

January 27, 2009

PERSONNEL COMMITTEE MEETING MINUTES

At 6:05 p.m. the Chairman called the meeting to order. Present were Chair Robert Rand, Mary Gould, and Deborah Christen. William Murray was absent.

On-going Business:

1. Public Comment: None.
2. Personnel Actions/Approvals: Fire Dept. – Matthew Glenny, Firefighter, Grade 16, Step 3, 17.07/hour, effective 10/1/08; Robert Szocik, Firefighter/EMT, Grade 17, Step 2, 17.32/hour, effective 2/1/09; Kyle Forrest, Firefighter/EMT, Grade 17, Step 2, 17.32/hour, effective 2/1/09. Reclassify Christos Lekaditis, to Firefighter/EMT, Grade 17, Step 2, 17.32/hour, effective 1/20/09.
3. Personnel Changes/Hiring Notifications: : Fire Dept. – Sean JI Roy, Firefighter/EMT, Grade 17, Step 1, 15.49/hour, effective 12/19/08;
4. Review of Previous Meeting Minutes: The minutes of the November 25, 2008 meeting were reviewed and approved.

Current Business:

1. FY09 LPC Meeting Schedule: no changes, continues to be the 4th Tuesday of each month. Mary let Chair know that Town Clerk requested the agenda to be emailed to her to post on-line.
2. LPC Membership, Roles and Future: positions remain the same, no changes.
3. Job Description Format: Chair will reschedule for next meeting with CAFO.
4. Merit Increases: Chair will reschedule for next meeting with CAFO.
5. Benefit Changes reflected in a Bylaw change: Chair will have the article ready for ATM.
6. Review of Progress on LPC Bylaw changes. Pass Over.
7. Review of Progress on LPC Initiatives. Pass Over.
8. Next Meeting Agenda. On-going will remain the same. Current Business:
 - 1) Job Description Format
 - 2) Merit Increases
 - 3) Benefit Changes reflected in a Bylaw change
 - 4) Review of Progress on LPC Bylaw changes
 - 5) Review of Progress on LPC Initiatives
 - 6) Next Meeting Agenda

The next scheduled meeting will be on February 24, 2009 at 6:00 p.m. in the Public Library. The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Deborah Christen, Secretary