



# Lunenburg Public Schools

Loxi Jo Calmes  
Superintendent of Schools

## MEETING MINUTES

SCHOOL COMMITTEE MEETING  
Wednesday, September 16, 2015  
T. C. Passios Building, Room #13- 7:00 p.m.

### School Committee

Gregory Berthiaume, Chair - Present  
Michael Mackin, Vice Chair - Present  
Wendy Bertrand, Secretary – Present  
Colleen Shapiro – Arrived at 7:50  
Heather Sroka- Present

### Superintendent

Loxi Jo Calmes - Present

### Recording Secretary

Liz Petersen

### Student Representative

Sophia Holman –Arrived at 7:50 pm

### Guests

John Londa - Arrived at 7:50 pm

Meeting was called to order at 7:00 p.m. by Dr. Berthiaume.

Dr. Berthiaume declared the need for Executive Session under MGL 30A Section 21 exception 2, for the purpose of conducting a collective bargaining session with the Lunenburg Custodial Union, AFSCME, Local 503. Mr. Mackin moved that the School Committee go into Executive Session under MGL 30A Section 21 exception 2, for the purpose of conducting a collective bargaining session with the Lunenburg Custodial Union, AFSCME, Local 503. Ms. Bertrand seconded the motion.

#### Roll Call Vote

Gregory Berthiaume, Yes  
Michael Mackin, Yes  
Wendy Bertrand, Yes  
Heather Sroka – Yes

The Committee returned from Executive Session at 7:50 p.m.

There was no report from the Chair.

Warrants on the table were approved and signed.

**Minutes:** Mr. Mackin indicated that the minutes needed corrected with the auditorium being noted as Building C instead of D. Dr. Berthiaume asked for this correction to be made and the minutes to come back for approval at the next meeting.

**Superintendent's Report** enrollment was updated (handout provided). There are minor changes to the overall enrollment which now is 1599, a decreased of 2 students. Second

Grade is at 133 students with 5 teachers. This creates large class sizes and the administration has been asked to develop a plan to support the students in these classrooms. The decision to add teachers at 4<sup>th</sup> and 6<sup>th</sup> grades is supported in the data with enrollment at 139 in 4<sup>th</sup> and 140 in 6<sup>th</sup> grade. Superintendent Calmes commended the students, faculty, and staff for managing a very hot start to the school year. She reported that the Open Houses were well attended and she had received much positive feedback from parents. Superintendent Calmes also reported that she had attended the PTO meeting on Monday evening which was well attended and asked those in attendance to provide additional feedback. She updated those present on the progress of the school building project and reconfiguration of the district. Superintendent Calmes also reported that a concern had been expressed regarding the shifting of personnel at the Primary School due to the hiring of Reading Specialists. The Primary School's administration and the teachers of students/classes impacted are proceeding with sensitivity and communicating to parents/guardians to ensure a smooth transition for everyone.

**Student Representative Report:** Ms. Holman reported that the annual Club Fair at LHS was held on Tuesday and that many students have signed up for a variety of clubs and organizations. She announced that Homecoming is scheduled for Oct. 24<sup>th</sup>. The Homecoming Dance is Oct. 23<sup>rd</sup>. The Homecoming theme this year is continents. Ms. Holman talked about the LHS student leaders' participation in the 8th grade orientation and that it went well. Rehearsals are underway for a school play which will be staged in December. She indicated that the Student Council held a "Freeze Pop Friday." Upcoming events at LHS include: PSAT, the SAT preparation course, and picture day. She also noted that the guidance personnel were going into English classes and talking to the seniors about college applications.

**School Building Committee Report:**

Mr. Mackin reported that the SBC met last Wednesday the 9th of October. Change order #3 was approved. The change order totaled \$49,182. This change order included: addition of a mirror glass in the weight room, additional carpet on the auditorium stairs, additional blocking and millwork revisions, added underdrain at main drive and west parking lots, and revised the granite curb setting. Mr. Mackin also indicated that the SBC is looking at the long view relative to change orders. He reported that Building A will be weather tight by Friday and the discussion about how the building will be heated this winter is being discussed. Today large HVAC units were placed on the roof of the school. The last portion of the roof will be completed soon. The high ceiling work in auditorium on-going and the masonry in locker rooms as well as interior PE rooms are nearing completion.

Superintendent Calmes invited Mr. Londa to share information about an application for National Grid that will provide rebates for the new building. It was noted that the MSBA receives their portion of these rebates.

**Old Business**

**Capital and Master Plan Discussion**

Mr. Londa presented an updated version of the capital and master plan with a 15 year view (handout). He stated that he does not anticipate any capital needs for the new middle/high school during this time period. The capital needs for the primary school include a video

*1025 Massachusetts Avenue, Lunenburg, Massachusetts 01462  
978 582-4100 ~ fax 978 582-4103*

surveillance system, upgrade to the phone system, and a shade structure. Mr. Londa reported that at THMS most immediate needs are for asbestos abatement especially in the hallway on the first floor in order to addressing other upgrades. Other capital items for THMS include renovations to classrooms to support district offices, and replacement of the phone and intercom systems. Since the majority of the systems at THMS will be at the end of their life expectancy he recommended looking toward a renovation or replacement project in 2024. Mr. Londa noted that in 2024 the middle school as old as high school is today . Approximately 25 acres would be required for the school.

