 45,000.00	\$ 49,000.00
	<b>Subtotal Other Protection</b>	<b>\$ 177,806.07</b>	<b>\$ 198,146.55</b>	<b>\$ 203,797.19</b>	<b>\$ 218,242.40</b>	<b>\$ 228,829.03</b>
	<b>Total Protection</b>	<b>\$ 3,254,805.74</b>	<b>\$ 3,533,093.48</b>	<b>\$ 3,796,422.14</b>	<b>\$ 4,271,247.54</b>	<b>\$ 4,531,226.38</b>
	<b>Health &amp; Sanitation</b>					
54	General Health Expense	\$ 36,994.08	\$ 40,861.97	\$ 45,756.98	\$ 46,332.44	\$ 50,076.44
55	Nashoba Board of Health	\$ 27,240.51	\$ 28,602.52	\$ 30,032.67	\$ 36,759.84	\$ 39,516.83
56	Nashoba Nursing	\$ 12,431.23	\$ 13,052.79	\$ 13,705.43	\$ 16,848.26	\$ 18,111.88
57	Mental Health	\$ -	\$ -	\$ -	\$ -	\$ -
58	Animal Inspector Salary	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	<b>Total Health &amp; Sanitation</b>	<b>\$ 77,665.82</b>	<b>\$ 83,517.28</b>	<b>\$ 90,495.08</b>	<b>\$ 100,940.54</b>	<b>\$ 108,705.15</b>
	<b>Department of Public Works</b>					
59	Highway Labor	\$ 392,645.77	\$ 425,505.77	\$ 490,429.71	\$ 563,104.17	\$ 594,412.60
60	Highway OT	\$ 10,951.09	\$ 11,258.20	\$ 8,864.10	\$ 10,512.87	\$ 12,000.00
61	General Highway Maintenance	\$ 523,549.33	\$ 689,600.72	\$ 647,904.44	\$ 745,500.00	\$ 863,250.00
61A	Capital - General Highway	\$ -	\$ -	\$ -	\$ -	\$ -
62	Town Highway Garage	\$ 1,038.11	\$ 894.86	\$ 1,039.22	\$ 1,040.00	\$ 1,100.00
63	Traffic Signs & Devices	\$ 22,896.69	\$ 13,252.95	\$ 27,619.48	\$ 28,253.00	\$ 28,500.00
64	Vehicle Mtc. - Highway	\$ 47,967.02	\$ 35,743.84	\$ 54,641.52	\$ 73,480.00	\$ 62,750.00
65	Vehicle Mtc - Police	\$ 54,626.45	\$ 73,023.09	\$ 57,310.92	\$ 67,000.00	\$ 67,000.00
66	Vehicle Mtc - Fire	\$ 53,349.30	\$ 31,858.59	\$ 35,930.79	\$ 42,000.00	\$ 45,000.00
67	Park Department	\$ 77,271.56	\$ 70,525.39	\$ 80,520.65	\$ 99,826.04	\$ -
68	Cemetery Department	\$ 58,432.72	\$ 70,878.59	\$ 107,632.67	\$ 100,115.88	\$ 113,027.48
69	Tree Removal	\$ 24,205.47	\$ 50,279.85	\$ 27,458.29	\$ 29,142.96	\$ 33,500.00
70	Snow Removal Expense	\$ 355,925.37	\$ 347,052.55	\$ 446,439.30	\$ 350,000.16	\$ 355,000.16
	<b>Total DPW</b>	<b>\$ 1,622,858.88</b>	<b>\$ 1,819,874.40</b>	<b>\$ 1,985,791.09</b>	<b>\$ 2,109,975.08</b>	<b>\$ 2,175,540.24</b>

