

# Town of Lunenburg

**Kim Duffy, Chair**  
**Anthony Sculimbrene, Vice Chair**  
**Gerald Reid, Clerk**  
**Timothy Willsmer (Planning Board)**  
**Deb Lincoln (Council on Aging)**



**David Niose (Library Trustee)**  
**Amanda Moore (Select Board)**  
**Emily Young (School Committee)**  
**Sondria Harp (At Large)**

**NOTICE OF MEETING**  
**Master Plan Steering Committee**  
Wednesday, July 9, 2025, 6:00 PM  
Ritter Building, Lower Level, Lunenburg, MA

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and will be uploaded to the Lunenburg Access YouTube after the meeting. Additionally, please be advised that the Town of Lunenburg utilizes the Zoom platform as host for its hybrid and remote meetings; that the Zoom platform utilizes AI technology, known as "AI Companion" to create audio transcriptions of meetings to aid in the subsequent preparation of meeting minutes; and that AI Companion is activated immediately upon launching the Zoom application. You are hereby notified that this AI technology may capture audio prior to the start of the meeting and/or following the conclusion of the meeting. This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. The following information is also provided for members of the public that would like to participate in the meeting remotely: To Participate Remotely: From a computer, please use the link below to join the public meeting webinar:

<https://us02web.zoom.us/j/81690819364?pwd=k8OPDdjLs9OPZdVJndAWFtiA3THur.1> or from a telephone, dial the toll free number (877)-853-5257 and enter Webinar ID: 816 9081 9364. If you have not registered with Zoom you will be asked for your name and an e-mail address. Note: No participant ID is needed, just press # when asked. Telephone users may dial \*9 to request to speak after joining the meeting. Computer and app users may use the "raise hand" feature to request to speak. The agenda lists all the topics which may be discussed at the meeting and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law.

1. **Call to Order**
2. **Public Comment**
3. **Committee Comment**
4. **Review of tasks from 6/25/25 meeting**
5. **Vacant Seats (Conservation Commission, Zoning Board of Appeals, At Large)**
6. **Meeting Minutes Discussion and Approvals**
  - a. **9/18/23**
  - b. **10/5/23**
  - c. **10/19/23**
  - d. **12/14/23**
  - e. **1/4/24**
  - f. **3/7/24**
  - g. **6/25/25**
7. **OverUnder / Lunenburg Discussion Summary – 7/1/25**
8. **Committee Individual Feedback Discussion on Plan Recommendations**
9. **Next steps of Master Plan drafting**
10. **Adjournment**