

# Town of Lunenburg

Finance Committee:  
Mark Erickson, Chairman  
Brian Laffond, Vice-Chairman  
Terri Burchfield, Secretary  
Jason Smith  
Steven Raboin  
John Henshaw  
Karin Menard



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*Mark Erickson*  
*1/23/14*

## Lunenburg Finance Committee Minutes 1/9/2014

Location: Town Hall  
Present: M. Erickson, S. Raboin, T. Burchfield, J. Henshaw, B. Laffond, K. Menard  
Absent: J. Smith

1. Meeting called to order at 7:00 pm.
2. Communications  
The mosquito control assessment came in at \$62,000. The Planning Board will be having a hearing regarding a subdivision on 1/13/2014.
3. Minutes  
BL motioned to accept the minutes of 12/12/13 as written. SR seconded, approved unanimously.  
SR motioned to accept the minutes of 12/12/13 as written. JH seconded, approved unanimously.
4. Committee Reports:  
SR reported that the Capital Planning Committee has completed prioritization. Building reuse was discussed in light of the debt exclusion vote, especially around the Passios and old Lunenburg Primary, which may also need another look at being marketed. The senior housing use planned for the Primary does not seem to be going forward.  
No other reports.
5. Town Manager Update  
Ms. Speidel reported there is a snow and ice deficit. \$250,500 was appropriated, and the Town will have expended \$268,469 with current invoices. She expects to ask for deficit spending authorization at the next meeting.  
The DPW has been using a new report format to track work orders. The report is quite informative. The question was raised as to whether this information could be summarized. The question was also raised as to whether Regional Dispatch could issue a similar report.  
Solar projects are going forward, 1 with a PILOT agreement, 1 without.  
Schedule for budget season presentations will be available at the next meeting. The Town Manager's budget presentation will be 2/27/14.  
Auditors have completed their field work. They may report out to the Finance Committee and/or Select Board.  
The treasurer will have the 2<sup>nd</sup> Quarter financials for the next meeting.  
Questions were raised as to budget trends town side vs. school department.
6. Fiscal Policies  
JH shared the draft policies completed to date. As part of the discussion around the Capital Plan and whether nonexcluded debt should be considered for certain items. An example was the current priorities which includes a \$550,000 request for a fire truck. If approved, that one item takes a large portion of the entire amount allocated. We will review the Capital Plan considering current inventory and useful life.
7. Budget Opportunities  
Review 5 year forecast to prepare to discuss potential opportunities within the budget.
8. Next meetings  
The next regular meeting will be January 23<sup>rd</sup>.  
TB motioned to adjourn. KM seconded, meeting adjourned at 9:15 pm.

Minutes respectfully submitted by Terri Burchfield.