<b><i>FY 2025 Projected Omnibus Budget</i></b>							
<b>Line No.</b>		<b>Expended FY2020</b>	<b>Expended FY2021</b>	<b>Expended FY22</b>	<b>Budgeted FY23</b>	<b>Budgeted FY24</b>	<b>FY25 TM Rec Budget</b>
<i>Facilities and Buildings</i>							
71	Facilities and Grounds	\$ 417,610.05	\$ 404,450.78	\$ 468,470.07	\$ 662,012.93	\$ 666,986.31	\$ 699,011.38
72	Public Buildings	\$ 199,442.74	\$ 210,482.37	\$ 235,583.27	\$ 235,553.10	\$ 205,553.10	\$ 206,453.10
72A	Additional Utilities, Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72B	Park Department					\$ 111,312.30	\$ 117,246.64
	<b>Total Facilities &amp; Buildings</b>	<b>\$ 617,052.79</b>	<b>\$ 614,933.15</b>	<b>\$ 704,053.34</b>	<b>\$ 897,566.03</b>	<b>\$ 983,851.71</b>	<b>\$ 1,022,711.12</b>
<i>Solid Waste/Recycling Program</i>							
73	Recycling Program	\$ 207,751.70	\$ 217,865.78	\$ 284,193.26	\$ 312,634.00	\$ 352,775.00	\$ 469,775.00
	<b>Total Solid Waste/Recycling</b>	<b>\$ 207,751.70</b>	<b>\$ 217,865.78</b>	<b>\$ 284,193.26</b>	<b>\$ 312,634.00</b>	<b>\$ 352,775.00</b>	<b>\$ 469,775.00</b>
<i>Public Assistance</i>							
74	Council on Aging	\$ 144,251.09	\$ 160,072.46	\$ 163,808.91	\$ 189,169.11	\$ 229,647.85	\$ 230,123.00
	<b>Subtotal C.O.A.</b>	<b>\$ 144,251.09</b>	<b>\$ 160,072.46</b>	<b>\$ 163,808.91</b>	<b>\$ 189,169.11</b>	<b>\$ 229,647.85</b>	<b>\$ 230,123.00</b>
75	Veterans' Benefits	\$ 83,366.08	\$ 73,222.19	\$ 68,808.49	\$ 99,275.00	\$ 99,275.00	\$ 99,275.00
76	Veteran's Administration	\$ 5,035.00	\$ 5,000.00	\$ 5,380.15	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00
77	Registrar of Vets' Graves	\$ 572.30	\$ 347.93	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
78	Memorial Day	\$ 750.00	\$ 70.00	\$ 70.00	\$ 750.00	\$ 750.00	\$ 750.00
	<b>Subtotal Veterans</b>	<b>\$ 89,723.38</b>	<b>\$ 78,640.12</b>	<b>\$ 74,258.64</b>	<b>\$ 110,775.00</b>	<b>\$ 110,775.00</b>	<b>\$ 110,775.00</b>
	<b>Total Assistance</b>	<b>\$ 233,974.47</b>	<b>\$ 238,712.58</b>	<b>\$ 238,067.55</b>	<b>\$ 299,944.11</b>	<b>\$ 340,422.85</b>	<b>\$ 340,898.00</b>
<i>Schools</i>							
79	School Department	\$ 20,697,449.67	\$ 20,644,561.33	\$ 21,631,599.27	\$ 22,325,309.00	\$ 22,883,442.00	\$ 23,901,908.00
79A	Unemployment School - Stab/Free Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
79B	Curriculum Update	\$ 17,618.72	\$ 17,686.00	\$ 17,686.00	\$ 17,686.00	\$ 17,686.00	\$ -
80	Monty Tech Assessment	\$ 777,473.00	\$ 876,598.00	\$ 876,289.00	\$ 1,054,376.00	\$ 1,181,390.00	\$ 1,225,646.00
81	Vehicle Mtc - School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Schools</b>	<b>\$ 21,492,541.39</b>	<b>\$ 21,538,845.33</b>	<b>\$ 22,525,574.27</b>	<b>\$ 23,397,371.00</b>	<b>\$ 24,082,518.00</b>	<b>\$ 25,127,554.00</b>
<i>Library</i>							
82	Lunenburg Public Library	\$ 419,175.46	\$ 426,673.23	\$ 438,956.42	\$ 503,955.70	\$ 555,780.60	\$ 583,889.77
	<b>Total Library</b>	<b>\$ 419,175.46</b>	<b>\$ 426,673.23</b>	<b>\$ 438,956.42</b>	<b>\$ 503,955.70</b>	<b>\$ 555,780.60</b>	<b>\$ 583,889.77</b>
	<b>Total Omnibus</b>	<b>\$ 36,864,490.23</b>	<b>\$ 37,445,012.55</b>	<b>\$ 39,209,765.41</b>	<b>\$ 41,641,744.92</b>	<b>\$ 42,903,048.95</b>	<b>\$ 44,024,349.19</b>