Mr. Mackin asked for clarification relative to the scope of the renovation. Mr. Londa indicated that the 2007 DRA study had recommend a small addition for the library, replacement of the windows, HVAC system, roof replacement, some ADA compliance, fire alarm system and electrical system total replacement.

Dr. Berthiaume indicated that the plan as presented sets the Town up again for replacement of facilities within the same time period. He asked the administration to develop a plan that would stretch the renovation/replacement of THMS out another 5-10 years. He stated that it is much too early to talk about option of a new building or major renovation. Mr. Mackin and Ms. Shaprio also indicated that it is too early to speak of the notion of procuring land.

The Superintendent and Mr. Londa will revise the plan based upon this feedback and bring back to the Committee at the Oct. 7, 2015 meeting.

#### **Public Comment**

Ms. Phyllis Luck, Representative to the SC from the BOS, stated that the class size in 2nd grade is too large and should be addressed.

#### **New Business - None**

#### **Reports**

- a. Finance Committee – No report
- b. School Councils – No reports
- c. PTO - Ms. Sroka reported that the PTO raised \$420.00 as part of the Cherry Hill Fundraiser.
- d. Policy Sub-Committee - Scheduled to meet September 30 at 7:00 p.m.
- e. Capital Planning Committee – Scheduled to meet Oct. 13, 2015 with School Dept.
- f. Wellness Advisory Committee – Ms. Shaprio reported that the group had met earlier today. The meeting was well attended and included a student, parents/PTO representatives as well as community members. Ms. Carolyn Finch is the new Chair. The start time proposal was reviewed and there was discussion about goals for the year which will be established at the next meeting.
- g. PAC/SAL – First meeting was held. Very small attendance. Last year's chair is working with the Special Services Direct to develop options to meet the need and mandate for such a committee.
- h. Reuse Committee – No report

- i. Transition/Reconfiguration – Superintendent Calmes reported that the group was working on scheduling for the newly configured buildings.
- j. Diversity Advisory Committee – No report
- k. Start-Time Sub-Committee – Met Sept. 3 and discussed content of the information/letter to be shared at the open houses.

**Adjournment**

Being no further business Mr. Mackin moved to adjourn the meeting. Ms. Shapiro seconded the motion. Vote unanimous. Motion carried.

Respectfully Submitted,

Loxi Jo Calmes, Superintendent  
Pro Tem Recorder



# District Facilities Status

Lunenburg Middle School – High School  
 Built 2014-2016  
 Capital Needs: None

Lunenburg Primary School  
 Built 2004-2005  
 Capital Needs:  
 Upgrade Phone Systems \$35K  
 Video Surveillance System \$53K  
 Shade Structure \$48K  
 Air Conditioning TBD

Turkey Hill Middle School  
 Built 1967-1969 Renovation Costs with 6K SF Addition (\$22M)  
 Capital Needs \$9.6M in Capital Needs  
 Asbestos Abatement-Floor Tile/Spray on Fire Proofing-ceiling tile  
 Handicapped Accessibility Issues  
 Window Systems  
 Upgrade to Heating and Ventilation system  
 Fire Alarm system  
 Interior Finishes  
 Plumbing Fixtures and stop valves  
 Sprinkler system  
 Electrical distribution system  
 Phone/Intercom/Head End Room

Passios Elementary  
 Built 1950-1952  
 Scheduled for Turn over to Town

Source: School Facilities Educational Program, Master Plan and High School Feasibility Study, Drummey Rosane, Anderson, Inc April 2007

# 10-15 Facilities Plan

## Planning Considerations

- Town Feasibility Study will review use of four buildings: Future of Passios ES.
  - Cost to Operate annually; \$200,00 per year
  - Return for Sale: unknown
  - Cost to demo: 1M
- Asbestos Response Actions at Turkey Hill Middle School
  - Last Asbestos 3 year Re-Inspection April 18, 2013
    - Summer 2013 Damaged Floor Tile (\$3,200)
    - Summer 2014 1<sup>st</sup> Floor (\$34,000)
    - Summer 2015 2d Floor (\$34,000)
  - Recommendation that the material be removed as soon as economically feasible
- Resubmit Statement of Interest for Turkey Hill Middle School Estimated FY22
- Conduct Feasibility Study FY23
- Turkey Hill as it operates as a grade 3-5 elementary School
  - Option 1: Renovation project for Turkey Hill Middle School in FY 24
    - Phased and would rely on the proximity of the MS HS and temp portables to be successful.
  - Option 2: Replacement building project on central campus in FY24
    - If sufficient space is available, construct then demo Turkey Hill for additional field space
  - Option 3: Procure land (25 Acres) for replacement School Building Project in FY24

