



Lunenburg Public Schools

Loxi Jo Calmes
Superintendent of Schools

SCHOOL COMMITTEE MEETING
Wednesday, July 18, 2012
Brooks House – 7:00 p.m.

Minutes

School Committee

Gregory Berthiaume
Michael Mackin
Colleen Shapiro – Ms. Shapiro arrived at 7:05 p.m.
Brendan Grady

Superintendent

Loxi Jo Calmes

Recording Secretary

Mary Landi

Guests

Student Representative

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- * Call to Order – Dr. Berthiaume called the meeting to order at 7:04 p.m.
 - * Chairman's Report
 - * Review and Approve Minutes
 - June 20, 2012 Regular Session Minutes – Mr. Grady wanted the following clarification made: under old business – 1. Mr. Grady will be away for most of the month of August; and 2. The appointment for the new school committee member will be just under two years. Dr. Berthiaume approved the minutes with the above-noted changes.
 - * Review and Approve Warrants – Warrants were on the table for signatures. Superintendent Calmes expects there to be some line item transfers at future meetings to reflect the reconfiguration of the schools.
 - * Superintendent's Report
 - Personnel Update – Ms. Nancy Forest will be full time with the Town in an expanded payroll/benefits position. Accounts Payable will be absorbed within the central office.
 - Update on Move – Superintendent Calmes recognized the work of the custodial and maintenance personnel in the move and thanked Mr. Londa and his crew. Some teachers are already unpacking. FLLAC will be renting four to five classrooms at TCP beginning in September. They provide a specialized program for students. Some construction may need to take place to modify the area, which will be in the fifth grade wing. The superintendent also welcomed the Lunenburg Ledger staff to the Brooks House building, where they are renting out office space.
 - Heidi Champagne has been appointed as assistant principal; she will be split between THMS and the Primary School. We have had two resignations: Kaitlyn Quinn-Sterns from LHS has resigned and Nikki Johnson, intensive special education teacher at the Primary School, has also resigned.
 - * Old Business
 - a. FY13 School Committee Org Chart – The Committee updated its FY13 Organizational Chart (see attached).
 - b. FY13 School Committee Calendar – There was a discussion about the joint meeting to interview the three School Committee candidates on August 7. Mr. Grady will see if he can arrange to participate remotely, as he will be away on business. Superintendent Calmes will contact the candidates to invite

them to attend the meeting. Once the August 7 date is confirmed, the School Committee will change its meeting schedule so the August 1 meeting will be cancelled and August 7 will be added.

* New Business

a. Donations

- Maki Scholarship – \$100 essay contest for THMS students. The donation was acknowledged and accepted.
- Lunenburg Community Council - \$250 to support student trips. Mr. Mackin moved and Ms. Shapiro seconded a motion to accept the donation with gratitude;
- PTO - \$2,258 to the schools for acquisition of Ipads. Ms. Shapiro moved and Mr. Mackin seconded a motion to accept the donation.
- Citizens Making a Difference – Just shy of \$10,000 for the schools; some restricted funds, other unrestricted. Superintendent Calmes will discuss with the building principals how to use the targeted funds. There was a discussion on a \$5,000 donation targeted for the horticulture program. How will that be used given the elimination of the horticulture program and greenhouse at the high school? The donor may be invited to participate in that discussion. Superintendent Calmes would like to get acknowledgements out to the people who made donations. Ms. Shapiro moved and Mr. Grady seconded a motion to accept the donation. Vote: unanimous.

b. Disposal of Obsolete Materials/Equipment – Ms. Victoria Whipple, TCP/THMS Librarian, has requested permission to dispose of excess and damaged books. Mr. Mackin moved and Ms. Shapiro seconded a motion to approve Ms. Whipple's request.

c. Foreign Exchange Student Enrollment Request – Mr. and Mrs. Brown joined the committee at the table. Superintendent Calmes reviewed the request of the Ms. Brown to have a foreign exchange student attend Lunenburg High School. Policy states that the family must reside in Lunenburg and Ms. Brown lives in Leominster. Ms. Brown's son attends Lunenburg High School; his father lives in Lunenburg. Mr. Brown gave a synopsis of the foreign exchange student from Finland. He asked if the student could attend LHS as a school choice student. Dr. Berthiaume stated we have a well-defined policy in place and opening a waiver for this student would put the School Committee in the position of having to do the same thing for others. Mr. Brown asked if there is any way the policy could be waived. The committee declined the request.

* Public Comment

* Reports

a. School Building Committee – Mr. Mackin reported on the last discussion with the MSBA on enrollment. Everyone was comfortable with the final enrollment numbers. It is expected that we will be invited into a feasibility study on July 25 when the MSBA Board meets. The proposed solution is schedule to go to the Lunenburg voters in May 2014.

b. Finance Committee

c. School Councils

d. PTO

e. Policy Sub-Committee

f. Capital Planning Committee

g. Health Advisory Committee

h. PAC/SAL

i. Regional Planning Committee

j. Rep. Benson's Advisory

k. Other

* Continuing Projects/Estimated Date of Completion

* Items for Future Discussion

- Workshop Sessions
- Facilities Use Procedure
- Civic Engagement

- * Executive Session - M.G.L. Chapter 39, Section 23B [3] To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. At 8:16 p.m. Ms. Shapiro moved and Mr. Mackin seconded a motion to enter into executive session for the purpose of discussion strategy related to collective bargaining. Vote: unanimous.
- * Adjournment – The meeting adjourned at the close of executive session.

Respectfully Submitted,



Mary Landi
Recording Secretary

c/5/30/1/mel

APPROVED

Lunenburg School Committee

Date: 8/7/12

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Initials