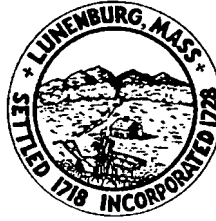


Town of Lunenburg Park Commission

Anita Scheipers, Chair
Colleen Shapiro, Vice Chair
Karin Menard, Clerk
Chris Sullivan, Member
Tim Lawless, Member



978.582.4146
960 Mass Ave.
Lunenburg, MA 01462

Approved 7/20/25

Minutes
March 26, 2025

- 1) A. Scheipers opened the meeting at 7pm. Present: A. Scheipers, K. Menard, C. Sullivan, C. Shapiro, T. Lawless. Additional Attendees: Chris Ruth, Angela Clement

2) Facilities Director Update

C. Ruth updated the commission that the landscapers have complete cleanup of softball and Powell field. Scheduled to do the 90' diamond, Fitzgerald and McNally.

3) Accounting updates for Parks accounts

C. Ruth provided copies of the financials and will update at the next meeting.

4) Recreation Director Update

Clement updated that April Vacation camps are coming up and Session 3 of Pickleball ends this week. Another session will run one day a week as another group is using the gym one of the days. Summer camps are moving ahead and they have enough to run STEM Camps, have 12 registered so far for Soccer Camp and the multi sports programs are later in the summer. Beach hiring going well. Received an applicant for Beach Director. Water Safety Instructor certification is becoming an issue. K. Menard asked if we could offer non Red Cross swimming lessons. A. Clement said she would look into it. A. Clement mentioned for Beach Hours it may be beneficial to take off one hour a day. K. Menard said she spent some time reviewing information Angela provided and said there were great turnouts when swim lessons were being held. After that the number decreases and that afternoon attendance was low across the board. She thought some sort of adjustment should be made just wasn't sure where. J. Bowser added that things did get quiet by the end of the season. A. Clement thought weekend hours should be left the same but could consider changing the weekday hours. A. Clement also thought adding different sessions of swim lessons may help with afternoon attendance. A. Clement also mentioned the posting requirements for the Nashoba Board of Health.

5) Spring All Vendor Fair update

A. Clement and J. Gilchrest (Lunenburg Business Association) updated the commission that work continues on the Vendor Fair.

- over 60 vendors signed up for the Vendor Fair
- Dunk tank
- Games
- Having difficulty finding more food trucks and they have gone through the list provided by the Nashoba Board of Health.
- J. Gilchrest showed map of anticipated setup.
- Working with public safety and still looking for volunteers to help the day of.
- Memorial Drive will be closed down.
- Still working on some additional details.

6) Marshall Park User Fees

A. Scheipers said she wanted to keep this on the agenda as a place holder. K. Menard requested that it be changed to Park User Fees since any change would effect all of the parks. A. Scheipers said she and C. Sullivan were still collecting user fees from other communities for reference.

7) Skate Park Update

A. Scheipers said Skate Park is still looking to start their project this summer. She said the Skate Park group had a question about how the Park Project will fit around the Skate Park area. A. Scheipers permission has been given for Greg Roy (Skate Park) to speak with the engineer working with the Landscape Architect.

8) Marshall Park Updates:

A. Scheipers said that our article is intended to be on the warrant for the borrowing of Marshall Park. Bond Council provided two options - cost for entire project \$13,735,372 and cost for Phase 1 only with buildings \$6,460,691. Bond Council worked with us to determine the impact these numbers would have on the average tax payer. For each option they are giving an option for a 15 or 18 year borrowing period. For the full project at 18 years the impact for the average single family house would be \$231 per year. For phase one only at 18 years the impact for the average single family house would be \$111 per year. The commission decided on April 9 at 7pm and April 26 at 10am for Public Meetings regarding the project. Consultants would be present for the meetings. C. Ruth will verify availability of TCP Gym.

b) Citizen request for Memorial area to be established in park

A. Scheipers said she received a request from Dave Rodgers to include a memorial area within the park. Commission was open to the idea. A. Scheipers thinks we should start by having a discussion with the Landscape Architect.

9) Approval of invoices for payment - none**10) Discussion on Upcoming Board Reorganization**

A. Scheipers informed the commission that she does not want to be the Chair when the board reorganizes in May and wants the members to think about stepping up to that position.

11) Chair Updates - none**12) Commission Member Updates - none****13) Approval of minutes**

C. Shapiro pointed out that in the February minutes her name in one spot needed to be changed to C. Shapiro. K. Menard said she'd make that change.

C. Sullivan motioned and K. Menard seconded to a prove the minutes of January 15, 2025 and February 19, 2025 as amended. Vote 5-0.

14) Upcoming Meeting Dates: tentatively April 9 and April 26.**15) Other Business - none****16) Adjourn**

T. Lawless motioned and K. Menard seconded to adjourn at 8:28pm. Vote 5-0.