



# Lunenburg Public Schools

Loxi Jo Calmes  
Superintendent of Schools

SCHOOL COMMITTEE MEETING  
Wednesday, September 5, 2012  
Town Hall – 7:00 p.m.

## Minutes

### School Committee

Gregory Berthiaume  
Michael Mackin  
Colleen Shapiro  
Brendan Grady  
Todd Blake

### Superintendent

Loxi Jo Calmes

### Recording Secretary

Mary Landi

### Student Representative

### Guests

Jill Blaisdell, Tim Santry, Heidi Champagne  
Brian Spadafino, Rob McGrath, LHS students

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- \* Call to Order – Dr. Berthiaume called the meeting to order at 7:00 p.m.
- \* Review and Approve Minutes
  - August 7, 2012 Regular Session Minutes
  - August 7, 2012 Executive Session Minutes
  - August 22, 2012 Regular Session Minutes
  - August 22, 2012 Executive Session MinutesAll minutes were approved by Dr. Berthiaume.
- \* Superintendent's Report – Superintendent Calmes thanked the leadership team for all their hard work in pulling everything together for a successful start to a new school year. The leadership team was in attendance to present updates on the start of school.
  - Ms. Blaisdell addressed the school committee first. She reported that the Primary School had a fairly good start. Everyone is working together as a team to get things done and work out issues. Open houses have begun. The custodial staff came together this summer and had all the classrooms ready to go; the classrooms are very welcoming and inviting. There is a new iPad cart at the primary school. Mr. Justin Sparks is training staff on iPad use. There were some glitches during the first three days of school at dismissal/arrival time, but they are being worked out and getting better each day. Ms. Blaisdell recognized Denise Galloway for all her hard work as the school secretary. She is very helpful to all parents and staff and has worked many extra hours to get the job done.
  - Mr. Tim Santry and Ms. Heidi Champagne addressed the committee next. They reported on a smooth start to the school year with no major glitches. Mr. Santry thanked the maintenance staff for getting classroom materials where they needed to be for day one. The school was reorganized for grades 4 and 5 in one wing and grades 6 and 7 in another, with separate entrances and separate bathrooms. Transition teams were in place to review procedures over the course of the summer. Recess activities will include kick balls, jump ropes, four square courts, hop scotch courts, and Frisbee golf course goals. The School Advisory Council meets several times a year. This year the Council will be integrating TCP and THMS school improvement plans and setting up attainable goals with outcomes and that are measurable.
  - Lastly, Mr. Brian Spadafino and Mr. Rob McGrath addressed the committee. They reported the high school experienced a smooth transition to the new school year. Mr. McGrath has integrated himself

with students and staff. Mr. Spadafino recognized the school secretaries, custodial staff, and IT staff for their contributions to the very successful start. A transition team of five teachers worked over the summer to put plans into place. Open House and Orientation were both successful. Forty-four students were trained to assist the 8<sup>th</sup> and 9<sup>th</sup> graders with the orientation. Four of those LHS students addressed the committee and spoke about their positive experiences working with the 8<sup>th</sup> and 9<sup>th</sup> graders during their orientation; these included building bonds and connections with the underclassmen and the Screams and Dreams activity. Two hundred thirty-three bus passes have been issued - 58 at no charge because the student qualifies.

- Update on enrollment – Superintendent Calmes recognized Mr. Londa for the plan and execution of the move. She also recognized the small but mighty technology lab team of Nancy Strom, Josh Branham and Alex Smith; the central office staff for their commitment to getting the work done; and the extended day staff led by Ms. Tammy Perry. McCarty Bus has been outstanding in assisting us meet the busing needs. Current enrollment is 1626 students in seats & out of district. Class sizes at the high school are good.
- Dr. Julia Byers is scheduled to meet with a group of parents on Friday working to build community. The after-school music program will be offered again this year; announcements will go out soon.

\* New Business

- a. Relief 2012 Donations and Recommendations on Use - \$1,500 per school from unrestricted donations. Mr. Santry would like to use the funds to purchase applications and covers for iPads for the two carts at THMS. Mr. Spadafino would like to use \$500 for art supplies; \$100 grade 8 health supplies; \$100 for grade 8 P.E. supplies; and \$800 for a motivational speaker. \$374 remains for grade 8. Ms. Blaisdell would like to use the funds to purchase applications for the iPad cart and cases to keep them secure for children to use. Superintendent Calmes supported the suggested expenditures.

\* Old Business

- a. FY13 School Committee Org Chart – The Committee completed the organization chart for FY13 (see attached).

\* Public Comment

\* Reports

- a. School Building Committee – Mr. Mackin reported out on the status.
- b. Finance Committee
- c. School Councils
- d. PTO
- e. Policy Sub-Committee
- f. Capital Planning Committee
- g. Health Advisory Committee – Superintendent Calmes reported she met with Sandy Laserte. The name of this group will be changing to Wellness Advisory Committee.
- h. PAC/SAL
- i. Regional Planning Committee
- j. Rep. Benson’s Advisory
- k. Other

\* Continuing Projects/Estimated Date of Completion

\* Items for Future Discussion

- Workshop Sessions – Discussion on this subject will take place at the next meeting.
- Facilities Use Procedure
- Civic Engagement

- \* Executive Session - M.G.L. Chapter 39, Section 23B [3] To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government’s bargaining or litigating position. At 8:03 p.m. Mr. Mackin moved and Mr. Blake seconded a motion to enter into

executive session for the purpose of discussing strategy relating to collective bargaining with union personnel. Vote: unanimous.

Roll Call

Dr. Berthiaume – yes  
Mr. Mackin – yes  
Mr. Blake – yes  
Ms. Shapiro – yes  
Mr. Grady – yes

\* Adjournment – The meeting adjourned at the end of executive session.

Respectfully Submitted,



Mary Landi  
Recording Secretary

c/5/30/4/mel

APPROVED

Lunenburg School Committee

Date: 9.19.12

ML  
Initials