

SELECT BOARD
Tuesday, January 6, 2026
7:00 PM
AGENDA
Bilotta Meeting Room, Town Hall

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast live over the Lunenburg Public Access channel, on Facebook Live on the Public Access Facebook page (<https://www.facebook.com/Lunenburg-Public-Access-Cable-157427270975305/>) and will be uploaded to the Lunenburg Access YouTube Channel after the meeting. Additionally, please be advised that the Town of Lunenburg utilizes the Zoom platform as host for its hybrid and remote meetings; that the Zoom platform utilizes AI technology, known as "AI Companion," to create audio transcriptions of meetings to aid in the subsequent preparation of meeting minutes; and that AI Companion is activated immediately upon launching the Zoom application. You are hereby notified that this AI technology may capture audio prior to the start of the meeting and/or following the conclusion of the meeting.

This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

The following information is also provided for members of the public that would like to participate in the meeting remotely: To Participate Remotely: From a computer, please use the link below to join the public meeting webinar: <https://zoom.us/j/9091740347> or from a **telephone, dial the toll free number (888) 475-4499 and enter Webinar ID: 909-174-0347 #** If you have not registered with Zoom you will be asked for your name and an e-mail address.

Note: No participant ID is needed, just press # when asked. Telephone users may dial *9 to request to speak after joining the meeting. Computer and app users may use the “raise hand” feature to request to speak.

The agenda lists all the topics which may be discussed at the meeting and are those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law.

I. 7:00 PM CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ANNOUNCEMENTS

III. PUBLIC COMMENT

- **PUBLIC**
- **BOARD**

IV. PUBLIC HEARINGS AND SCHEDULED MEETINGS

V. APPOINTMENTS, RATIFICATIONS, AND RESIGNATIONS

- Select Board's appointment of Jennifer Sanderson to the APDC as the Historical Commission Representative, Term to expire June 2027
- Select Board's appointment of Shirley McBride (D) to the Registrar of Voters, Term to expire March 31, 2028.
- Town Manager's appointment of Herlin Jaime as Conservation Agent, and approval of Step 5 salary
- Acknowledgement of the Library Director and Assistant Town Manager's Appointment of Debra Laffond as Part-Time Staff Librarian

VI. TOWN MANAGER REPORT

VII. NEW BUSINESS

1. Alcohol Beverages Control Commission Annual Certification
 - Seasonal Population Increase Estimation Form
 - Renewal Certification 2026 Form
2. Vote to open the Annual Town Meeting Warrant on Tuesday January 6, 2026 and close the Warrant on March 16, 2026

VIII. OLD BUSINESS

1. Discussion on Special Event Policy
2. Discussion on Appointment Policy
3. Review Select Board Bylaw for Potential Recommendations to Bylaw Review Committee

IX. PUBLIC COMMENT**

- **PUBLIC**
- **TOWN MANAGER**
- **BOARD**

X. MINUTES*/WARRANTS/ACTION ITEMS

- December 16, 2025
- December 30, 2025

XI. COMMITTEE REPORTS

XII. UPCOMING MEETINGS/EVENTS SCHEDULE

- January 13th

XIII. ADJOURN

* Minutes known at time of posting, additional minutes may be approved

** Per Policy, Public Comment is limited to 15 minutes, with no more than 3 minutes per speaker except at the discretion of the Chair