

Town of Lunenburg

Finance Committee:
Mark Erickson, Chairman
Brian Laffond, Vice-Chairman
Terri Burchfield, Secretary
Jason Smith
Steven Raboin
John Henshaw
Karin Menard



Mark Erickson
12/12/13

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Lunenburg Finance Committee Minutes 11/14/2013

Location: Town Hall

Present: M. Erickson, S. Raboin, T. Burchfield, J. Henshaw, B. Laffond, K. Menard, J. Smith

1. Meeting called to order at 7:00 pm.
2. Communications
ME reviewed the dates for the Special Town Meeting and election. The meeting will be January 7th, with the Special Election January 11th. We will have the Public Hearing on December 19th. December 12th, the Town Manager will present the 5 Year Financial Forecast.
3. Minutes
KM motioned to approve the minutes of 10/10/13. JH seconded, motion approved.
KM motioned to approve the minutes of 10/24/13. JH seconded, motion approved. JS abstained as he wasn't present.
ME noted that he was reviewing the agenda and minutes on the town website and noted that, even though there was not a formal meeting, there needed to be a notice reflecting our visit to the Regional Dispatch Center on 9/26/13, as an agenda had been posted.
4. Committee Reports:
SR reported that Capital Planning is into deliberations and ranking items. The building reuse committee is preparing its presentation to the Board of Selectmen for early December.
KM reported that, at their last meeting, the Director of the Council on Aging said they were through about 41% of the budget and on track for the year. It was also reported that 71 families were served through the food bank, and 120 Thanksgiving baskets would be distributed this year through Community organizations. The Eagle House now also has a new bocce ball court built by volunteers at 0 cost to the town.
ME said that the School Building Committee's public forum was well attended. Value engineering continues and the project budget is currently under \$73 million. November 20th is the date for MSBA budget and scope approval, after which the Town will find out the MSBA reimbursement rate. The design of the greenhouse continues to raise concerns.
5. Town Manager Update
ME reviewed the Town Manager's email regarding free cash certifications, including \$234,500 in the general fund. He also noted that the assessor expects the average tax bill will go up \$179 with the new tax rate.
6. Fiscal Policies
JH presented his draft of policies regarding capital expenditures, free cash and debt management. John will work on a fresh draft reflecting the discussion.
7. Next meetings
December 12th the Town Manager will present the 5Year Financial Forecast. December 19th will be the public hearing for the Special Town Meeting.
KM motioned to adjourn. SR seconded, meeting adjourned at 8:52 pm.

Minutes respectfully submitted by Terri Burchfield.