



Lunenburg Public Schools

Loxi Jo Calmes
Superintendent of Schools

SCHOOL COMMITTEE MEETING
(Joint Meeting with School Building Committee)
Wednesday, November 7, 2012
Town Hall – 7:00 p.m.

Minutes

School Committee

Gregory Berthiaume
Michael Mackin
Colleen Shapiro
Brendan Grady
Todd Blake

Superintendent

Loxi Jo Calmes

Recording Secretary

Mary Landi

Student Representative

Emma Degrace

Guests

Eric Short, John Londa, Dave Matthews
Greg Cohan, Stuart Lesser and Meg Howard

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- * Call to Order – Dr. Berthiaume called the School Committee meeting to order. Mr. Mackin called the School Building Committee meeting to order. This portion of the meeting was a joint meeting to introduce the new project managers for the Lunenburg High School building project.
 - * Introduction of Joslin, Lesser + Associates, Inc. – Lunenburg High School OPM
 - Mr. Mackin introduced all the members of the SBC. He gave some background information around how we got to where we are and then provided some information on Joslin, Lesser + Associates. Mr. Lesser addressed the committee and audience. He handed out a copy of the Project Team Org Chart. Mr. Greg Cohan will be the Project Manager. Mr. Jeff Luxenberg will be the Project Director and will be the main contact with the MSBA. Ms. Meg Howard will be the main contact around community involvement/outreach. Mr. Cohan reviewed the scheduled timeline, which culminated with a projected school opening in the fall of 2016. November 20 is the date for the RFS for Designer Services to be published in the Central Register. At 7:15 p.m. Ms. Shapiro moved and Mr. Michael Barney seconded a motion to adjourn the School Building Committee meeting.
 - * Public Comment – Ms. Sandy Laserte addressed the committee and expressed her disappointment around the removal of the replacement of the tennis court repairs from the FY14 capital plan. Mr. Ned Pratt, 1024 Massachusetts Avenue, also expressed his displeasure with the decision. Dr. Berthiaume explained that this item has been taken off for one year while we wait to see what will happen with the high school. Ms. Shapiro informed everyone that the capital planning committee is in support of fixing the tennis courts.
 - * Superintendent's Report
 - Superintendent's Award – Superintendent Calmes introduced Ms. Molly O'Connell as the 2012 Superintendent's Award recipient and recognized her many accomplishments throughout

her high school career. Ms. O'Connell thanked Superintendent Calmes, the School Committee, and her parents, as well as the administration, her teachers, coaches and peers for their support, encouragement, and motivation throughout her school career. Ms. O'Connell said she shares this award with them.

- Subaru Mural Project – Superintendent Calmes explained the project, in which several of our high school students are participating. The paper mural will be made into a vinyl mural and put on display at the Subaru dealership building.
- Students at LHS are participating in Hurricane Sandy Relief Project. Donations are being accepted. Information can be found on the website.
- Ed Jobs Fund Review – The recent audit showed good internal controls over expenditures.

* Chair's Report – Dr. Berthiaume commented on the outstanding voter turnout yesterday and congratulated everyone who went out to vote. School year is a quarter over.

* Review and Approve Minutes

- September 5, 2012 Executive Session Minutes
- October 3, 2012 Executive Session Minutes
- October 11, 2012 Workshop Meeting Minutes – Approved by Dr. Berthiaume.
- October 17, 2012 Regular Session Minutes – Approved by Dr. Berthiaume.

* Review and Approve Warrants

* Student Representative's Report – Ms. Degrace reported:

- Mock election was held last Monday.
- Girls' field hockey team made it to the semi-finals.
- Student Council went canning at athletic games and collected over \$200 for the Hurricane Sandy relief fund.
- Tree lighting will be on December 6.
- Powder puff and student/faculty football games will be held on November 20 at 6:00 and 7:00 p.m.

