

## Minutes of Sewer Commission Meeting on May 13, 2014 –DPW Building, 520 Chase Rd.

Attendees: Dave MacDonald, Carl Luck, Mike Nault, Jay Simeone. Butch Bilotta, absent

Appointments/Guests: None

Call to Order at 7:00 at the DPW

Highland St. Extension: brief discussion about the similarity of this focused extension being similar to the Lancaster one where as it would deviate from the construction techniques as defined in the CWMP and would need all the same covenants be signed before approval to proceed. It was not clear if Jack had seen and commented on the plans. No actions or votes taken.

Town Meeting: Reviewed three warrant articles that were approved at TM with little to no discussion. Only question from the floor was from a resident who was not affected by the Pratt/Lakeview extension project but wanted to know what the cost per resident would be. The average for all participants was provided at ~\$27,000 for each lot.

FY15 Budget approved

Map approved

SRF Funding approved

**Highfield Village:** Informed the Commission that the hearing scheduled by the Planning Board has been postponed. No new information or issues relative to sewer.

SCADA: Jack has been given the authority to use the original quote plus details provided by Jay to initiate contract with SWSS and service provider for data transmission

Pratt/Lakeview Extension: Commission agreed that even if not required, we would solicit proposals from at least three engineering firms for this project. Two will be Weston Sampson and Wright Pierce. Jay suggested the firm that did an extension in Concord, Woodward and Curran out of Andover. Jack's input and suggestion of potential firms will also be sought

I/I Reduction: Reviewed home visit report after the first day and a half of inspections. A summary was provided:

Approximately 110 out of 170 homes have not scheduled appointments

- ▯ Our inspection team has been well received and no homeowners have refused entry
- ▯ 26 of the 36 inspections were pre-scheduled
- ▯ 10 of the 36 inspections were people who answered the door-to-door knocking
- ▯ 23 homes have been visited with no one home and yellow notices were left

To date, one sump pump has been discovered. A second update will be provided on 5/19.

Generator Maintenance: Jack has been given the go ahead to schedule the "major" maintenance/check-up on the 10 pump stations with SWSS on a time and material basis. In parallel, he will get an updated proposal for FY15 operation contract which includes generator maintenance. Butch was absent but may have additional information on the status to this task.

Flow Rate Monitoring: Mike has been watching the flow rate data and has not seen the "spike" at Summer Street again.

Grease Trap: There was a discussion on how to get the businesses with grease traps or interceptors to submit reports prior to the new fiscal year when the permits need to be renewed. It was agreed that Dave would lead an effort for members to visit the sites and help explain what they need to do.

Capacity Fee Policy: no progress. Current goal is to have framework/draft before the end of May.

Permits to Connect: 115 Fairview Rd. issued last month

Minutes: None approved

Jay Simione Farewell: the Commission unanimously thanked Jay for his contributions to the Sewer Commission and let him know that we would be very happy to have him back some day.

Adjournment: the meeting was adjourned at approximately 8:30.

Respectfully submitted,



Carl Luck, Chairman