

# Town of Lunenburg

Finance Committee:  
Mark Erickson, Chairman  
Brian Laffond, Vice-Chairman  
Terri Burchfield, Secretary  
Jason Smith  
Steven Raboin  
John Henshaw  
Karin Menard



*Mark Erickson*  
6/12/14

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## Lunenburg Finance Committee Minutes 5/8/2014

Location: Town Hall  
Present: M. Erickson, J. Henshaw, T. Burchfield, B. Laffond, K. Menard  
Absent: J. Smith, S. Raboin

1. Meeting called to order at 7:00 pm.
2. Announcements  
The Bocce Ball court is opening at the Eagle House. Planning Board is having public hearing.
3. Review of Town Meeting  
General consensus that the Town Meeting went very well, and that the Town Manager deserved kudos for a clear, concise budget presentation, and the preparation in advance of the meeting. Additionally, information presented by the department heads was very helpful.
4. Town Accountant Update  
K. Brochu brought forward a salary reserve fund transfer request of \$21,868 to appropriate salary accounts to cover contract changes. BL motioned to approve the transfer. KM seconded, motion carried unanimously.  
She also reviewed 3<sup>rd</sup> quarter revenues making particular note of traffic fines and meals tax collections running greater than estimated.
5. Town Manager Update  
A question regarding the engineering cost of the Summer St. project that came up at a previous Board of Selectmen meeting was addressed as to where the amount was derived and whether the amount would be reimbursed through the state. The amount was tied to the Lunenburg share of the cost of design. While the cost should be covered by the state, it is not clear that it will be forthcoming, but because failure to complete the design would impact the timing of the project and project approval, and because the Summer St. project is a top priority for the town, using funding for the pavement plan to pay for the design was approved.  
The question of the turf field, and who is responsible for setting policy regarding fees was raised. As the cost of maintaining the field is also a concern, the Committee will look further into this.
6. Meeting Minutes  
The minutes of 4/24/2014 and 5/3/2014 were not presented.
7. Committee Reports  
JH reported that he will be meeting with P. Bertram and J. Rodriguenz to discuss being more prospective obtaining grants.
8. Fiscal Policies  
The policy draft will be sent for review by finance and legal consultants before review by the Board of Selectmen.  
JH motioned to adjourn. TB seconded, meeting adjourned at 8:15 pm.

Minutes respectfully submitted by Terri Burchfield.

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JUN 16 2014

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CLERK OFFICE