* Old Business

- a. Third Reading – Civil Rights, Anti-Discrimination and Emergency Response Policies, Wellness Policy – Superintendent Calmes reported no feedback from the community. She gave a brief review of the changes to the policies and recommended adoption of policies as submitted. Mr. Mackin moved and Ms. Shapiro seconded a motion to waive the third reading of the policies and approve them as submitted. Vote: unanimous.
- b. Appointment of Community Engagement Advisory Committee – Mr. Grady moved to appoint the Community Engagement and Outreach Advisory Committee with the following charter: 1) Increase awareness and knowledge of District initiatives and activities; 2) Increase reach within the community to improve overall perception of the District's value to the community; 3) Ensure parents receive timely, relevant, consistent and accurate communications about students and schools; and 4) Improve overall communication processes to reduce duplicate efforts and increase effectiveness. Members include Brendan Grady, Colleen Shapiro, Bob Meek-Laveck, Amanda Waltz, Karin Menard, Heather Sroka, Anthony Caiozzo, and Christie Blake. Mr. Mackin seconded the motion. Mr. Grady provided further information about the group and what its goals are – improving communications with parents, students and the overall community. Superintendent Calmes made a point of clarification – this is an advisory committee, but it is also a work group, which will help us tool up for some new avenues of communication. All meetings will be open to the public and will be held in a public location.

Dr. Berthiaume reminded everyone that members must be sworn in and complete conflict of interest paperwork before they can participate as a member of the committee. The superintendent's office will provide a letter of appointment to the Town Clerk. Vote: unanimous.

- c. FY13 Calendar – Tree Lighting – Superintendent Calmes requested the FY13 school calendar to be modified to reflect the change in date of the Tree Lighting, which is being rescheduled to December 6 to allow for community members to attend the presentation of budgets at the December 5 School Committee meeting. Mr. Mackin moved and Mr. Blake seconded a motion to revise the calendar. Vote: unanimous.

* New Business

- a. Trip to Waterville Valley – Mr. Short addressed the committee and gave an overview of the trip to Waterville Valley with the Hockey Team. The Booster Club is funding the trip, so the cost to the players is just spending money. There will be five to six chaperones for the 31 student-athletes signed up. They will be sharing a bus with Leominster, who will also be going. Superintendent Calmes recommends approval. Mr. Mackin moved and Mr. Grady seconded a motion to approve the trip to Waterville Valley. Vote: unanimous.
- b. Maintenance Budget – Mr. Londa addressed the committee. He reviewed the FY14 proposed maintenance budget, which allows for preventative maintenance. It does not fund improvements on facilities, except the most minor kind. Grounds care has been minimally funded; the grounds are not as well cared for as they have been in the past. A capital improvement item included in the budget is folding chairs for the high school. There was discussion around the requested budget. Dr. Berthiaume inquired as to how this budget will affect the MSBA reimbursement rate? Mr. Londa replied that this budget probably does not improve our case for where we are right now.

* Public Comment - None

* Reports

- School Building Committee
- Finance Committee – Dr. Berthiaume reported the Finance Committee may be interested in touring our facilities.
- School Councils
- PTO – Ms. Shapiro reported:
 - The group met Monday night. Principals Elaine Blaisdell and Tim Santry both attended and talked about the reconfiguration.
 - Recent fundraisers did very well.
 - Ms. Sandy Laserte talked about health initiatives.
 - There are currently 204 members.
 - The PTO will be sponsoring movie nights during the year; look for one around the holidays.
- Policy Sub-Committee – Superintendent Calmes stated that business partnership policies and ongoing health policies will be up for review at an upcoming meeting.
- Capital Planning Committee
- Wellness Advisory Committee – Meeting is next Wednesday at 3:45 p.m. at THMS.
- PAC/SAL – Meeting Friday at noon at TCP.
- Community Engagement and Outreach Advisory Committee – Mr. Grady reported on the following deliverables, which the committee will be working on: looking at PowerSchool; developing a marketing and communications plan with a calendar; connecting with MASC around social media; developing social media; looking at other school districts' websites.

- Rep. Benson's Advisory
- Other

* Continuing Projects/Estimated Date of Completion

* Items for Future Discussion

* Executive Session - M.G.L. Chapter 39, Section 23B [3] To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. At 8:21 p.m. Mr. Mackin moved and Ms. Shapiro seconded a motion to enter into executive session for the purpose of discussing strategy with respect to collective bargaining. Vote: unanimous.

Roll Call

Dr. Berthiaume – yes

Mr. Mackin – yes

Ms. Shapiro – yes

Mr. Grady – yes

Mr. Blake – yes

* Adjournment – The meeting adjourned at the end of executive session.

Respectfully Submitted,

Mary Landi

Mary Landi
Recording Secretary

c/5/30/9/mel

APPROVED

Lunenburg School Committee

Date: 12/5/12

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Initials