



Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes
October 17, 2013.

Attending: Jeanne Raboin, Dick Mailloux, Joanne McQuaid, Martha Moore, Kathy Murray, Robin Venezia, Lars Widstrand, Bob Ebersole (Selectmen)
Absent: Lisa Krowitz, Brian Laffond (FinCom)

Meeting called to order at 6:45 pm in the Sudolnik conference room by Chairperson Jeanne Raboin.

- Public Comment
 - Jeanne congratulated Martha on her one year anniversary. Cake was served for the anniversary!
- Agenda Items
 - Approval of minutes
 - September 19, 2013 as amended Jeanne, Dick moved, Robin Second, all present vote yes. (Kathy, Joanne abstained)
 - Director's Report
 - Budget
 - Usage stats are not accurate from Evergreen, gives the library too low usage numbers.
 - Muni client to be installed on Martha's computer on Monday. Originally planned to be online in July-2013.
 - Touchstone Financial, Bob Ebersole mentioned that Town trust funds signatory lies with the Town Treasurer.
 - Personnel
 - State Financial Reports
 - Technology
 - Power-assist doors to be installed next Friday. Added safety sensors for Door closure. Endowments are picking up the added cost.
 - Cultural Horizons – do the Friends pay for books and material to be procured for this January event?
 - Mass broadband: Martha's report
 - Late Nov-early Dec to launch new website.
 - All looks great, garden has been weeded, waterfall is back in operation. Painting and puttying has been done really well.
 - Martha would like to hold a rededication of the garden/waterfall area.
 - Thank you notes: painting & garden
 - Jeanne has put together "Thank-you" notes to: The Board of Selectmen; Kerry Speidel; Jim (DPW); The two companies that painted: Harrison Painting, Gerard Painting; Landscaping companies: Proctor Landscaping Supply; Forever Green landscaping, New England Aquatic Landscaping
 - Friends of LPL: Updates
 - Next week is national friends of libraries week. Raffle for people who join prices are Kindle and Quilt. Also running a "tastefully simple" (food products) fundraiser next Friday – 50% of raised monies will go to the Friends. On October 21st 22nd Ixtapa if you eat at the restaurant they will donate 10% to the Friends.
 - Book and bake sale: >\$3,000.00 raised; bake sale alone made over \$800.00.

- Open Meeting Law & Executive Sessions (re: Town Manager's 10/9/13 email)
 - Discussion about what training, video and printed material is available and if the members feel confident in taking the training on their own accord.
- Subcommittees:
 - Jeanne made motion to table the subcommittee meetings to November meeting, second by Dick, all in favor.
 - Personnel
 - Policy
- Trustees tour of the library
 - Jeanne made motion to table until November, Second moved by Dick, all in favor.
- Other
 - Jeanne visited Towns website, Trustees are not represented on the Town Boards and Committees tab. Jeanne has been in touch with Lynn Klaft about us not being represented. Bob Ebersole discussed that the town is going to have a website review, to make sure that the content is current.
Dick: commend Martha for a wonderful first year!
Martha: young library patrons are now more disciplined, the previous years running around and noise levels have diminished.
Policy subcommittee to meet early November, Robin will send out invite and agenda.
- Adjourn
 - Motion to adjourn made by Jean, Joanne second at 8:05 p.m.

Respectfully submitted,
Lars Widstrand
Secretary, Trustees of Lunenburg Public Library

Referenced documents:
LPLBoT Agenda for October 17
Library Director's Report, including Financial Spreadsheet