PROJECTED REVENUES/EXPENDITURES FY2025							
			FY25 TM REC. BUDGET	EXPENDITURES	FY23 FINAL BUDGET	FY24 FINAL BUDGET	FY25 TM REC. BUDGET
PROPERTY TAXES	FY23 FINAL BUDGET	FY24 FINAL BUDGET					
Prior Year Levy Limit	\$ 27,131,063.00	\$ 28,043,722.60	\$ 29,375,035.67	Maturing Debt	\$ 3,220,578.72	\$ 2,335,199.75	\$ 1,832,252.62
2 1/2% Increase	\$ 678,277.00	\$ 701,093.07	\$ 734,375.89	Interest/Issuance Costs on Debt	\$ 1,277,144.63	\$ 1,182,813.06	\$ 1,109,068.88
Estimated New Growth	\$ 234,383.00	\$ 400,000.00	\$ 400,000.00	Gen Gov Unclassified	\$ 3,378,711.07	\$ 4,144,368.33	\$ 4,293,122.97
Debt Exclusions	\$ 2,831,933.00	\$ 2,477,704.00	\$ 2,313,898.33	General Government	\$ 1,852,491.65	\$ 2,029,547.88	\$ 2,177,963.90
Override				Central Purchasing	\$ 77,800.00	\$ 80,300.00	\$ 80,300.00
				Protection	\$ 4,239,354.99	\$ 4,531,226.38	\$ 4,643,717.10
<b>TAXES: Total</b>	<b>\$ 30,875,656.00</b>	<b>\$ 31,622,519.67</b>	<b>\$ 32,823,309.89</b>	Health & Sanitation	\$ 99,259.90	\$ 108,705.15	\$ 117,818.74
				Public Assistance	\$ 294,404.08	\$ 340,422.85	\$ 340,898.00
				Facilities & Grounds	\$ 897,566.03	\$ 983,851.71	\$ 1,022,711.12
				Solid Waste/Recycling Progam	\$ 312,634.00	\$ 352,775.00	\$ 469,775.00
				Department of Public Works	\$ 2,101,444.93	\$ 2,175,540.24	\$ 2,225,277.09
<b>STATE PROVIDED FUNDS</b>							
Cherry Sheet/State Aid	\$ 10,500,128.00	\$ 10,793,838.00	\$ 10,682,086.00	Schools	\$ 23,397,371.00	\$ 24,082,518.00	\$ 25,127,554.00
Police Career Incentive				Library	\$ 492,983.92	\$ 555,780.60	\$ 583,889.77
Additional Aid							
<i>Subtotal State Aid</i>	<b>\$ 10,500,128.00</b>	<b>\$ 10,793,838.00</b>	<b>\$ 10,682,086.00</b>	<i>Omnibus Total</i>	\$ 41,641,744.92	\$ 42,903,048.95	\$ 44,024,349.19
				Prior Year Budget Adjustments			
<b>PROJECTED LOCAL RECEIPTS</b>				<b>CHERRY SHEET CHARGES</b>			
Water Betterments (Meadow Woods)	\$ 58,837.50	\$ 57,587.50	\$ 56,337.50				
Local Receipts	\$ 3,110,153.00	\$ 3,160,153.00	\$ 3,251,514.05	Cherry Sheet Offset	\$ 139,987.00	\$ 146,944.00	\$ 123,521.00
<i>Subtotal Receipts</i>	<b>\$ 3,168,990.50</b>	<b>\$ 3,217,740.50</b>	<b>\$ 3,307,851.55</b>	State & County	\$ 179,650.00	\$ 179,509.00	\$ 192,938.00
				Choice/Charter Assessments	\$ 1,002,610.00	\$ 934,947.00	\$ 865,150.00
<b>OTHER REVENUES</b>							
Overlay Surplus							
Free Cash	\$ 2,150,230.39	\$ 2,625,123.98	\$ 1,655,777.91	<i>Subtotal CS Charges</i>	\$ 1,322,247.00	\$ 1,261,400.00	\$ 1,181,609.00
Unexpended Articles	\$ 212,089.61	\$ 14,951.93	\$ 300,397.62				
Premium Reserved for Capital							
Comcast Tech Capital Fund							
Borrowing				<i>Allow for Abatements/Exemptions</i>	\$ 116,041.33	\$ 120,000.00	\$ 120,000.00
