

Trustees of the Lunenburg Public Library
January 20, 2011

Meeting was called to order at 6:30 p.m.

Attending: Noelle Bodkin, Lisa Krowitz, Dick Mailloux, John Mara, Kathy Murray, Jeanne Raboin, Amy Sadkin, Len Smetana

1. There was no public comment.
2. New Business
 - December 16, 2010 minutes approved unanimously.
 - Director's Report (please see report for more detail)
 - Budget: FY12 budget submitted to Town Manager; FY11 budget on track, salary variances for December, YTD and Total Year are under; as of December 2010, FY2011 total budget under \$63, 907.
 - Circulation: a bit under for December 2010 (FY11); Meeting Room usage also down for December 2010. Reasons could be due to weather, holiday and School groups using their rooms.
 - Staff Update: Sam Reggio hired as "fill-in" help; Amy attended A Director's Roundtable on 1/14/11, discussion was about eReaders; LPL Kindle lending program and policy was noticed by a Sydney, Australia librarian.
 - Facilities: Clean Carpets did free spot cleaning in December when library was closed; snow/ice removal has been adequately taken care of and the HVAC is being carefully watched.
 - Technology Update: Jen continues to work on the main hall computer monitor and it will soon be ready for use.
 - Programs: ALL of the children, YA and adult programs are very well-attended and successful. Herbalist Kenyon Keily will be speaking the last week in January 2011.
 - Friends/Endowment: \$5,000 donation from the estate of Vida Waller was placed into the Endowment Fund; Friends have written a media release describing the mission of the Friends and Endowment; fundraisers and programs being discussed for 2012: LPL mini-golf, wine and beer tasting, new Cultural Horizons series, Book & Bake sales.
 - Old Mutual Fund account has shown an increase, total earnings for last calendar year: \$784.09
3. Board of Selectmen Meeting – January 18, 2011
 - Trustees are welcome to attend; Amy will present the FY12 budget in the format requested by Kerry Speidel.
 - Highlights: funding for CWMars network fee, 4 additional hours of operation; 3% utilities increase; 5% increase for Clerical Union employees, SalAdmin employees 3%. Also an increase in Mileage Reimbursement and Professional Fees is included.
 - Salary Adjustments: have been based on Town Manager's FY12 Forecast.
 - Motion made and passed unanimously to accept FY12 Budget Revised Line Items.

Meeting adjourned at 7:45 p.m.

Next meeting: February 17, 2011 at 6:30 p.m.

Respectfully submitted,

Jeanne Raboin
Secretary
Trustees of Lunenburg Public Library