

Lance May *John Dextraze* *Rhonda Lisio*

PACC Meeting Minutes
Jan. 7th, 2013
Brooks House

Members Present: Rhonda Lisio, Lance May, Fred Crellin
Also Present: John Dextraze, JoMcLaughlin, Ernie Sund

Call to Order: 7:05pm

Secretary's Report: The minutes were read and approved

Public Comments:

Old Business:

- Studio Update
 - Lance reported on the meeting he and John Dextraze had with the electrician and on his meeting with John Londa.
 - The centrex phone will cost \$13/month.
 - The cable drop does not yet go to room #11.
 - Lance will meet with the IT person concerning internet access.
 - **A motion was made and passed to appropriate an amount not to exceed \$725 for additional electrical work.**

- Studio Equipment Update
 - The studio equipment is to be installed on Tuesday the 8th at 3:30 with the training at 5:00.

- Lease Agreement
 - The lease will continue to be for \$500/mnth, including utilities.
 - **A motion was made and passed to sign a new lease agreement with the school board for T.C.Passios, Room #11.**

- Programming Update
 - For January – two basketball games, the vocal and instrumental Xmas concerts and the tree lighting.
 - Coming up – the Middle School geography bee, the Turkey Hill Concert, the Eagle House announcements
 - Jo will attend the next meeting of the historical society.

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New Business:

- Next Mtg. Jan. 14th to meet with Town Manager Kerry Spiedel with the next regular meeting scheduled for February 4th.
- The members met in workshop to discuss policy related to the Salary Admin. Plan.
- There was consensus regarding the following:
 - The posting of hours at our new studio/office (5.5 hrs M-F) -- In the event of responsibilities at other locations or at other times, a posting at the studio would inform visitors that the office was closed and that they could leave a phone message.
 - In the event of illness, the PACC chair should be informed by e-mail at the earliest practical time.
 - A request for vacation time should be made at least one month in advance.
 - The Chair should be notified if a personal day is to be taken.

The meeting was adjourned at 9:45pm.