

TOWN MANAGER SCREENING COMMITTEE

NOV 26 2024

MINUTES Sept 11, 2024

LUNENBURG TOWN
CLERK OFFICE

Upper meeting room, Ritter building

Attendees Tim Murphy, Moderator/Chair; Tom Alonzo Selectboard; Chris Menard Finance; Peter Beardmore School Comm; Matt Brenner Planning Board

Guest: John Petrin, Community Paradigm Assoc. LLC

The meeting convened at 6:30pm

Murphy called the meeting to Order

The minutes from the August 19, 2024 meeting were reviewed and approved without changes.

Murphy confirmed that Community Paradigm was awarded the contract to work with this committee to develop a list of candidates for our next town manager.

Petrin then outlined their process.

Develop a profile of Lunenburg ... eg what are we looking for?, what projects are upcoming?, what are the goals of the selectboard?

Paradigm will meet with the select board, department heads and have open meeting times for others to give input to develop a position statement for advertising

Paradigm associates will present the position statement to the committee for its review in early October

Once the position statement is approved the Ad will be placed to run for 4 weeks, with a deadline for applications in early November

The committee agreed on October 7th to meet and review the position statement. Three meetings will be scheduled thereafter. One to review all applicants and create tiers, and two meetings to conduct interviews. These three meetings will be in executive session.

The meeting was adjourned at 7:24pm.

Respectfully submitted

Tim Murphy