Special Purpose Stabilization Fund				<i>Worc Cty Retirement Assessment</i>	\$ 1,689,147.00	\$ 1,917,969.00	\$ 2,127,801.00
Health Insurance Stabilization Fund			\$ 271,000.00	\$ 105,762.48			
MSBA Reimbursements	\$ 474,239.00			<i>Tax Title</i>	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
FY2009 Revenue Reduction (5/1/09 FY10 Recap)							
MSBA Reserve for Debt/Premiums	\$ 60,262.26	\$ 59,968.64	\$ 4.20	<i>Capital Articles</i>	\$ 2,162,849.00	\$ 1,039,010.00	\$ 1,317,119.98
				<i>Overlay Article for FY23 Tax Assessments</i>		\$ 1,500,000.00	
<b>Trust &amp; Special Revenue Funds</b>				<i>Cemetery Improvements</i>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Sewer Enterprise				<i>APR Article</i>			
Sewer Betterments				<i>300th Anniversary Committee</i>	\$ 5,000.00		
Student Transportation Offset Receipt Fund				<i>Reserve Capacity Stabilization Fund</i>			
Sewer Enterprise Retained Earnings	\$ 36,204.86	\$ 37,621.37	\$ 36,500.00	<i>Special Purpose Stabilization Fund(s)</i>	\$ 450,000.00	\$ 250,000.00	\$ 250,000.00
Cemetery Sale of Lots Account	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	<i>Sewer Capital Reserve</i>	\$ 35,548.86	\$ 36,621.37	\$ 35,000.00
Artificial Turf Revolving Fund	\$ 42,134.74	\$ 39,321.78	\$ 41,478.43	<i>OPEB Liability</i>	\$ 266,696.00	\$ 282,855.00	\$ 187,061.00
Sale of Real Estate Revolving Account				<i>Sewer OPEB Liability</i>	\$ 656.00	\$ 1,000.00	\$ 1,500.00
<i>Subtotal Other Revenue</i>	<b>\$ 2,985,160.86</b>	<b>\$ 3,057,987.70</b>	<b>\$ 2,149,920.64</b>	<i>Historical Commission Article</i>		\$ 25,000.00	
				<i>Transfer to Health Insurance Stab. Acct</i>			
				<i>Prior Year Expense</i>	\$ 2,304.54	\$ 1,423.52	\$ 1,994.55
				<i>Transfer to Stabilization Fund (5% Oper)</i>	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
PEG Access Enterprise Fund	\$ 211,375.00	\$ 210,764.00	\$ 208,773.00	<i>PEG Access Enterprise</i>	\$ 163,567.00	\$ 163,261.00	\$ 180,843.03
Solid Waste Enterprise	\$ 302,000.00	\$ 302,000.00	\$ 500,000.00	<i>Solid Waste Enterprise</i>	\$ 302,000.00	\$ 302,000.00	\$ 500,000.00
Water Enterprise	\$ 25,000.00	\$ 25,000.00	\$ 45,000.00	<i>Water Enterprise</i>	\$ 25,000.00	\$ 25,000.00	\$ 45,000.00
Sewer Enterprise	\$ 2,007,150.47	\$ 2,086,219.10	\$ 2,114,689.00	<i>Sewer Enterprise</i>	\$ 1,213,182.00	\$ 1,339,850.95	\$ 1,712,419.87
<b>TOTAL REVENUE</b>	<b>\$50,075,460.83</b>	<b>\$51,316,068.97</b>	<b>\$51,831,630.08</b>	<b>TOTAL EXPENDITURES</b>	<b>\$ 50,068,983.65</b>	<b>\$ 51,307,439.79</b>	<b>\$ 51,823,697.62</b>
				<i>Credit/Debit</i>	\$ 6,477.18	\$ 8,629.17	\$ 7,932.46
				Excess Levy Capacity	Excess Levy Capacity	Excess Levy Capacity	

