



Lunenburg Public Schools

Loxi Jo Calmes
Superintendent of Schools

SCHOOL COMMITTEE MEETING
Wednesday, January 16, 2013
T.C. Passios, Room 13 – 7:00 p.m.

Minutes

School Committee

Gregory Berthiaume
Michael Mackin – arrived at 7:05
Colleen Shapiro – arrived at 7:05
Brendan Grady
Todd Blake

Superintendent

Loxi Jo Calmes

Recording Secretary

Mary Landi

Student Representative

Abbey Clark

Guests

Jessica Beardmore, Dawn Gearin, Sarah Sabatini

- * Call to Order – Dr. Berthiaume called the meeting to order at 7:03 p.m.
- * Chair's Report
- * Review and Approve Minutes
 - September 5, 2012 Executive Session Minutes – tabled.
 - October 3, 2012 Executive Session Minutes – tabled.
 - January 2, 2013 Regular Session Minutes – Dr. Berthiaume approved the minutes from January 2, 2013.
- * Review and Approve Warrants – Warrants were on the table for signatures.
- * Superintendent's Report – Superintendent Calmes reported the following:
 - Superintendent Calmes recently attended the annual Superintendents' Scholars' Award Luncheon with LHS student Molly O'Connell. The superintendent passed around the program from the awards luncheon and shared some of the highlights.
 - Safety is our primary concern. Since the Sandy Hook tragedy, we are reviewing information from various security firms. Each school building has had a lock down drill within the last two weeks. Superintendent Calmes will attend a meeting next Monday with M.A.S.S. and law enforcement agencies. She encouraged everyone to become engaged in the discussion of safety in the schools.
 - The ice rink at the high school is almost complete. The liner and water are not yet in, but hopefully within the next couple of days it will be finished.
- * Student Representative's Report – Ms. Clark reported on the following:
 - The fundraiser for Callie is ongoing at the high school.
 - A fundraiser – Balloons for Sandy Hook – will take place on Saturday on the school campus.
 - A Sock Drive for homeless shelters is underway at LHS.
 - Basketball and track are both going well.
- * Old Business
 - a. Quebec trip – Ms. Jessica Beardmore, foreign language teacher at the high school, addressed the committee seeking final approval of the trip to Quebec. LHS merged with another school (Carver) because there were only 15 participants from Lunenburg; this brought the cost down by about \$120 per person. The group will leave February 7 instead of February 8. Superintendent Calmes recommended final approval. Mr. Mackin moved and Ms. Shapiro seconded a motion to give final approval for the Quebec trip. Vote: unanimous.
 - b. Community Engagement and Outreach Advisory Committee deliverables and final report date – A formal report will be delivered to the school committee at the next meeting, including financial aspects

if needed. Superintendent Calmes explained some of the new upgrades from Alert Now to Connect Five.

- c. FY14 Budget – Town Manager Kerry Speidel presented her five-year projection last night. The FY14 projection is down \$200,000 from where we need to be for level service. There was discussion around revenue streams and enrollment numbers. Some of the drivers of the school department’s recommended budget for FY14 include the reinstatement of the special education director’s position, reinstatement of a music teacher at primary school, decreased unemployment costs, increased tuition for out-of-district students, health insurance at 3 or 3.5 percent or less and \$70,000 in materials and supplies. Individual department and school budgets have been updated and are at the website. Dr. Berthiaume will invite Ms. Speidel to the committee’s next meeting to have a discussion with her around the school budget. Superintendent Calmes will also invite the administrators to the meeting.

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New Business

- a. Student Council Leadership Conference – Ms. Sabatini and Ms. Gearin joined the committee as advisors to the Student Council at LHS. Ten students from Lunenburg will attend the conference, which runs from March 6-8. They will be traveling to the conference with Leominster High School to share the cost of the bus. Departure will be on Wednesday afternoon (March 6); students participate in workshops Wednesday and Thursday. There are approximately 1200 students from across the state. The Lunenburg Student Council group will be staying at the Cape Codder Hotel. They had a Yankee Candle fundraiser. The final cost is \$200 for each student and the school pays \$120 and the cost of the bus. They return Friday afternoon so the students can get work they missed. Students are always well behaved and they have a great time. Superintendent Calmes recommended final approval. Ms. Shapiro moved and Mr. Grady seconded a motion to give final approval. Vote: unanimous.
- b. Disposal of excess equipment – Superintendent Calmes stated that the 1998 Buick Century purchased by the driver education program in June of 1998 cannot pass inspection and is no longer needed. Superintendent Calmes recommended it be declared as excess equipment and offered to the Town. Mr. Mackin moved and Ms. Shapiro seconded a motion to approve the superintendent’s recommendation. Vote: unanimous.
- c. Appoint School Committee member to Principal Search Committee – Superintendent Calmes gave a brief overview of the primary school principal position and why it is open. Mr. Blake volunteered to serve on the search committee. Mr. Mackin moved and Ms. Shapiro seconded a motion to appoint Todd Blake to the principal search committee. Vote: unanimous.
- d. First Reading – New Policy: 3203.01 Title I Supplement not Supplant Policy and Procedures – Superintendent Calmes gave a brief overview of the new policy. She also reminded everyone that there is a link to an online survey for parents available at the district website. Mr. Mackin moved and Mr. Grady seconded a motion to waive the first reading. Vote: unanimous.

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Public Comment

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Reports

- a. School Building Committee – Mr. Mackin reported that the MSBA Designer Selection Panel met on January 8. Local members attended the meeting. The panel reviewed the ten responses to the RFS and voted to accept three as the finalists. Interviews of the finalists will be on February 5, where one of the three will be chosen.
- b. Finance Committee
- c. School Councils
- d. PTO – Ms. Shapiro reported that the PTO met Monday night and discussed the barn dance. Currently they have 206 members. The PTO is looking for a volunteer to be an afternoon crossing guard at THMS, as well as looking for volunteers for the career fair at LHS. They will be sending a representative from the PTO to the Wellness meetings going forward.
- e. Policy Sub-Committee – Todd Blake reported that in addition to the policy brought forward today, the committee reviewed other policies as well.
- f. Capital Planning Committee – Ms. Shapiro reported the CPC continues to meet and prioritize.
- g. Wellness Advisory Committee – The next meeting is on January 23 at 3:45 at THMS.
- h. PAC/SAL – Superintendent Calmes reported on the meeting that was held last Friday. They had a debriefing on the TIGER presentation. Also, they are preparing for the annual legal rights presentation at Devens this year.
- i. Community Engagement and Outreach Advisory Committee
- j. Rep. Benson’s Advisory
- k. Other

* Continuing Projects/Estimated Date of Completion

* Items for Future Discussion

* Executive Session - M.G.L. Chapter 39, Section 23B [3] To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. At 8:15 p.m. Mr. Mackin moved and Ms. Shapiro seconded a motion to enter into executive session, not to return to regular session. Vote: unanimous.

Roll Call

Dr. Berthiaume – yes

Mr. Mackin – yes

Mr. Blake – yes

Ms. Shapiro – yes

Mr. Grady – yes

* Adjournment – At 8:45 p.m. Mr. Mackin moved and Ms. Shapiro seconded a motion to adjourn. Vote: unanimous.

Respectfully Submitted,



Mary Landi
Recording Secretary

c/5/30/15/mel

APPROVED

Lunenburg School Committee

Date: 2/6/13

ML
Initials