

Trustees of Lunenburg Public Library
June 7, 2012
Meeting called to order at 6:30 pm

Attending: Jeanne Raboin, Lisa Krowitz, Dick Mailloux, Robin Venezia, Lars Widstrand, Teresa Hathaway (Interim Director)
Absent: John Mara, Kathy Murray

Public comment

- Lydia Henshaw, Treasurer for the Friends of the Lunenburg Library, indicated that since Noelle Bodkin left the Board a 2nd Trustee would need to be appointed to the Friends Endowment Committee; however, there is currently a quorum so they can wait until the next Trustee's meeting for the appointment.
- Kate McCarron indicated that there is an error on the April 26, 2012 Trustee Minutes. The Board will address this at the next meeting.

Welcome Interim Director

- The Board welcomed the Interim Director, Teresa Hathaway.
- The Board signed a document that allows Teresa Hathaway to approve payment of bills and the payroll.

Possible Conflict of Interest Discussion

- Lars indicated to the Board that he had been in contact with the State Ethics Commission concerning is conflict since his daughter is an employee of the Lunenburg Library. He was told that he can participate in all discussions related to the library including the budget, except if the discussions are directly related to the Director, Asst Director, or his daughter. This information is also discussed in the State Ethics Commission Advisory 05-03.

FY13 After Town Meeting Budget

- The Board discussed the new proposal, as developed by the Budget Subcommittee, for dealing with the FY13 Budget based on the 10% cut since the over-ride was not approved at the May 18, 2012 Town Election. Unfortunately, the two members of the Budget Subcommittee were unable to attend this meeting to present their proposal.
- The first discussion was on the hours of operation for the library. Several proposals were discussed, which included separate hours for the library for the summer (July and August) and the remainder of the year Sept 2012 through June 2013.
- Lisa Krowitz made a motion to reduce the current 44 hours of operation for the summer (July and August) to 36 hours with the following schedule: Mon 10 am-8 pm, Tue noon to 8 pm, Wed 10 am to 6 pm, Thurs 10 am to 8 pm, closed Friday through Sunday. Lars Widstrand seconded the motion. After discussion, Lisa tabled her motion. Lars agreed to remove his second of the original motion.
- Robin Venezia made a motion to reduce the current 44 hours of operation for the summer hours (July and August) to 36 hours with the following schedule: Mon 10 am-8 pm, Tue 10 am to 4 pm, Wed 10 am to 4 pm, Thurs 10 am to 8 pm, Sat 10 am to 2 pm, closed Friday and Sunday. Dick Mailloux seconded the motion, unanimous approval by the Trustees present.
- Dick Mailloux made a motion to reduce the current 44 hours of operation for the Library from Sept 2012 through June 2012 to 40 hours with the following schedule: Mon 10 am-8 pm, Tue 10 am to 8 pm, Wed 10 am to 4 pm, Thurs 10 am to 8 pm, Sat 10 am to 2 pm, closed Friday and Sunday. Lars Widstrand seconded the motion, unanimous approval by the Trustees present.
- The Trustees discussed the Budget as developed by the Budget Subcommittee on June 1, 2012 during the Budget Subcommittee Meeting. Lisa was concerned that the Library Materials line item was reduced approximately 13K below the amount required for State Aid and Accreditation (approx. 50K). This amount can be increased by using the Revolving Account and/or with assistance from the Friend's of the Lunenburg Library.
- Dick Mailloux made a motion to accept the FY13 Budget as developed by the Budget Subcommittee during the June 1, 2012 Budget Subcommittee meeting. Lars Widstrand seconded the motion, unanimous approval by the Trustees present.

Trustees Re-organization

- Dick Mailloux made a motion to table the reorganization of the Board until the next meeting since two Board members were absent for this meeting. Robin Venezia seconded the motion, unanimous approval by the Trustees present.

Approval of May 10, 2012 Minutes

- Passed over this item since the minutes were approved during the May 17th meeting.

Other

- Lars asked that the new Trustee contact information be sent to Kerry so that she can update the Library's website.

Motion made by Dick Mailloux and seconded by Robin Venezia to adjourn at 8:15 pm; passed unanimously by the Trustees present.

Respectfully submitted,

Lisa Krowitz

Secretary, Trustees of Lunenburg Public Library