**Article 15: FY 2025 Sewer Enterprise Budget**

<b>Summary of FY25 Sewer Enterprise Budget</b>	
<b>Revenues</b>	
User Charges	1,230,400.00
Penalties & Interest	10,000.00
Connection Fees	20,000.00
Permit Fees	3,715.00
Estimated Betterment Revenue	473,774.00
Inflow/Infiltration Fees	5,300.00
Investment Income	8,000.00
<b>Total Revenue</b>	<b>1,751,189.00</b>
<b>Expenses</b>	
Payroll	92,566.50
Infrastructure Maintenance	87,600.00
Outsourcing (Pump Stations & Generators)	148,155.00
Inflow/Infiltration Remediation	10,000.00
Utilities	42,668.00
Legal	4,000.00
Engineering	30,000.00
Office Expenses	4,025.80
Capital Expenditures	368,748.99
Supplier Capital Expenditures Contribution	57,656.64
Supplier Connection Fees	7,725.00
Supplier User Fees	859,273.94
Indirect Costs	90,600.97
Betterment Debt Service	311,668.16
<b>Total Expenditures</b>	<b>2,114,689.00</b>
<b>Budget Deficit/Surplus</b>	<b>(363,500.00)</b>
Transfer From Retained Earnings to Opeb Trust	1,500.00
Transfer from Retained Earnings to Capital Reserve Stabilization	35,000.00
<b>Total Retained Earnings Appropriation</b>	<b>400,000.00</b>



## Early Spring (April)

- Test your soil.
- If tests indicates, add compost, lime and other soil amendments.
- Start new compost bin/pile.
- Remove leaves and add to compost bin.
- Apply corn gluten for crabgrass control. Do not apply at same time as seeding.

## Late Spring (May-June)

- Rake to remove thatch build-up
- Re-seed bare patches and top-dress with  $\frac{1}{2}$ " compost
- Sharpen mower blade if needed and reset height to 3 inches
- Leave clippings on the lawn
- Apply compost tea
- Pull weeds by hand or treat with white vinegar

- Plant native, drought-tolerant plants
- Mulch gardens
- Top-dress lawn with  $\frac{1}{2}$ " compost
- Aerate and water compost pile
- Before Memorial Day, no need to water in average years
- After Memorial Day, conduct Walk Test and water if thirsty



## Summer (July - August)

- Allow grass to go dormant during dry summer days
- Aerate and water compost pile
- If grubs, treat with beneficial nematodes
- Routinely conduct Walk Test and water if thirsty (but obey watering bans)
- Continue to pull weeds or treat with white vinegar

## Fall (September - October)

- Sharpen mower blades and keep height to 3 inches
- Leave clippings on the lawn
- Apply corn gluten to control next year's crabgrass (do not apply at same time as seeding)
- Overseed with drought-tolerant grass seed (includes mostly tall fescue seeds)
- Do last mowing of the season at 2" height

Fall is the best time to start or renovate a lawn!

- Top-dress lawn with  $\frac{1}{2}$ " compost
- Aerate compacted areas
- Rake leaves; use as mulch and/or add to compost
- Until Labor Day, conduct Walk Test and water if thirsty (obey watering bans)
- After Labor Day, no need to water in average years

**TOWN OF LUNENBURG  
P. O. BOX 135  
LUNENBURG, MA 01462-0135**

**PRSR STD  
U.S. POSTAGE PAID  
ECRWSS  
LUNENBURG, MA  
PERMIT NO. 8**

**RESIDENTIAL CUSTOMER**

**LUNENBURG, MA 01462**

**TOWN OF LUNENBURG ANNUAL TOWN MEETING  
SATURDAY, MAY 4, 2024; 9:00 A.M.  
LUNENBURG MIDDLE/HIGH SCHOOL AUDITORIUM  
1079 Massachusetts Avenue**