



## Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes  
November 20, 2014; Wallace Community Room, Lunenburg Public Library

Attending: Jean Raboin, Dick Mailloux, Harry Kubetz (via Skype, in China), Gare Thompson, Robin Venezia, Lars Widstrand, Teresa Hathaway (Interim Director), Caroline Griffis (Finance Committee Representative), Bob Ebersole (Selectmen representative)

Absent: Susan Visser, Martha Moore

The meeting was called to order at 6:52 p.m. by Jean Raboin.

- Public comment: None
- Approval of minutes
- Motion from Gare to add Sept 18 minutes, Second by Dick, voted all in favor:
  - September 18, 2014 motion to accept minutes *as revised*, by Dick, second by Gare. Voted all in favor.
  - October 16, 2014 motion to accept minutes *as revised*, by Gare, second by Dick. Voted all in favor.
  - October 27, 2014 motion to accept minutes *as revised*, by Dick, second by Gare. Voted all in favor.
- Director's report: presented by Teresa Hathaway
  - Budget FY14-15
    - Numbers show that water and electrical expenditures are on target for the year.
  - Personnel
    - Teresa to talk with other towns' libraries about options/role of their Teen and Children Librarians regarding duties, pay range, etc. in anticipation of Kate's retirement (targeted for end of March – possibly delayed depending on Martha's recovery).
  - Programming
    - Trustees expressed positive opinions about the ongoing Small Art Exhibit.
    - Gare wants to get a "marketing blitz" in early December to remind people that most of the art *IS* for sale.
    - Jean discussed with Martha to have a December Saturday in the community room with cookies and drinks (to be specified later); compare to the Lunenburg Senior center fair on Dec. 6<sup>th</sup>.
    - Dec 3<sup>rd</sup> drumming workshop
    - Dec 8<sup>th</sup>, workshop "small critters"
    - Dec 16<sup>th</sup> Zentangle workshop with Terry
    - Jan-Feb 2015, Debra will arrange to hold a workshop in how to buy and sell on Ebay
    - Creat-Space workshop by Gare, date T.B.D.
    - March 2015 timeframe: Mr Polanski, will hold "Music Through the Decades" presentation (involves pictures and music)
  - Capital Planning
    - Plan is available on-line
      - Facility maintenance request: December 2<sup>nd</sup> at 4:30 p.m. @ Town Hall, to be presented by Jack Rodriquenz and Jim Breault.

- Discussion of what is covered in the plan – outdoor lights, indoor lights, carpeting? The carpeting was pushed out until later, but the situation on the lights update is uncertain. Also “firing gun” (igniter module) for the furnace system to be replaced. Possibly a \$15k item.
  - FY15-16 Budget Planning
    - Terry has started to collect data to put the plan together.
- Friends of LPL updates:
  - Endowment group met with the new Edward Jones (financial) advisor. Maturing CDs to be reinvested with Edward Jones.
  - New Friends of LPL president is Jane Crook.
- Other:
  - “Future ideas for LPL” summary – ideas from many sources condensed by Gare and Lars. Gare gave overview of the summary. Different ideas were discussed about feasible projects and programs for the Library to take on. Next year is the 10-year anniversary for the LPL! Building Reuse Committee and Planning Board to be invited to our January meeting – to discuss the library neighborhood (Brooks House, driveway into elementary school – paid for by Friends)
  - Holiday closing hours, brought up by Terry
    - The LPL will be closed on Thanksgiving; Terry requested that the LPL will be closing on Christmas Eve and New Years Eve at 3 p.m.
    - Motion by Gare that the library closes at 3 pm on 12/24 and 12/31; second by Dick. Voted all in favor.
  - Jean suggested that “something should be done for the staff” for Christmas. Terry to ask staff and Martha and bring to Friends for funding.
- Next meeting:
  - December 18, at 6:45 p.m. in the Sudolnik room.
- Adjourn
  - Jean moved to adjourn; Dick second, Voted all in favor @ 8:20 p.m.

Respectfully submitted,  
Lars Widstrand  
Secretary, Trustee of Lunenburg Public Library

**Referenced documents:**

LPLBoT Agenda for November 20, 2014