



Lunenburg Public Schools

Loxi Jo Calmes
Superintendent of Schools

SCHOOL COMMITTEE MEETING
Tuesday, August 7, 2012
Brooks House – 6:00 p.m.
Town Hall – 7:00 p.m.

Minutes

School Committee

Gregory Berthiaume
Michael Mackin
Colleen Shapiro
Brendan Grady – participated by phone for
a portion of the meeting

Guests

Todd Blake
Anthony Caiozzo
Robert Meek-Laveck

Superintendent

Loxi Jo Calmes

Recording Secretary

Mary Landi

Student Representative

* Call to Order – Dr. Berthiaume called the meeting to order at 6:02 p.m.

* Interview School Committee Applicants

Dr. Berthiaume thanked the three applicants for coming forward. He reminded everyone that it is the job of the school committee to set policy and direction for the school and advocate for the students of the district.

Todd Blake, Anthony Caiozzo and Robert Meek-Laveck joined the committee members at the table. School Committee members asked questions of the three candidates and all were given the opportunity to respond. The candidates were also given the chance to ask questions of the committee. At the end of the question and answer session, Dr. Berthiaume encouraged the candidates to stay involved if they are not chosen.

* Review and Approve Minutes

- June 13, 2012 Regular Session Minutes – Dr. Berthiaume approved.
- June 20, 2012 Executive Session Minutes – Tabled to a future meeting.
- July 18, 2012 Regular Session Minutes – Dr. Berthiaume approved.
- July 18, 2012 Executive Session Minutes – Tabled to a future meeting.

* Review and Approve Warrants – There was one line item transfer document with several transfers relating to technology lines.

* Joint Meeting with Lunenburg Select Board at Town Hall

- Appointment of new School Committee Member to Vacant Seat – At 7:00 p.m. Mr. Grady joined the joint meeting remotely by telephone. Mr. Mackin moved and Dr. Berthiaume seconded a motion to invite Todd Blake to the School Committee. Mr. Ernie Sund moved and Mr. Steve DeBettencourt seconded a motion to appoint Anthony Caiozzo as the school committee member. Mr. Dave Matthews invited a vote on the first motion and the motion carried. All candidates were thanked and encouraged to continue to be engaged in their community.

* Reconvene Meeting at Brooks House – Dr. Berthiaume called the meeting back to order at 7:16 p.m.

* Superintendent's Report

- Update on consolidation, Central Office organization, Bus schedules
 - The FLLAC Program classrooms are getting set up at TCP. Joel Krakow from the DESE was on site today to check things out. FLLAC is paving a section of walkway for its own entrance.
 - Kerry Cooper will be moving into her own office and Sandra Curley will be moving her office as well.
 - Bus schedules have been posted.
 - Custodians are working to finish cleaning the buildings.
 - Superintendent Calmes reviewed the org chart she provided to the school committee. Ms. Curley is moving to a business manager's position. Dr. Berthiaume asked if Ms. Champagne's position has been clearly defined given her reporting to two difference school principals. Superintendent Calmes laid out the Ms. Champagne's proposed schedule.
 - Superintendent Calmes met with the PACSAL group last week. She will be meeting with them regularly throughout the year.
 - Superintendent Calmes is working to get more data on reconvened special services meetings at the Primary School. Last year there were 300. Why so many?
 - Discussion on availability of our time given the workload.
 - Discussion of bus schedule and availability of information on the website.
 - High school schedules will be ready to go at the end of this week.
 - Bus passes will begin being issued on August 16.
 - Enrollment is stable.
- School Committee Meeting Room Relocation – We are preparing to set up a room at TCP to be the School Committee Meeting Room. Also, the cable folks will be setting up a studio at TCP, and the PTO will be meeting at TCP as well.
- Personnel Update – Mr. Robert McGrath has been appointed assistant principal at LHS. Josh Romano has resigned to become assistant principal at Murdock in Winchendon. We have a resignation of a tutor at the primary school and will replace that position with three part-time tutors. Also, an ELA teacher at the middle school resigned.

* Old Business

- a. FY13 School Committee Org Chart – tabled to future meeting.

* New Business

- a. Donations – Pat Able donated \$2,500 to the football program, with a matching grant from Deluxe Corporation of \$2,500. Superintendent Calmes recommended acceptance of the donation. Mr. Mackin moved and Ms. Shapiro seconded a motion to accept with gratitude. Vote: unanimous.
- b. FY13 School Calendar Update – Change of open house dates (TCP). Mr. Mackin moved and Ms. Shapiro seconded a motion to approve the change. Vote: unanimous.
- c. FY13 School Handbooks – Changes are all policy changes that have been approved, as well as updating names, times, etc., and making some formatting changes. Superintendent Calmes recommend approval. Mr. Mackin moved and Ms. Shapiro seconded a motion to accept the superintendent's recommendation. Vote: unanimous.

* Public Comment – none.

* Reports

- a. School Building Committee – The RFS has been submitted. Town Counsel needs to put it on its letterhead and approve. We received it back from the MSBA with comments. We need to have it back to them by Friday.
- b. Finance Committee
- c. School Councils
- d. PTO
- e. Policy Sub-Committee
- f. Capital Planning Committee
- g. Health Advisory Committee – Superintendent Calmes reported she met with Sandy Laserte. The Health Advisory Committee will be changing its name to Wellness Advisory.
- h. PAC/SAL
- i. Regional Planning Committee
- j. Rep. Benson's Advisory
- k. Other

* Continuing Projects/Estimated Date of Completion

* Items for Future Discussion

- Workshop Sessions
- Facilities Use Procedure
- Civic Engagement

* Executive Session - M.G.L. Chapter 39, Section 23B [3] To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. At 8:21 p.m. Ms. Shapiro moved and Mr. Mackin seconded a motion to enter into executive session to discuss collective bargaining strategies with union personnel. Vote: unanimous.

Roll Call

Mr. Berthiaume – yes

Mr. Mackin – yes

Ms. Shapiro – yes

* Adjournment – At 8:42 Mr. Mackin moved and Ms. Shapiro seconded a motion to adjourn the meeting. Vote: unanimous.

Respectfully Submitted,

M. Landi

Mary Landi
Recording Secretary

c/5/30/2/mel

APPROVED

Lunenburg School Committee

Date: 9.5.12

ML
Initials