



# Lunenburg Public Schools

Loxi Jo Calmes  
Superintendent of Schools

SCHOOL COMMITTEE MEETING  
Wednesday, June 19, 2013  
T.C. Passios, Room 13  
7:00 p.m. – Meeting

## Minutes

### School Committee

Gregory Berthiaume – absent  
Michael Mackin – arrived at 7:04 p.m.  
Colleen Shapiro  
Brendan Grady  
Todd Blake

### Superintendent

Loxi Jo Calmes

### Recording Secretary

Mary Landi

### Student Representative

Abbey Clark

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- \* Call to Order – Mr. Blake called the meeting to order at 7:03 p.m.
  - \* Chair's Report – None.
  - \* Review and Approve Minutes
    - June 5, 2013 Regular Session Minutes
    - May 15, 2013 Executive Session Minutes
    - June 5, 2013 Executive Session MinutesMinutes were passed over.
  - \* Review and Approve Warrants – Superintendent Calmes gave a brief explanation about the document that listed the purchase orders to be carried over from FY13 to FY14. She also reviewed the line item transfer document and highlighted the significant changes, including the legal expense line, several special education lines, and facilities/grounds lines.
  - \* Superintendent's Report – Superintendent Calmes reported the following:
    - The Empty Bowls Project, a service learning project involving 3<sup>rd</sup> and 4<sup>th</sup> grade students, raised \$4,200.00. The funds are being sent to a school that was affected by Hurricane Sandy. Empty Bowls raised over \$10,000 since its inception. Superintendent Calmes read the list of businesses that donated to the Empty Bowls dinner.
    - The awards assembly for students in grade 8 was held today.
    - The Grade 6 awards assembly will be held on Friday and grade 7 will be the following Monday morning.
  - \* Student Representative's Report – Ms. Clark reported the following:
    - This is finals week at the high school.
    - Coach Kyajohnian's track camp is getting underway.
    - The Worcester County District Attorney will be coming to the high school tomorrow for an assembly on distracted driving. The crashed car is located outside the high school.
    - Underclassmen awards are being held this week.
    - Student council meetings are wrapped up for the year.

\* New Business

- a. Special Education Transportation Out-of District Contract – Superintendent Calmes introduced Scott Sheridan and Lisa Winch from Van Pool. Mr. Sheridan gave some background on the Van Pool company. They have four offices staffed from 5:30 a.m. to 5:30 p.m. They move 3000 children across the state and employ 500 people. Van Pool provides only special education transportation. Mr. Sheridan explained the process for hiring their drivers. Superintendent Calmes recommended the Lunenburg Public Schools enter into a three-year agreement with Van Pool. Mr. Blake moved and Ms. Shapiro seconded a motion to approve the superintendent’s recommendation. Vote: unanimous. This company offers substantial savings.
- b. Special Services Director Confirmation – Superintendent Calmes introduced Julianna Bahosh as the new special education director. The superintendent summarized the in-depth search process. Ms. Bahosh expressed her appreciation for this opportunity and said she is very excited to be coming on board. Superintendent Calmes recommended the school committee approve the appointment of Ms. Bahosh as special services director to begin on July 1, 2013. Ms. Shapiro moved and Mr. Grady seconded a motion to approve the recommendation. Vote: unanimous.
- c. Extended Day Handbook – Superintendent Calmes gave a brief overview of the handbook, which includes the early learning program and the extended day program. She highlighted revisions to the handbook including a change in hours and opening program to employees. She commended Ms. Perry, Ms. Queen and all the staff members for their dedication to the students in these programs. Superintendent Calmes recommended approval of the handbook. This is a self-funded program. Mr. Blake moved and Mr. Grady seconded a motion to approve the handbook as presented. Vote: unanimous.
- d. Donations
  - Maki Foundation – donation of \$50 gift to a student in grade 5 and a student in grade 6.
  - Verizon – donation of \$750.00 to the THMS gift fund for volunteer work time by Jason Rowley. Superintendent Calmes recommend acceptance of the donations with thanks. Ms. Shapiro moved and Mr. Blake seconded a motion to approve the superintendent’s recommendation. Vote: unanimous.

\* Old Business

- a. Assistant Principal Position – Superintendent Calmes recommended some line item transfers in the FY14 budget to allow for full time assistant principals positions both the primary school and the middle school. In FY13 an assistant principal was shared between the schools and THMS also had a part time dean of students. Superintendent Calmes provided an explanation of how we arrived at this point (scenario 3). The superintendent also announced that Ms. Mirabello was appointed as the 4<sup>th</sup> grade teacher. There was discussion around why assistant principals are needed. Ms. Shapiro moved and Mr. Blake seconded a motion to change the line items to scenario 3. Vote: unanimous.

\* Public Comment – None.

\* Reports

- a. School Building Committee – Mr. Mackin reported that it was a very busy week for the SBC. JLA and Tappé had programming workshops scheduled with school staff from several departments to discuss their space needs and for them to give input to the design. Yesterday, there was a meeting specifically to discuss technology. The SBC is still on schedule. There are challenges around athletics and the fields, which will also impact LYSA and town football. There was some discussion on this issue. Superintendent Calmes will ask Tappé if renderings can be posted at our website. We are in the process of qualifying the CM at risk.
- b. Finance Committee
- c. School Councils
- d. PTO
- e. Policy Sub-Committee
- f. Capital Planning Committee – Ms. Shapiro reported the CPC met today and is working on a timeline for next year.
- g. Wellness Advisory Committee
- h. PAC/SAL

