

# LUNENBURG CEMETERY COMMISSION

Nancy Foss Yasko, Chair

David Dorren, Vice-Chair

Mike Clark, Clerk



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## MEETING MINUTES

**Thursday, January 9, 2025 – 9:00AM**  
Lunenburg Town Hall – Bilotta Meeting Room

Attendees: Chair Nancy Foss Yasko (by Zoom)

Clerk Mike Clark (by Zoom)

Town Manager Carter Terenzini (by Zoom)

DPW Supervisor Bill Bernard (by Zoom)

Adam Costa – Town Attorney (Zoom)

The Chair called the meeting to order: 9:03AM.

The meeting was recorded and posted on Lunenburg Public Access. The meeting was held remote by Zoom – all attendees.

(Viewing of the recorded meeting: see “Cemetery Commission January 9th 2025” on YouTube – Lunenburg Public Access).

Asked if any of the public would like to make a comment?

John Bowen, citizen – Gave public comment on his Open Meeting Law complaint.

Attorney Costa: Chair Nancy Foss Yasko turned the meeting over to Attorney Costa to address the OML complaint. Attorney Costa introduced himself.

- He clarified the 2<sup>nd</sup> paragraph statement on Mr. Bowen’s comments:
- 1<sup>st</sup> paragraph states the meeting is remote and in bold, Zoom only.
- Recommended if remote was to drop, then conclude the meeting.

He then addressed the complaint, a number of votes were taken by voice vote, from the recording of the meeting it is clear who is voting.

- However, acknowledge violation and take remedial action, redo is corrective action, open and transparent.

- Other grievances in complaint – don't fall within confines of the open meeting law, recommended no response.
- Attorney Costa has drafted a response. He will send his response letter to Mr. Bowen and copy the town manager and the Division of Open Government.

The Chair thanked Attorney Costa for his response, Clerk Clark stated that he agreed with the Attorneys recommendations and thanked him.

Chair Nancy Foss Yasko made a motion for roll call vote for Attorney Costa to address, approve the OML response from Attorney Costa and authorize him to send it to Mr. Bowen.

Chair Nancy Foss Yasko motioned, Clerk Mike Clark seconded, roll call. Stated names, Mike Clark – Aye, Nancy Foss Yasko - Aye, AIF.

Attorney Costa concluded, he will finalize the response and send it to Mr. Bowen.

**Meeting Minutes July 25, 2024 approval:**

**Motion:**

Chair Nancy Foss Yasko motioned by roll call to re-vote the “Meeting Minutes July 25, 2024” by roll call.

Roll call – Chair Nancy Foss Yasko motioned and Clerk Mike Clark seconded by roll call, Mike Clark and Nancy Foss Yasko voted by roll call, Nancy Foss Yasko – Aye, Mike Clark – Aye, AIF.

**34 West Street Terrace family cemetery**

**Motion:**

Motion to re-vote by roll call the eminent domain taking over by the town of Lunenburg response by interim town manager, motion made by roll call, motion made by Chair Nancy Foss Yasko, Second by Mike Clark, roll call vote Nancy Foss Yasko – Aye, Mike Clark – Aye, AIF.

**Ramaker/CIMS Software**

Chair Nancy Foss Yasko motioned to re-vote by roll call the Ramaker/CIMS professional service license for \$1200.00 and the maintenance support for \$800.00. Motion to re-vote by roll call, Nancy Foss Yasko - Aye, Mike Clark seconded – Aye, re-vote Mike Clark – Aye, Nancy Foss Yasko – Aye, AIF.

Chair Nancy Foss Yasko motioned to adjourn meeting.

Public Comment Point of Order by Mr. Bowen: Some items on Agenda not covered.

Attorney Costa reviewed the items on the Agenda that were covered and noted the items that were not covered. He noted that it is acceptable to pass over those items not covered if noted by the Chair. The Chair clarified that the purpose of the meeting was to perform the re-votes by roll call.

Motion to adjourn,

Clerk Mike Clark motioned at 9:22, Chair Nancy Foss Yasko seconded the vote. Roll call, Mike Clark – Aye, Nancy Foss Yasko – Aye, AIF – meeting adjourned.